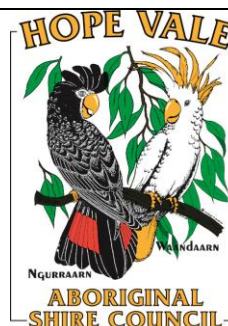


COUNCIL REPORT

Meeting: 16 December 2020

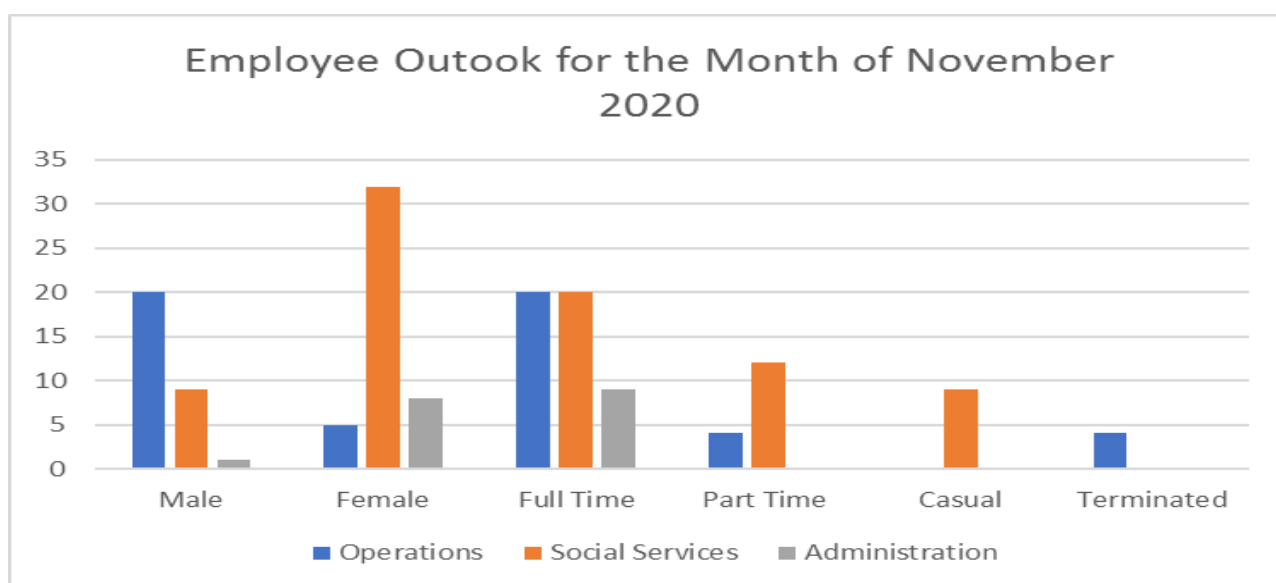


Item 1: Council Employment Outlook

Table 1 below shows the number of employees as at 31 November 2020. This is also reflected in the Chart below.

Table 1:

Section	Full Time	Part Time	Casual	Resignation/Terminated	Male	Female	Current
Social Services	20	12	9	0	9	32	41
Administration	9	0	0	0	1	8	9
Operations	23	4	0	3	20	4	24
Totals	52	16	9	3	30	44	74



Social Services

Currently have 5 Vacancies in:-

2 x CHSP Social Services Support Worker – Permanent Part Time Female

2 x CHSP Social Services Support Worker – Permanent Part Time Male

1 x Education Support Worker – Permanent Part Time

Applications closes on the 10 December 2020. Interviews will be conducted in the New Year.

Operations

Currently has 1 Vacancy: -

1 x Warehouse Assistant

This position to be advertised in the new year.

Administration

No current vacancies

Table 2 shows Ordinary, Overtime, Penalties paid, Insufficient Leave and Absent hours for the month of November 2020.

Table 2:
November 2020

Section	Ordinary Hours	Penalties Paid	Overtime hours	Insufficient hours	Absent Hours
Social Services	7,018	409	382.25	207.75	11
Administration	1,985	0	17.50	28	0
Operations	5,852	0	144.25	36	301.50

Table 3 shows Ordinary, Overtime (incl Penalties), Insufficient Leave and absenteeism hours for the Month of October 2020.

Table 3:
October 2020 (Previous month)

Section	Ordinary Hours	Penalties Paid	Overtime hours	Insufficient hours	Absent Hours
Social Services	4,256.75	316	217.75	213	15.50
Administration	1,295.50	0	5.75	0	0
Operations	3,586.25	0	101	44.25	277.25

Absenteeism

Below figures shows the percentage of absenteeism per department for October 2020 compared to November 2020.

November

Social Services – 0.15%
Administration – 0%
Operations – 5.15% %

October

Social Services – 0.36%
Administration – 0%
Operations – 7.73%

Overtime

Below figures show the percentage of overtime and penalty hours paid per department for the month of October 2020 compared to November 2020. Figures taken from Table 2 & 3.

November

Social Services – 11.27%
Administration – 0.88%
Operations – 2.46%

October

Social Services – 12.54%
Administration – 0.44 %
Operations – 2.82%

Table 4:

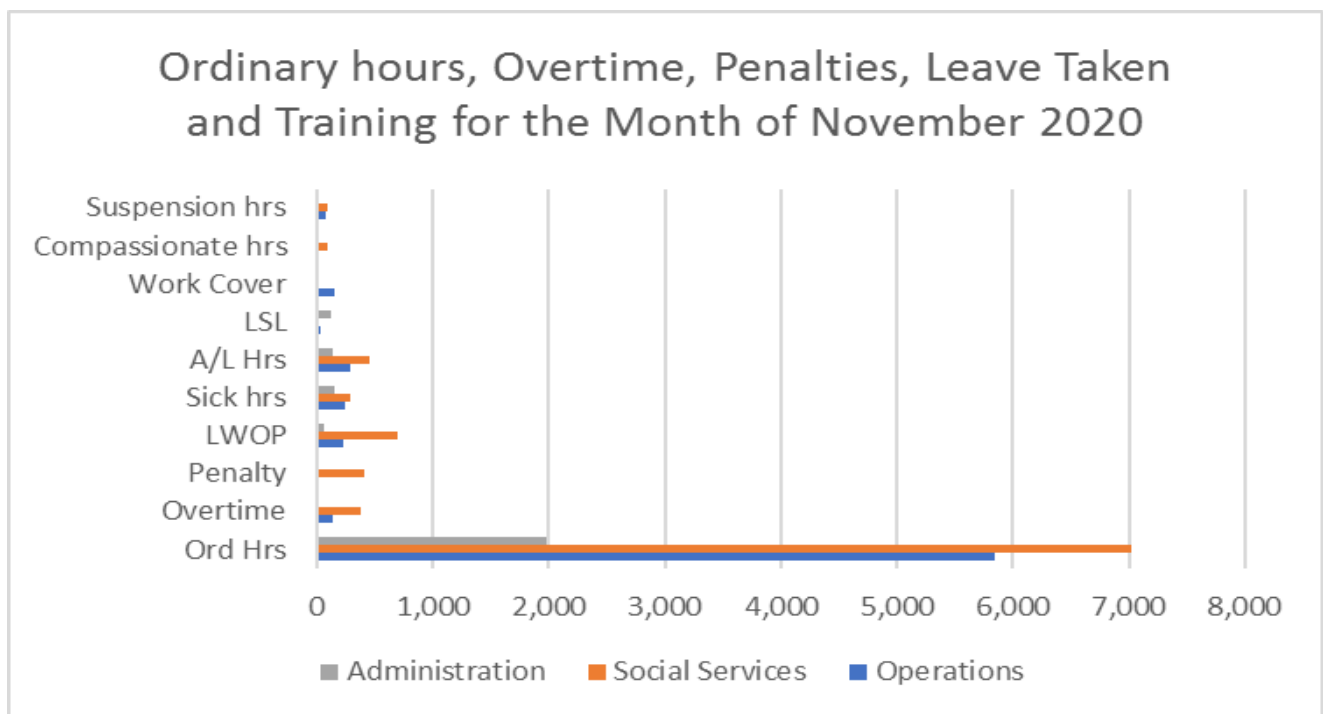
Table 4 and 4(a) below shows all other leave hours for November 2020 compared to October 2020.

Section	Sick Hours		A/L Hours		Long Service Leave		Compassionate Leave	
	October	Nov	October	Nov	Oct	Nov	Oct	Nov
Months								
Social Services	209.25	288.50	310	455.50	0	0	8.25	93.25
Administration	42	149.25	62	137.50	58.75	117	0	0
Operations	143.25	247	206.75	283.50	82.25	36.25	0	12.25

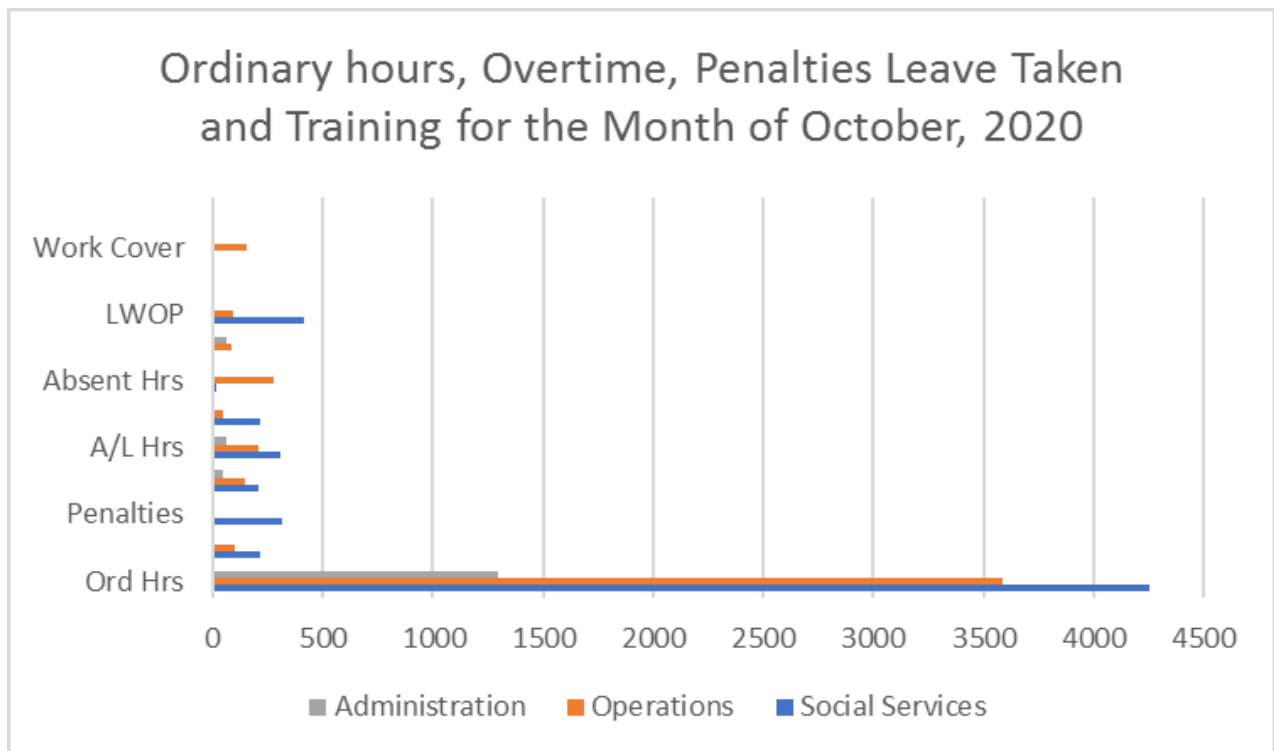
Table 4(a):

Section	Insufficient/LWOP & Absenteeism		Training Hours	
	October	Nov	October	Nov
Social Services	643	912.75	6	107
Administration	0	83.25	0	8
Operations	409.75	568.25	0	0

Below graphs show the amount of Ordinary hours, Overtime & Penalties worked, and Leave taken for the month of October 2020.



Below graph shows the same for the previous Month.



No new Workers Compensation claim for the month of November 2020.

RJohnson

Rani Johnson