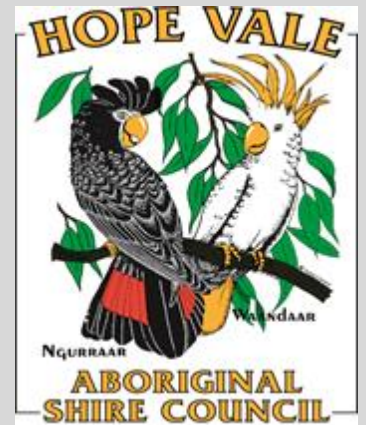


Minutes



General Meeting

Wednesday 20 July 2016

Council Chambers, Hope Vale

MEMBERS IN ATTENDANCE

Members Present: Cr. Greg McLean (Mayor)
Cr. June Pearson (Deputy Mayor)
Cr Barry Bowen
Cr Bruce Gibson

OFFICERS IN ATTENDANCE

Officers Present: Chief Executive Officer Ross Higgins

MEETING OPENED

Meeting declared open at 9.50 am

The Mayor called for a minute silence to remember those persons who had recently passed away.

APOLOGIES

Cr. Selina Bowen sent in written apology due to absence from Hope Vale on work related business.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

01200716 Resolution: That Council accepts the apology from Cr Selina Bowen and approves remuneration payment for this July meeting.

CARRIED

Item 1: Declaration of conflict, any perceived or other potential conflict of interest to be declared prior to meeting.

Mayor McLean noted that there was comment in the CEO Report concerning the engagement of Queensland Lawyers on Council business. This law firm is representing him in a private legal matter and wanted to declare a potential conflict of interest

Item 2 (a): Confirmation of Minutes of General Meeting held on 15 June, 2016

Moved by Cr Bruce Gibson

Seconded by Cr June Pearson

02200716 Resolution: That the minutes of the General Meeting held on Wednesday 15 June, 2016 be accepted as a true and correct record.

CARRIED

Item 2 (b): Confirmation of Minutes of Special Meeting held on 28 June, 2016

Moved by Cr June Pearson

Seconded by Cr Barry Bowen

03200716 Resolution: That the minutes of the Special Meeting held on Thursday 28 June, 2016 be accepted as a true and correct record.

CARRIED

Item 3: Business arising from minutes of General Meeting held on 15 June, 2016 and Special Meeting held on 28 June 2016

Nil

Item 4: REPORTS

1. Mayor

Meetings attended

- LGAQ Reef Council's Roundtable
- Training organisation based in Cairns
- LGAQ Mayor Mentor Bob Abbott

Acting Director of Nursing Kelly Lynch and Graeme Port from the Hope Vale Clinic entered meeting at 10.15 am

Kelly has been appointed to the position of DON for an initial period of 12 months. Discussion on the growing number of Hope Vale residents requiring to travel to Cooktown for dialysis. Kelly will gather some statistics and more information on dialysis equipment and provide a report back to the Council.

Acting Director of Nursing Kelly Lynch and Graeme Port from the Hope Vale Clinic left meeting at 10.35 am

2. Chief Executive Officer's Report

Budget 2016/2017

Following on from the presentation of the budget at the Special meeting on 28 June 2016, the Mayor sought any amendments from councilors.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

04200716 Resolution: That the 2016/2017 budget incorporating the Revenue Statement and Fees and Charges Schedule be approved.

CARRIED

Operational Plan 2016/2017

The 2016/2017 Operational Plan was presented to the Council.

Moved by Cr Barry Bowen

Seconded by Cr June Pearson

05200716 Resolution: That the 2016/2017 Operational Plan be approved.

CARRIED

Revenue Policy 2016/2017

The Revenue Policy has been reviewed with no changes required.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

06200716 Resolution: That the Revenue Policy for 2016/2017 be approved.

CARRIED

Councillor Remuneration Policy 2016/2017

The Councillor Remuneration Policy needs to be amended to reflect the changes made by the Remuneration Tribunal that were effective as from 1 July 2016.

Moved by Cr June Pearson

Seconded by Cr Bruce Gibson

07200716 Resolution: That the Councillor Remuneration Policy for 2016/2017 be approved.

CARRIED

Related Parties Disclosure Register

The Chief Executive Officer gave all councilors in attendance a form to be completed to record all their related parties and requested the return as soon as possible

Queensland Lawyers

Mayor Greg McLean declared an interest with this legal firm but not the matters proposed to be reviewed and took no part in the discussion.

A proposal has been received from Queensland Lawyers to review the impact of the recently announced granting of an exploration permit and other land tenure issues. The cost will be \$16,500.00 which is inclusive of professional costs of \$3,500.00.

Moved by Cr Bruce Gibson

Seconded by Cr June Pearson

08200716 Resolution: That Council engages the services of Queensland Lawyers to provide a report on the impact on the Hope Vale Shire as a local government of the exploration permit and other land tenure issues.

CARRIED

Proposed Cape York Water Resource Plan

The Department of Natural Resources and Mines are seeking submissions for contributions to the development of the Cape York draft Water Resources Plan by 29 July 2015.

There is also an opportunity for Council to join a water consultation group to provide information for input into the plan.

Moved by Cr Barry Bowen

Seconded by Cr Bruce Gibson

09200716 Resolution: That Council agrees to join the consultation group being established by the Department of Natural Resources and Mines as part of the development of the Cape York draft Water Resources Plan.

CARRIED

Alcohol Management Plan

Council requested that the Chief Executive Officer follow up with DATSIP on the status of Council's submission to change the current restrictions placed on the carriage of alcohol into Hope Vale.

Thurrrpil Justice Group Bus

This bus was purchased by Council when the Justice Group was auspiced by Council. The bus was to provide assistance in getting people into Cooktown for court. As the Justice Group is now operating under their own corporation, it is recommended that the bus be transferred to the Justice Group and therefore they will be responsible for all future decisions relating to the vehicle.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

10200716 Resolution: That Council approves the transfer of the Justice Group bus (rego. 839 TQB) to the Thurrrpil Justice Group at no cost and it be removed from the Council Asset Register.

CARRIED

Chief Executive Officer Vehicle

The current CEO vehicle is almost 3 years old and with a new Chief Executive Officer commencing duties in August, it is recommended that a new vehicle be purchased. The old vehicle could be included in the up-coming tendering of surplus plant and equipment being organised by the Operations Manager.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

11200716 Resolution: That Council approves the purchase of a new Toyota Prado for the Chief Executive Officer in accordance with Council's Procurement Policy.

CARRIED

The Mayor asked the Chief Executive Officer to temporarily leave the meeting and meeting went into closed session at 11.10am

The Mayor reopened the meeting at 11.20am and welcomed the Chief Executive Officer back to the meeting.

Moved by Cr June Pearson

Seconded by Cr Barry Bowen

12200716 Resolution: That Council approves that the current CEO vehicle (Toyota Prado 364 TES) not go to tender but is offered directly for sale to Ross Higgins. Purchase price to be \$10,000.00 with offer being made as recognition of the contribution to Council and Hope Vale by Mr. Higgins during his time as Chief Executive Officer.

CARRIED

The Chief Executive Officer thanked the Council for the generous offer however would like to seek advice on the matter prior to accepting the offer.

Do Not Knock Campaign

Information has been provided by the Australian Competition and Consumer Commission and the Qld Office of Fair Trading in relation to the Do Not Knock Program and the requirements if Hope Vale wants to opt into the program.

The idea is to deliver a service with the community and have community input before anything is implemented. They will pay for any signs and ancillary equipment with Council responsible for the installation.

Moved by Cr Bruce Gibson

Seconded by Cr June Pearson

13200716 Resolution: That Council agrees to the implementation of the Do Not Knock Program into Hope Vale including the installation of necessary signage.

CARRIED

Rangers Office Accommodation

The Hope Vale Rangers are currently using the SES building as a base as all Rangers are either SES or RFB volunteers. They have requested that they remain in this building until alternative arrangements can be made.

It was agreed by Council that the Hope Vale Rangers remain temporarily at the SES building.

Debt Write –off

With the recent passing of Lorraine Rosendale, it has been recommended by the Finance Director that the rental debt of \$2,382.15 relating to Lorraine be written off.

Moved by Cr Bruce Gibson

Seconded by Cr June Pearson

14200716 Resolution: That Council approves the write off of the old rental debt of \$2,382.15 relating to Lorraine Rosendale.

CARRIED

Welcome to Hope Vale Sign

The current sign has had to be removed due to structural issues and discussions have been held with My Pathway in relation to a new sign being constructed utilizing their participants.

A design for a new concrete block sign was presented to Council.

Councillors had no objection to proceeding with the sign

Kindergarten House

Advice was provided to Council that the Kindergarten teacher from the George Bowen Memorial Kindergarten has resigned and is leaving Hope Vale. This will now leave the house vacant and Council advice is sought as to future use.

The Mayor asked Cr Bruce Gibson to leave the meeting at 11.40am

The Mayor advised the other councillors that Cr Gibson was a current applicant for social housing however it is unknown how long before appropriate housing would become available. His current living conditions were not appropriate for his health condition and the fact he had a school age child in his care. There were no other staff members looking for accommodation at present.

Moved by Cr Barry Bowen

Seconded by Cr June Pearson

15200716 Resolution: That Council allows Bruce Gibson to reside in the ex-kindergarten house in Thiele Street on a temporary basis as a caretaker until social housing is available. Rental to be set at \$80.00 per week and the Chief Executive Officer is to prepare a tenancy agreement.

CARRIED

Cr Bruce Gibson re-entered the meeting at 11.50am

Acceptance of Mayor and Chief Executive Officer Reports

Moved by Cr Bruce Gibson

Seconded by Barry Bowen

16200716 Resolution: That the reports from the Mayor and Chief Executive Officer be accepted.

CARRIED

3. Finance Director's Report

There is no Finance Report provided in July due to finalisation of Annual Financial Statements and current auditing of those statements being undertaken by Queensland Audit Office.

4. Social Services Director Report

No report submitted this month.

5. Human Resource Manager Report

No report submitted this month

6. Operations Manager Report

Report discussed and noted.

Moved by Cr June Pearson

Seconded by Cr Barry Bowen

17200716 Resolution: That the Operations Manager's Report be accepted.

CARRIED

Item 5: VISITORS AND PRESENTATIONS

Nil

Item 6: AGENDA ITEMS

Nil

Item 7: CORRESPONDENCE

7.1 – Letter dated 5 July 2016 from the Executive Director, Officer of Industrial Relations, Queensland Treasury seeking nominations from Council for a show holiday in 2017.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

18200716 Resolution: That Council nominates 21 July 2017 as the official Hope Vale Shire show holiday in 2017 to coincide with the Cairns Show.

CARRIED

7.2 – Letter dated 23 June 2016 from the Director General of the Department of Infrastructure, Local Government and Planning advising of the changes to the Planning Act 2016. The Department will also provide support to Indigenous Councils by identifying and preparing any planning scheme changes necessary.

Noted

7.3 – Letter dated 9 June 2016 from the Chief Executive Officer of the Local Government Association of Queensland advising of the distribution of self insurance funds to Councils.

Noted

7.4 – Letter dated 7 June 2016 from the Chief Executive Officer of the Local Government Association of Queensland advising of a report undertaken by the LGAQ into Drones, Remote Piloted Aircraft or Unmanned Aerial Vehicles.

Noted

7.5 – Letter dated 4 July 2016 from the Chief Executive Officer of the Local Government Association of Queensland advising of nominations being called for the office of President of the Association.

Noted

7.6 – Letter dated 8 June 2016 from the Chief Health Officer of the Department of Health advising of new tobacco legislation passed in the Queensland Parliament earlier in 2016 which provides for smoke free areas on local government land.

Noted

Item 8 – GENERAL BUSINESS

Ergon Energy

Deputy Mayor June Pearson asked for an up-date on the installation of the new card meters in Hope Vale by Ergon. Chief Executive Officer was able to advise that work was going to commence on Monday 25 July 2016.

By Pass Road

Deputy Mayor June Pearson asked for an up-date on the by-pass road for heavy vehicles. Chief Executive Officer advised that concept drawings and costing had been finalised and discussions were being held with a number of Government Departments in relation to funding opportunities.

Shadow Staff Positions

Cr Barry Bowen asked about whether there was to be a shadow position for the Operations Manager. Chief Executive provided an up-date.

There being no further business, the meeting closed at 12.20 pm

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Cr G McLean
Mayor

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Ross Higgins
Chief Executive Officer