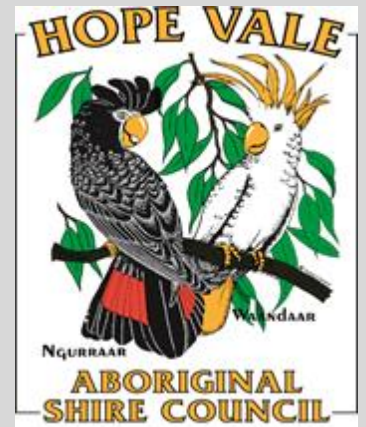


# Minutes



General Meeting

Wednesday 17 August 2016

Council Chambers, Hope Vale

## MEMBERS IN ATTENDANCE

**Members Present:** Cr. Greg McLean (Mayor)  
Cr. June Pearson (Deputy Mayor)  
Cr Barry Bowen  
Cr Bruce Gibson  
Cr Selina Bowen

## OFFICERS IN ATTENDANCE

**Officers Present:** Chief Executive Officer Ross Higgins  
Deputy Chief Executive Officer Steve Linnane

## MEETING OPENED

Meeting declared open at 9.52 am

*The Mayor called for a minute silence to remember those persons who had recently passed away.*

## APOLOGIES

Nil

**Item 1: Declaration of conflict, any perceived or other potential conflict of interest to be declared prior to meeting.**

Nil

**Item 2 (a): Confirmation of Minutes of General Meeting held on 20 July, 2016**

**Moved by Cr Bruce Gibson**

**Seconded by Cr Barry Bowen**

01170816 Resolution: That the minutes of the General Meeting held on Wednesday 20 July, 2016 be accepted as a true and correct record.

**CARRIED**

### **Item 3: Business arising from minutes of General Meeting held on 20 July, 2016**

#### ***Alcohol Management Plan***

Chief Executive Officer advised that DATSIP was seeking Ministerial approval to commence further consultation with Councils/Communities and expected this around 5 September. Consultations would commence after that.

#### ***Toyota Prado 364 TES***

In relation to resolution 12200716 concerning the disposal of Prado 364 TES, the Chief Executive Officer advised that he was not going to take up the Council offer.

### **Item 4: REPORTS**

#### **1. Mayor**

##### ***Meetings attended***

- Hope Vale Audit Committee – To review 2015/2016 Annual Financial Statements
- Allen Cunneen, DDG of DATSIP, Cairns – land for future housing, planning issues for block holder housing and assistance with outstanding Hope Vale Congress matters.
- FNQROC
- Department of Housing & Public Works – process for allocations to social housing
- Technical Working Group

##### ***Employment Opportunities***

With the projects commencing on the Peninsula Development Road, local Hope Vale residents with appropriate qualifications need to be identified. This could be done by reviewing skills analysis previously undertaken.

#### **2. Chief Executive Officer's Report**

##### **Audited Financial Statements 2015/2016**

Audited Financial Statements for 2015/2016 were presented to Council for acceptance and adoption. The Statements were signed off by the Queensland Audit Office on 29 July 2016 and it is believed that this is the first time for any local government that statements have been signed off in July.

Deputy Mayor, June Pearson requested that a good news story be prepared for circulation.

**Moved by Cr Bruce Gibson**

**Seconded by Cr Barry Bowen**

02170816 Resolution: That the audited Financial Statements for 2015/2016 be accepted and adopted.

**CARRIED**

### **Annual Report 2015/2016**

The 2015/2016 Annual Report was presented to the Council.

**Moved by Cr June Pearson**

**Seconded by Cr Bruce Gibson**

03170816 Resolution: That the 2015/2016 Annual Report be approved.

**CARRIED**

### **LGAQ Conference 2016**

The LGAQ Annual Conference is being held on the Gold Coast from 18 to 20 October. Mayor Greg McLean recommended that as this was the first year for a number of councilors, all councilors be authorised to attend depending on their availability to further their development in local government. Also, the Chief Executive Officer should be in attendance.

**Moved by Cr Bruce Gibson**

**Seconded by Cr Barry Bowen**

04170816 Resolution: That all councilors and the Chief Executive Officer be authorised to attend the LGAQ conference at Gold Coast from 18 to 20 October depending on their availability.

**CARRIED**

### **October Council meeting**

As the LGAQ Conference will clash with the October monthly Council meeting, a new date will need to be approved for this meeting and the meeting schedule adjusted accordingly.

**Moved by Cr Barry Bowen**

**Seconded by Cr June Pearson**

05170816 Resolution: That the October Council meeting now be set for Wednesday 12 October 2016.

**CARRIED**

### **Demolition of Assets**

The old Post Office building and Women's Shelter have been assessed as not being able to be repaired with the Women's Shelter containing asbestos. Both buildings need to be demolished.

**Moved by Cr June Pearson**

**Seconded by Cr Bruce Gibson**

06170816 Resolution: That Council endorses the demolition of the old Post Office building and the Women's Shelter building and approves the removal of these two buildings from the Council Asset Register.

**CARRIED**

### **Bank and QTC Signatories**

With the changes in the Chief Executive Officer position, new signatory arrangements need to be put into place.

**Moved by Cr Barry Bowen**

**Seconded by Cr Bruce Gibson**

07170816 Resolution: That Council approves that Stephen Linnane be included as a signatory to the Westpac, ANZ and QTC accounts. Also, Ross Higgins be removed as a signatory from Council accounts.

**CARRIED**

### **Drug and Alcohol Policy**

The Drug and Alcohol Policy has been reviewed and revised and now presented to Council for adoption.

**Moved by Cr Bruce Gibson**

**Seconded by Cr Barry Bowen**

08170816 Resolution: That the Drug and Alcohol Policy as presented to Council be approved for implementation.

**CARRIED**

### **Far North Queensland Regional Organisation of Councils (FNQROC)**

The Mayor and CEO attended the FNQROC meeting held in Cooktown on 8 August. There is an opportunity for Council to seek membership of the organisation.

**Moved by Cr Bruce Gibson**

**Seconded by Cr June Pearson**

09170816 Resolution: That Council sees benefit in joining this organisation and approves the Chief Executive Officer to write to FNQROC applying for membership.

**CARRIED**

### **Ministerial and Government Champions**

Information has been provided that the Ministerial and Government are planning a visit to Hope Vale on 29 and 30 September.

Council has no objection to this.

### **Hope Vale Congress**

#### ***Office Accommodation***

An email has been received from the General Manager of the Hope Vale Congress Corporation seeking office accommodation in Hope Vale. Council has noted the request and will wait to make any decision pending the outcome of the proposed meeting being coordinated by DATSIP.

### **Beach Dump Site**

An email has been received from the General Manager of the Hope vale Congress Corporation seeking Council's position on clearing the dump site at Elim Beach.

Council noted that this site is an unofficial dump and is located on Hope Vale Congress land. This matter can be discussed at the proposed meeting however Council's position on this is that if a dump is to be located at Elim Beach, land needs to be made available for this purpose.

### **Housing Allocation Recommendations**

**11.05 am – Meeting to go into closed session to discuss confidential housing matters.**

**11.12 am – Meeting resumes from closed session**

**Moved by Cr Bruce Gibson**

**Seconded by Cr June Pearson**

10170816 Resolution: That Council authorises the Chief Executive Officer to write to the Department of Housing and Public Works to advise of recommendations made in the closed session.

**CARRIED**

### **Christmas Shutdown**

There is a requirement to set the dates for the Christmas Shutdown at least 90 days prior to the shutdown.

**Moved by Cr June Pearson**

**Seconded by Cr Barry Bowen**

11170816 Resolution: That Council approves that the Christmas Shutdown be from Wednesday 21 December 2016 to Monday 2 January 2017.

**CARRIED**

### Acceptance of Mayor and Chief Executive Officer Reports

**Moved by Cr June Pearson**

**Seconded by Bruce Gibson**

12170816 Resolution: That the reports from the Mayor and Chief Executive Officer be accepted.

**CARRIED**

**11.35am – The Mayor called for a closed session to discuss a staff matter.**

**12.10pm – Meeting re-convened after closed session**

**12.10pm – Leah Cameron and Thomas Cameron from Murrawah Law entered meeting**

Leah and Thomas provided Council with a presentation of the services they have available as a legal firm

**12.30pm – Leah Cameron and Thomas Cameron from Murrawah Law leave meeting**

**12.30pm – School Principal Finn Buckley and the School Leadership Group entered meeting**

There was discussion with the students on their aspirations for the school and these were recorded to enable some follow up by Council to establish what might be able to be achieved. Students invited for lunch.

**1.45pm – School Principal Finn Buckley and the School Leadership Group left meeting**

### **3. Finance Director's Report**

The Chief Executive Officer recommended that it be placed on record about the special effort put in by the Finance Director with the achievement of the audited financial statements. This hard work, guidance, vigilance and continued effort to maintain Council's financial position as well as her commitment to Council is greatly appreciated.

**Moved by Cr Bruce Gibson**

**Seconded by June Pearson**

13170816 Resolution: That the Finance Director Report for the period to 10 August 2016 be accepted and approved.

**CARRIED**



#### 4. Social Services Director Report

Councillors requested that advice be obtained about the meals provided at the Aged Care.

**Moved by Cr Bruce Gibson**

**Seconded by Barry Bowen**

14170816 Resolution: That the Social Services Director Report be accepted and approved.

**CARRIED**

#### 5. Human Resource Manager Report

Report Noted

**Moved by Cr June Pearson**

**Seconded by Bruce Gibson**

15170816 Resolution: That the Human Resources Report be accepted and approved.

**CARRIED**

#### 6. Operations Manager Report

Report discussed and noted.

**Moved by Cr June Pearson**

**Seconded by Cr Barry Bowen**

16170816 Resolution: That the Operations Manager's Report be accepted.

**CARRIED**

### Item 5: VISITORS AND PRESENTATIONS

As per earlier record.

## Item 6: AGENDA ITEMS

Nil

## Item 7: CORRESPONDENCE

7.1 – Letter from Jason Woibo seeking waiving of costs to repair his car at Hope Vale Workshop. CEO advised that he had already been in receipt of the letter and was seeking feedback from Operations and HR to enable the matter to be addressed.

7.2 – Letter dated 21 July 2016 from Guurrbi Tours expressing an interest in leasing the Land & Sea Building.

**Action Required:** Chief Executive Officer to write to Mr Gordon and advise that the leasing of this building is currently being negotiated with another organisation.

7.3 – Letter dated 12 July 2016 from the Minister for Aboriginal and Torres Strait Islander Partnerships advising Council of the appointment of the Minister for Housing and Public Works Mick de Brenni as Ministerial Advisor for Hope Vale.

**Noted**

7.4 – Notice from Cape York NRM Ltd calling for nominations for Director Vacancies within the organisation.

**Noted**

7.5 – Letter dated 22 July 2016 from the Hon. Leanne Donaldson, Minister for Agriculture and Fisheries advising of the review to the regulatory structure governing the management of Queensland fisheries resources.

**Noted**

7.6 – Letter from the Director General of the Department of Infrastructure, Local Government and Planning advising of capacity building programs available through the Department for Councils.

**Noted**

7.7 – Email from Ergon Energy advising of a trial rollout of LED street lights in Councils.

**Noted**

## Item 8 – GENERAL BUSINESS

### Recognition of Elders

Cr Selina Bowen suggested as part of Seniors Week, a Certificate or Plaque be prepared for the following elders in recognition of their contribution to the community as people who were involved in the opening up of Hope Vale.

George Rosendale  
Roy Mclvor  
Frank Woibo

Herbert McLean  
Herman Bambie

David Deemal  
Ella Woibo

All councilors were in agreement and Cr Bowen will progress this matter.

### Rehab Road

Deputy Mayor June Pearson asked about finalisation of NDRRA works on Rehab Road as there is an area at the end where logs are still across the road.

CEO advised that he will get the Operations Manager to provide feedback on this matter.

There being no further business, the meeting closed at 3.03 pm

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**Cr G McLean**  
**Mayor**

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**Steve Linnane**  
**Chief Executive Officer**