

Item 8.0: ACTING CHIEF EXECUTIVE OFFICER'S REPORT

EXECUTIVE SUMMARY

This report provides a summary of key activities and areas of focus since the last Council meeting held on 15 September 2021.

ITEMS OF INTEREST

Strategic Planning Workshop

The intent of this workshop is to go over Council's existing strategic documents such as Corporate Plan, Economic Development Strategy, Community Engagement Plan etc to identify how this can be improved to meet changing circumstances.

This matter has been on the table for a while now. Due to quite excess time requirements on Council, it is not considered that any workshop can be held in October. My suggestion is to allow 2 days in the week beginning 15 November (Council meeting on 17 November) or week beginning 22 November.

Meetings Attended

Over the past month, the following meetings have been attended:

- NIAA together with the Mayor to understand Council views on renewed funding arrangements and program delivery
- Paul Phillips from the Indigenous PCYC program to provide updated information on PCYC modelling that might suit Hope Vale
- DDMG and QFES to undertake Hope Vale IGEM annual assessment
- CEO and Chief Medical Officer of Apunipima to enable them to understand how they might assist with COVID support in Hope Vale
- Health and Well Being Queensland – Food Security Roundtables – Economic Development, Freight/Logistics
- TCICA Regional Resilience Strategy Project – Local Action Plans
- 2nd Indigenous Local Government Disaster Resilience Forum
- Weekly DATSIP teleconference with up-dates on COVID
- Weekly DDMG teleconference with updates on COVID

RECOMMENDATION

That Council notes the contents of the Acting Chief Executive's Officers Report

Item 8.1: PROPOSED COUNCIL CHAMBERS EXTENSION/RENOVATION

EXECUTIVE SUMMARY

A preliminary costing has been established to undertake the proposed extension to and renovation of the Hope Vale Council Chambers as discussed at the September 2021 Council meeting.

BACKGROUND

It has been established that the current Council Chambers do not provide appropriate space for the Mayor and Councillors to meet privately with community residents and visiting Government and external organisation representatives.

A preliminary plan was presented to the September 2021 council meeting which has been costed by the Building team. It is estimated that the extension for the Mayor & councillors office/s, relocation of the toilet and kitchen and installation of new cabinets will cost approx. \$170,000.00.

COUNCIL POLICY

There appears to be no implications to Council Policy.

LEGAL/LEGISLATIVE IMPLICATIONS

There appears to be no legal implications.

FINANCIAL IMPLICATIONS

The Finance Director has advised that funds are available in the 2021/2022 budget to undertake the proposed works.

RECOMMENDATION

That Council approves the proposed extension and renovations to the Council Chambers at a cost of \$170,000.00.

Item 8.2: COMMUNITY SAFETY COMMITTEE

EXECUTIVE SUMMARY

To determine the establishment of a Community Safety Committee as detailed in the Community Safety Plan and to support the development of the Domestic and Family Violence Action Plan with funding received by Council from DSDSATSIP.

BACKGROUND

The Community Safety Plan endorsed by Council considered the establishment of a Community Safety Committee made up of representatives of the following organisations. The Committee can then have carriage for the development of the Domestic Family Violence Action Plan for final endorsement by Council.

- Council reps
- Police
- Education
- Health
- Justice
- DSDSATSIP
- Child Safety
- Youth Representatives

There is an expectation that the DFV Action Plan will include the process to be undertaken for the establishment of the Men's Cooling Off Space and who should be taking carriage of this specific project.

This Committee would then also provide advice back to Council on the actions that could be taken in relation to the other 2 grants received from DSDSATSIP for implementation of the Community Safety Plan and the Service Enhancement.

Councillor's input is requested into the possible representatives that should form this Community Safety Committee.

COUNCIL POLICY

There appears to be no implications to Council Policy.

LEGAL/LEGISLATIVE IMPLICATIONS

There appears to be no legal implications.

FINANCIAL IMPLICATIONS

Council has received a grant of \$175,000.00 from DSDSATSIP towards this project which needs to be completed by 30 June 2022. The other funding programs for Community Safety Plan Funding (\$100,000.00) and Service Enhancement Funding (\$185,000.00) are available for 2 years and 3 years respectively.

RECOMMENDATION

That Council confirms and approves the members for the Community Safety Committee to take carriage for the development of a Domestic Family Violence Action Plan and implementation and monitoring of the Community Safety Plan



Item 8.3: SOCIAL MEDIA POLICY

EXECUTIVE SUMMARY

To review previous policies that impact on social media and develop a specific policy that can set parameters and authorisations for the use of social media within the Hope Vale Council workforce.

BACKGROUND

In the past, Council has not had a specific social medial policy. There is a “Internet, Email and Computer Use Policy” which does not appear to have been reviewed since originally being developed in January 2016. This policy touches briefly on social media however not to the extent required now with the massive expansion of social media platforms.

INFORMATION

With this expansion of social media platforms, it is quite evident that Council management and staff are aware of their obligations around the use of social media. The policy ensures that all posts to the Council Facebook site are approved by an authorised person in the first instance. It also provides certainty to all council staff that they should not be using their personal social media sites including Facebook during Council work hours.

COUNCIL POLICY

This is a new policy which would be read in conjunction with Council’s Code of Conduct

LEGAL/LEGISLATIVE IMPLICATIONS

There are no legal implications for Council.

FINANCIAL IMPLICATIONS

There are no financial implications for Council

RECOMMENDATION

That Council approves the Social Media Policy as presented.

Item 8.4: HVACSC OPERATIONAL PLAN 2021 – 2022 REVIEW

EXECUTIVE SUMMARY

This report provides Council with the first review of the 2021/22 Operational Plan for the period to 30 September 2021. The *Local Government Regulation 2012 s174 (3)* requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

BACKGROUND

The *Local Government Act 2009* provides that Council must adopt;

1. A Corporate Plan that outlines the focus and direction of Council over the next 5 years.
2. An Annual Operational Plan detailing what Council intends to do this year to achieve the objectives of the Corporate Plan.
3. An Annual Budget - the financial details that underpin the implementation of the Operational Plan's programs and initiatives.

The architecture of the three documents should be designed to ensure clear linkages between them to enable a trickledown effect from the Corporate Plan to Operational Plan and the Budget.

The *Local Government Regulation 2012 sections 174 and 175* provide in part that;

- A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.
- The Budget must be consistent with the Operational Plan.
- Council, by resolution, may amend its Operational Plan at any time before the end of the financial year.

COUNCIL POLICY

Corporate Plan 6.1– Effective Governance and Leadership & 6.4-Implementation of effective integrated planning, reporting processes

LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Regulation 2012 s174 (3)

FINANCIAL IMPLICATIONS

Operational Plan is consistent with the 2020-21 Annual Budget

RECOMMENDATION

That the review of the 2021-2022 Operational Plan for the quarter ending 30 September 2021 be received and its contents noted by Council.



Item 8.5: REQUEST FROM HOPE VALE SCHOOL

EXECUTIVE SUMMARY

Council has received a request from one of the teachers from the CYAA – Hope Vale Campus seeking sponsorship from Council towards the year 6 graduation.

BACKGROUND

An email dated 5 October has been sent to the Mayor as follows:

Good Morning Jason,

In preparation for our year 6 graduation ceremony at the end of the year we are looking at getting some resources organised for the evening. Kiri mentioned that last year the council helped sponsor parts of the event by organising the cake and paying for the hire of the Hall. I wanted to reach out to see whether you would be interested in doing this again for our graduating class.

Let me know your thoughts.

Kind regards,

*Mikarlah Born
Teacher*

COUNCIL POLICY

Once again, this request falls into the realms of providing the use of a Council facility (Pioneer Hall) at no cost. I have considered the request from the September Council meeting to develop a policy however I believe that Council might not wish to tie themselves to a strict policy.

LEGAL/LEGISLATIVE IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Hope Vale Campus has been supported financially by Council to the extent of \$1750.00 over the past 12 months not including where facilities have been provided for free and any other works undertaken by Council for the school.

RECOMMENDATION

That Council supports the year 6 graduation with the provision of a cake and requires the hall to be paid for in accordance with Council's fees and charges.
