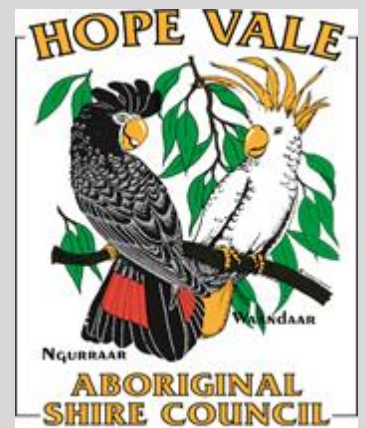


Minutes

General Meeting

Wednesday 27 June 2018

Boardroom, Cairns Office



1 DECLARATION OF OPENING

The Acting Mayor declared the meeting open at 9.37 am.

The Council then acknowledged those members of the region that have recently passed away or suffered illness or injury.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

Members Present: Deputy Mayor Cr June Pearson (in the Chair)
Cr Barry Bowen
Cr Bruce Gibson
Cr Selina Bowen

Officers Present: Chief Executive Officer Steve Linnane
Finance Director Shannon Gibbs (Item 6.3)

Apologies: Greg McLean

3 OBLIGATIONS OF COUNCILLORS

3.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Section 175C of the Local Government Act 2009, no declarations of material personal interest were made during this meeting.

3.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Section 175E of the Local Government Act 2009, the following personal interests were made during this meeting –

Cr Barry Bowen informed the meeting of a personal interest in item 8.3 and left the meeting during discussions on this item.

Acting Mayor June Pearson informed the meeting of a personal interest in item 8.3 and left the meeting during discussions on this item.

Both Councillors advised the meeting that relatives were on the list for public housing.

3.3 REGISTERS OF INTEREST

Councillors reviewed their Registers of Interests and Related Parties Disclosures.

4 Confirmation of Minutes of General Meeting held on Wednesday 23 May 2018 and the Special Meeting held on Wednesday 6 June 2018.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

Resolution:

That the minutes of the General Meeting held on Wednesday 23 May 2018 and the Special Meeting held on Wednesday 6 June 2018, be accepted as a true and correct record.

CARRIED

5 Business arising from Minutes of General Meeting held on Wednesday 23 May 2018 and the Special Meeting held on Wednesday 6 June 2018.

Nil

6 REPORTS

6.1 MAYOR'S REPORT

Nil

6.2 CHIEF EXECUTIVE OFFICER'S REPORT

6.2.1. Meetings Attended

The CEO advised of meetings that he had attended since the last Council meeting.

It was agreed that Council note the meetings attended by the Chief Executive Officer.

6.2.2 Council Policies

The following Council Policies (Attachments 1 and 2 to the CEO's report dated 24 June 2018) have been reviewed and submitted for Council consideration –

- Councillor Remuneration Policy
- Reimbursement of Expenses and Provision of Facilities Policy

Moved by Cr Selina Bowen

Seconded by Cr Bruce Gibson

Resolution:

That Council adopt the following Policies attached to the CEO's Report dated 24 June 2018 –
a) Councillor Remuneration Policy (Attachment 1), and
b) Reimbursement of Expenses and Provision of Facilities Policy (Attachment 2).

CARRIED

6.2.3 2018 Interim Audit Report

From the Queensland Audit Office submitting the 2018 Interim Audit Report dated 18 June 2018 (Attachment 3 to the CEO's report dated 24 June 2018). The interim report is based on the audit work performed to 30 April 2018

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

Resolution:

That Council receive and note the 2018 Interim Audit Report dated 18 June 2018.

CARRIED

6.2.4 Review of Landfill Provision

Council's Internal Auditors, Altius have undertaken an Internal Audit Report on a Review of Landfill Provision (Attachment 4 to the CEO's report dated 24 June 2018).

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

Resolution:

That Council receive and note the Review of Landfill Provision Report

CARRIED

6.2.5 2019 Public Holidays

Pursuant to Holidays Act 1983, Council can make application for a show holiday for 2019.

Moved by Cr Selina Bowen

Seconded by Cr Bruce Gibson

Resolution:

That Council

- a) make application for the gazettal of a public holiday on Friday 19 July 2019 for the Shire of Hope Vale for the purpose of the Cairns Annual Show, and**
- b) support an event on Friday 17 May 2019 to commemorate the evacuation to Woorabinda.**

CARRIED

6.2.6 2018 LGAQ Indigenous Innovation Roadshow

The LGAQ has invited a Council representative to attend an innovation roadshow to be held in Sydney on 19 and 20 July 2018. The sessions will include briefings by executives from Telstra, NBN, Amazon, Microsoft Apple etc. The sessions aim to raise awareness and understanding of how technology can be applied to business problems confronting Councils. LGAQ will meet the travel and accommodation costs of the Council representative(s) attending the sessions. The CEO has made application for Council the send 2 representatives – Cr Selina Bowen and Cr Bruce Gibson.

Moved by Acting Mayor June Pearson

Seconded by Cr Barry Bowen

Resolution:

That Council endorse the CEO's action in making application for Council the send Cr Selina Bowen and Cr Bruce Gibson to attend the 2018 LGAQ Indigenous Innovation Roadshow.

CARRIED

6.2.6 Proposed Ministerial Champion Meeting

Council has been advised that Hope Vale's Ministerial Champion Minister for Housing and Public Works, Minister for Digital Technology, Minister for Sport, Mick de Brenni MP proposes to be in Cooktown on Saturday 21 July 2018 and will be available to meet with Council.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

Resolution:

That Council note the Minister's advice.

CARRIED

6.2.7 Hope Vale Local Disaster Management Committee

Moved by Cr Barry Bowen

Seconded by Cr Selina Bowen

Resolution:

That Cr Bruce Gibson be appointed as Chairman of the Hope Vale Local Disaster Management Committee, in the Mayor's absence.

CARRIED

6.2.8 Fees and Charges

By report by the CEO dated 26 June 2018, the following Schedules of Fees and Charges were submitted for Council consideration

- Schedule of Fees and Charges 2017-2018 (Attachment 1)
- Schedule of Fees and Charges 2018-2019 (Attachment 2)

Moved by Cr Barry Bowen

Seconded by Cr Bruce Gibson

Resolution:

That Council adopt the following Schedules attached to the CEO's Report dated 26 June 2018 –
a) Schedule of Fees and Charges 2017-2018 (Attachment 1), and
b) Schedule of Fees and Charges 2018-2019 (Attachment 2),

CARRIED

Moved by Cr Bruce Gibson

Seconded by Cr Selina Bowen

Resolution:

That Council not charge for a wake at the Council Meeting Rooms, subject to the payment of \$100 bond to ensure that the premises are left in a clean and tidy condition.

CARRIED

6.2.9 Revenue Policy 2018-2019

By report by the CEO dated 26 June 2018, the Revenue Policy 2018-2019 (Attachments 3) was submitted for Council consideration.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

Resolution:

That Council adopt the Revenue Policy 2018-2019 (Attachments 3) attached to the CEO's Report dated 26 June 2018.

CARRIED

6.2.8 Reception of Reports

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

Resolution:

That the CEO's reports dated 24 June 2018 and 26 June 2018 be received and noted.

CARRIED

6.3 Finance Director's Report

6.3.1 Finance Director's Report

The Finance Director's report dated 22 June 2018 was considered by Council.

Moved by Cr Bruce Gibson

Seconded by Cr Selina Bowen

Resolution:

That the Finance Director's report dated 22 June 2018 be received and noted.

CARRIED

6.3.2 2018/2019 Budget

The Acting Mayor submitted the proposed 2018/2019 budget to be presented to the Council Meeting on Wednesday 25 July 2018.

Budget documents included –

- Statement of Financial Position,
- Statement of Cash Flow,
- Statement of Comprehensive Income,
- Statement of Changes in Equity,
- Key Financial Sustainability Metrics
- Revenue Policy, and
- Revenue Statement 2018/2019

Finance Director Shannon Gibbs provided Council with an overview of these documents.

The final budget documents will be presented to the Council meeting on Wednesday 25 July 2018 for consideration of formal endorsement and approval by Council.

6.4 Human Resource Manager's Report

The Human Resource Manager's Report dated 20 June 2018 was considered by Council.

Moved by Cr Barry Bowen

Seconded by Cr Bruce Gibson

Resolution:

That the Human Resources Manager's report dated 20 June 2018 be received and noted.

CARRIED

6.5 Social Services Director's Report

The Social Services Director's Report dated 21 June 2018 was considered by Council.

Moved by Cr Bruce Gibson

Seconded by Cr Selina Bowen

Resolution:

That

- a) the Social Services Director's Report dated 21 June 2018 be received and noted,
- b) the name for the CHSP & Disabilities Services be Nganthanun Bayan (Our House Together)
- c) Council provides permission for ABS to involve the Hope Vale community in the 2018/2019 National Aboriginal and Torres Strait Islander Health Survey,
- d) Council sponsors the 2018 Hope Vale NAIDOC celebrations to the amount of \$5,000, and
- e) Council supports the fundraising endeavours of the Hope Vale Rodeo Association.

CARRIED

Cr Barry Bowen was not present during Item 6.5

6.6 Operations Manager's Report

The Operations Manager's Report dated 22 June 2018 was considered.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

Resolution:

That

- a) the Operations Manager's Report dated 22 June 2018 be received and noted,**
- b) Council endorse the design concept for the Town Hall Upgrade (Old PCYC Hall), and**
- c) Council endorse the design concept for the School Drop Off and Roundabout/Theile St Upgrade, subject to the inclusion of access to the old PCYC, a pedestrian crossing, and consideration of angle parking in the school carpark.**

CARRIED

7 VISITORS AND PRESENTATIONS

Nil

8 CORRESPONDENCE

- 8.1 From the Department of Local Government, Racing and Multicultural Affairs dated 24 May 2018 in relation to the Queensland Auditor-General tabling his Report 13: 2017/18 on Local Government Entities: 2016/17 Results of Financial Audits

It was agreed that the letter from the Department of Local Government, Racing and Multicultural Affairs dated 24 May 2018 be received and noted.

- 8.2 From Hope Vale Congress dated 24 May 2018 granting permission to Council to access Congress controlled lands or the purpose of providing the Community's essential service – collection of household refuse.

It was agreed that the letter from Hope Vale Congress dated 24 May 2018 be received and noted.

- 8.3 From the Department of Housing and Public Works dated 25 June 2018 requesting consideration of cultural recommendations for the allocation of recently completed social Housing.

Moved by Cr Bruce Gibson**Seconded by Cr Selina Bowen****Resolution:****That Council delegate authority to the CEO to decide and advise the Department of Housing and Public Works of cultural recommendations for the allocation of completed Social Housing.****CARRIED****9 GENERAL BUSINESS**

- 9.1 Cr Bruce Gibson briefed the meeting on the recent Torres Cape Indigenous Council Alliance Meeting in Weipa and the recent 2018 Developing Northern Australia Conference and associated inspections.
- 9.2 Cr Selina Bowen briefed the meeting on various family activities in Hope Vale.
- 9.3 It was agreed that an urn and microwave oven be provided in both the Council Chambers and the Council Meeting Rooms.

10 CONFIDENTIAL SESSION

Nil

11 NEXT MEETING

It was agreed that the next General Meeting be held on Wednesday 25 July 2018 commencing at 9.30am.

There being no further business, the meeting closed at 2.55pm.

.....
Acting Mayor June Pearson
Meeting Chair

.....
Steve Linnane
Chief Executive Officer