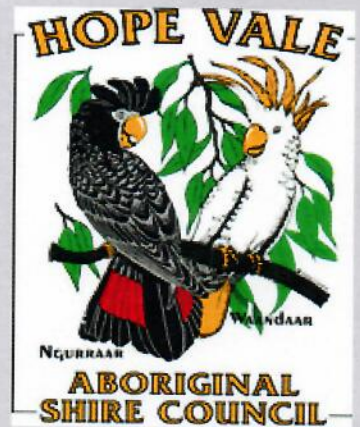


# Minutes

## General Meeting

Wednesday 26 June 2019

Council Chambers Hope Vale



## **1 DECLARATION OF OPENING**

The Acting Mayor declared the meeting open at 9.40 am.

The Council then acknowledged those members of the region who have recently passed away as well as other members of the region who have suffered illness or injury.

## **2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**

**Members Present:** Deputy Mayor Cr June Pearson (in the Chair)  
Cr Barry Bowen  
Cr Selina Bowen  
Cr Bruce Gibson

**Officers Present:** Chief Executive Officer Steve Linnane  
Finance Director Shannon Gibbs (Part of the Meeting via  
teleconference)

**Apologies:** Greg McLean

## **3 OBLIGATIONS OF COUNCILLORS**

### **3.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 175C of the Local Government Act 2009, no declarations of material personal interests were made during this meeting.

### **3.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 175E of the Local Government Act 2009, no declarations of conflict of interest were made during this meeting.

### **3.3 REGISTERS OF INTEREST**

Councillors reviewed their Registers of Interests and Related Parties Disclosures.



#### **4 Confirmation of Minutes of General Meeting held on Thursday 30 May 2019.**

Moved by Cr Selina Bowen

Seconded by Cr Bruce Gibson

**Resolution:**

That the minutes of the General Meeting held on Thursday 30 May 2019, be accepted as a true and correct record.

**CARRIED**

#### **5 Business arising from Minutes of General Meeting held on Thursday 30 May 2019.**

Nil

(Cr Barry Bowen left the meeting)

#### **6 REPORTS**

##### **6.1 ACTING MAYOR'S REPOR**

###### **6.1.1 2019/2020 Budget**

The Acting Mayor submitted the proposed 2019/2020 budget to be presented to the Council Meeting on Wednesday 17 July 2019.

Budget documents included –

- Statement of Comprehensive Income,
- Statement of Estimated Position 2018-2019,
- Statement of Financial Position,
- Statement of Cash Flow,
- Statement of Changes in Equity,
- Statement of Changes in Rates and Utility Charges,
- Key Financial Sustainability Metrics,
- Revenue Statement 2019/2020, and
- Draft Budget Highlights 2019/2020.



Finance Director Shannon Gibbs provided Council with an overview of these documents.

Council noted that the final budget documents will be presented to the Council meeting on Wednesday 17 July 2018 for consideration of formal endorsement and approval by Council.

(Cr Barry Bowen returned to the meeting)

## 6.2 CHIEF EXECUTIVE OFFICER'S REPORT

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

**Resolution:**

That the Chief Executive Officer's Report dated 24 June 2019 be received.

**CARRIED**

### 6.2.1 Meetings Attended

The CEO advised of meetings that he had attended since the last Council meeting.

**It was agreed that Council note the meetings attended by the Chief Executive Officer.**

### 6.2.2 Revenue Policy 2019-2020

The draft Revenue Policy 2019-2020 (Attachment 1 of the report) was submitted for Council consideration

Moved by Cr Selina Bowen

Seconded by Cr Bruce Gibson

**Resolution:**

That Council adopt the Revenue Policy 2019-2020 (Attachment 1) as attached to the CEO's report.

**CARRIED**



### 6.2.3 Media and Communications Report

Council's Media and Communications Consultant Tracey Wilson has provided a Media and Communications Report for June 2019. (Attachment 2)

Moved by Cr Selina Bowen

Seconded by Cr Bruce Gibson

**Resolution:**

That Council receive and note the Council's Media and Communications Consultant's report for June 2019.

**CARRIED**

### 6.2.4 2020 Public Holiday

Pursuant to Holidays Act 1983, Council can make application for a show holiday for 2020.

Moved by Cr Selina Bowen

Seconded by Cr Bruce Gibson

**Resolution:**

That Council make application for the gazettal of Friday 17 July 2020 for a holiday for the Shire of Hope Vale for the purpose of the Cairns Annual Show.

**CARRIED**

### 6.2.5 Provision of Security Services

Council undertook a trial, to the value of \$20,000, for the provision of security services for the security of Council's assets and services during the 2018/19 financial year. The trial lasted for approximately 4 months from December 2018. Accordingly, Council should consider if it wishes to allocate funding for the provision of security services for the security of Council's assets and services during the 2019/20 financial year.





**Moved by Cr Selina Bowen****Seconded by Acting Mayor June Pearson****Resolution:**

That Council consider an allocation in the forthcoming budget for the provision of security services for the security of Council's assets and services during the 2019/20 financial year.

**CARRIED****6.2.6 Hope Vale Local Disaster Management Group Training**

Training has been arranged on 9 July 2019 and 6 August 2019 in Hope Vale for members of the Hope Vale Local Disaster Management Group. The training will be delivered by Queensland Fire and Emergency Services Department.

It was agreed that the training arrangements be noted and interested Councillors be authorised to attend.

**6.2.7 Road and Infrastructure Surveys**

The CEO and representatives of Hope Vale Congress and DATSIP met on 23 May 2019 in Cooktown to progress the initial survey of key roads and infrastructure that should be placed under Council control.

The latest survey report was attached (Attachment 3) to the report.

**Moved by Cr Barry Bowen****Seconded by Cr Bruce Gibson****Resolution:**

That Council note and endorse the latest survey report on the progress of the initial survey of key roads and infrastructure that should be placed under Council control.

**CARRIED****6.3 Finance Director's Report**

The Finance Director's report dated 23 June 2019 was considered by Council.

**Moved by Cr Bruce Gibson****Seconded by Cr Selina Bowen****Resolution:**

That the Finance Director's report dated 26 May 2019 be received and adopted.

**CARRIED**

## 6.4 Human Resource Manager's Report

Nil

## 6.5 Social Services Director's Report

The Social Services Director's Report dated 23 June 2019 was considered by Council.

Moved by Cr Bruce Gibson

Seconded by Cr Selina Bowen

**Resolution:**

That the Social Services Director's Report dated 23 June 2019

(a) be received and noted, and

(b) Council endorse the signing of the Community Connector Agreement for a further 12 month period.

**CARRIED**

## 6.6 Operations Manager's Report

The Operations Manager's Report dated 19 June 2019 was considered by Council.

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

**Resolution:**

That the Operations Manager's Report dated 19 June 2019 be received and noted.

**CARRIED**

## 7 VISITORS AND PRESENTATIONS

### 7.1 Cooktown Expo 2020

At 11am Mayor Peter Scott, Indigenous Project Officer Sha-lane Gibson, and Senior Co-ordinator, Economy, Community and Innovation Ivan Hegamaea from Cook Shire Council were admitted to the meeting and provided a briefing on the Cooktown Expo Event.





## 8 CORRESPONDENCE

### 8.1 Cooktown Expo 2020

From Cook Shire Council dated 28 May 2019 requesting a letter of support for Cook Shire Council's approach to the British Royal Family through the Queensland Governor to be part of its 2020 Commemorations.

Moved by Cr Barry Bowen

Seconded by Cr Bruce Gibson

**Resolution:**

**That Council provide a letter of support for Cook Shire Council's approach to the British Royal Family through the Queensland Governor to be part of its 2020 Commemorations.**

**CARRIED**

### 8.2 Queensland State Budget

From LGAQ dated 11 June 2019 forwarding a summary of the 2019-20 Queensland State Budget

**It was agreed that the letter be received and noted.**

### 8.3 Belcarra Stage 2 Local Government Reforms

From Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs Stirling Hinchcliffe MP dated 11 June 2019 providing information in relation to the Belcarra Stage 2 Local Government reforms.

**It was agreed that the letter be received and noted.**

### 8.4 Queensland Fire and Emergency Services

From Assistant Commissioner John Bolger, Far North Region, Queensland Fire and Emergency Services advising that his tenure has come to an end and he will be off to Brisbane to be the Assistant Commissioner of the Rural Fire Service. Adam Gwin will be Acting Assistant Commissioner for the Far Northern Region.

**It was agreed that the letter be received and noted.**





## **9 GENERAL BUSINESS**

### **9.1 Cairns Indigenous Art Fair**

Moved by Cr Bruce Gibson

Seconded by Cr Selina Bowen

**Resolution**

That Council provide a grant of \$1000 to the Hope Vale Arts and Cultural Centre for the Gumba Gumba group to perform at the Cairns Indigenous Art Fair.

**CARRIED**

## **10 CONFIDENTIAL SESSION**

Moved by Cr Bruce Gibson

Seconded by Cr Barry Bowen

**Resolution**

That the meeting be closed to the public pursuant to sections 275 (e), of the Local Government Regulation 2012 to consider the following item:

10.1 2019/2020 Bitumen Reseal Contract

**CARRIED**

Moved by Cr Barry Bowen

Seconded by Cr Bruce Gibson

**Resolution**

That the meeting be re-opened to the public.

**CARRIED**



**10.1 2019/2020 Bitumen Reseal Contract****Moved by Cr Bruce Gibson****Seconded by Cr Barry Bowen****Resolution**

That Council,

(a) awards Contract Hope Vale Reseal 022020 – 2019/2020 Regional Bitumen Reseal to FGF Bitumen Pty Ltd. Based on the indicative works program and pricing the annual contract value is estimated to be in the vicinity of \$284,937.67 excluding GST, and

(b) delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract subject to Council's procurement practices and policies.

**CARRIED****11 NEXT MEETING**

It was noted that the next meeting is planned to be held on Wednesday 17 July 2019

There being no further business, the meeting closed at 3.10pm.



Acting Mayor June Pearson  
Meeting Chair



Steve Linnane  
Chief Executive Officer

