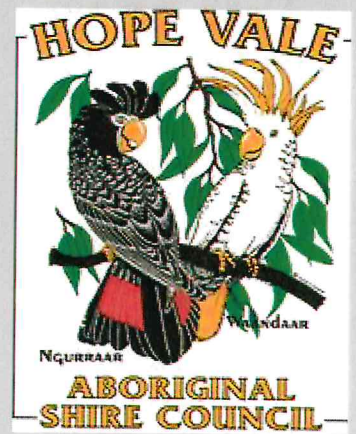


# Minutes



General Meeting

Wednesday 25 October 2023

Council Offices, Hope Vale

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## 1 DECLARATION OF OPENING

The Mayor Woibo declared the meeting open at 9.05 am.

Mayor Woibo acknowledged the traditional owners of the land on which the meeting was being held and elders, past, present, and emerging.

The Mayor also acknowledged, followed by a minute's silence, those members of the Hope Vale region who have recently passed away as well as other members of the region who have recently suffered illness or injury.

- 2 Members Present:**
- Cr Jason Woibo – Mayor
  - Cr Bruce Woibo – Deputy Mayor
  - Cr Barry Bowen
  - Cr Keithean Bowen

### Leave of Absence

Moved by Mayor Jason Woibo

Seconded by Cr Barry Bowen

**Resolution**

That leave of absence be granted to Cr Allison Michael for her absence.

**CARRIED**

- Officers Present:**
- Chief Executive Officer - Steve Linnane
  - Finance and Corporate Services Director Shannon Gibbs (Items 6.2)
  - Social Services Director – Deborah Burke (Items 6.3)

At this stage, the meeting dealt with Item 7.1, then Item 6.3, then Item 7.2, then Item 6.2.

## 3 OBLIGATIONS OF COUNCILLORS

### 3.1 Declaration Of Prescribed Conflict Of Interest On Any Item Of Business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009, no Prescribed Conflict of Interest were made relating to this meeting.

### 3.2 Declarable Conflict Of Interest On Any Item Of Business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no Declarable Conflicts of Interest were made relating to this meeting.

### 3.3 Registers Of Interest

Councillors were reminded of their obligation to keep their Registers of Interests and Related Parties Disclosures updated.

## 4 Confirmation of Minutes of General Meeting held on 27 September 2023

Moved by Cr Barry Bowen

Seconded by Cr Bruce Woibo

#### Resolution

That the Minutes of the General Meeting held on Wednesday 27 September 2023, be accepted as a true and correct record.

CARRIED

## 5 Business arising from Minutes of General Meeting held on Wednesday 27 September 2023

Nil

## 6 OFFICER'S REPORTS

### 6.1 Chief Executive Officer's Report

The Chief Executive Officer's Report dated 23 October 2023, was considered by Council.

Moved by Cr Keithean Bowen

Seconded by Cr Barry Bowen

#### Resolution

That Council

- (a) receive the Chief Executive Officer's Report dated 23 October 2023, and
- (b) note the meetings attended by the Chief Executive Officer.

CARRIED

### **6.1.1 Remote and Aboriginal and Torres Strait Islander Aged Care Service Development Assistance Panel (SDAP) Application**

In accordance with previous Council Meeting discussions, Council is making an application to the Remote and Aboriginal and Torres Strait Islander Aged Care Service Development Assistance Panel seeking assistance and support from consultants to review the management and governance of Council's aged care services with the view to developing an integrated model of aged care that will be financially viable in the new aged care regulatory framework. Specifically, the application requests assistance to:

1. Review the current management structures for the aged care service with the view to developing one management structure for the aged care service.
2. Develop an integrated model of aged care that positions the current aged care service to transition effectively to the new regulatory framework and maintain a culturally safe and financially viable aged care service.
3. Undertake a gap analysis against the new aged care standard and identify the gap in systems and changes in work practice required to implement the proposed new model of care.
4. Develop an aged care strategy that engages with other service providers to strengthen clinical governance over the aged care service.
5. Provide support to implement the integrated model of care and supporting business strategies.
6. Lead the development of a clinical governance framework in partnership with the Torres and Cape Hospital and Health Service and Apunipima Cape York Health Council.

**Moved by Mayor Jason Woibo**

**Seconded by Cr Barry Bowen**

#### **Resolution**

**That Council note and endorse the application for assistance to the Remote and Aboriginal and Torres Strait Islander Aged Care Service Development Assistance Panel.**

**CARRIED**

### **6.2 Finance and Corporate Services Director's Report**

The Finance and Corporate Services Director's Report dated 23 October 2023 was considered by Council.

**Moved by Mayor Jason Woibo**

**Seconded by Cr Bruce Woibo**

#### **Resolution**

**That Council receive and note the Finance and Corporate Services Director's Report dated 23 October 2023.**

**CARRIED**



### 6.3 Social Services Director's Report

The Social Services Director's Report dated 24 October 2023 was considered by Council.

Moved by Mayor Jason Woibo

Seconded by Cr Bruce Woibo

**Resolution**

**That Council**

- (a) receive and note the Social Services Director's Report dated 24 October 2023, and
- (b) make an allocation of \$15,000 for 2023 community Christmas holiday celebrations, subject to a detailed budget being submitted to the next Council meeting.

**CARRIED**

### 6.4 Operations Manager's Report

The Operations Manager's Report dated 25 October 2023 was considered by Council.

Moved by Mayor Jason Woibo

Seconded by Cr Barry Bowen

**Resolution**

**That Council**

- (a) receive and note the Operation Manager's Report dated 25 October 2023,
- (b) endorse a systematic inspection program of properties within the Hope Vale Aboriginal Shire Council's jurisdiction in accordance with Section 133 of the Local Government Act 2009, subject to confirmation of budgeted funding,
- (c) the properties to be included in the Systematic Inspection Program are to be designated in the town area for animal management purposes in order to monitor compliance with the requirements of the Animal Management (Cats & Dogs) Act 2008, more specifically dog registration and dog numbers per residence, and
- (d) the systematic Inspection Program will be conducted between the hours of 8am and 5pm on weekdays, commencing on Monday November 13th and concluding Friday November 24th, 2023, and
- (e) defer further consideration of the horse management issue until the next meeting.

**CARRIED**

## 7 VISITORS AND PRESENTATIONS

### 7.1 Domestic and Family Violence Action Plan

At 9.15am, Jo Mason from Workhaven was admitted to the meeting and provided Council with an update on the Domestic and Family Violence Action Plan.

The Plan is being developed by Council in conjunction with the Hope Vale Local Thriving Communities Initiative.

The aim and objectives are to build understanding, knowledge, confidence and skills amongst the Hope Vale Community by;

- Creating a workable DFV action plan to reduce the impact and incidence of DFV,
- Guiding community members to safety and support,
- Developing prevention strategies to stop the violence before it starts,
- Understanding the drivers of violence and create mitigating strategies accordingly, and
- Empowering organisations and individuals and bring people together to play their part in creating awareness and delivering support.

### 7.2 Waste Initiatives Programs

At 11am, Kylie Hughes, Director and Julian Chan, Principal Policy Officer, Circular Economy Policy and Legislation, Department of Environment and Science were admitted to the meeting for discussions on the following waste initiatives –

- Procurement and Operation of New Garbage Compactor Proposal,
- Kerbside Bin Stabilisation and Public Bin Installation Proposal
- Elim Beach Mobile Rubbish Service Proposal
- Landfill Revitalisation and Waste Management Enhancement Proposal

Cr Keithean Bowen was not present during this item.

## 8 CORRESPONDENCE

### 8.1 Freight Funding Package

Consideration of correspondence from the Minister for Transport and Main Roads and Minister for Digital Services dated 29 September 2023 for in relation to the \$64 million freight funding package.

**It was agreed that the correspondence from the Minister for Transport and Main Roads and Minister for Digital Services dated 29 September 2023 be received and noted.**

**CARRIED**



## 9 GENERAL BUSINESS

### 9.1 Staff Vacancies

Moved by Cr Barry Bowen

Seconded by Cr Bruce Woibo

**Resolution**

That the Chief Executive Officer be requested to submit a status report on the current Council vacancies.

**CARRIED**

## 10 CONFIDENTIAL SESSION

Moved by Cr Keithean Bowen

Seconded by Mayor Jason Woibo

**Resolution**

That the meeting be closed to the public pursuant to sections 254J (3) (f) of the Local Government Regulation 2012 to consider the Confidential Report by the Director Social Services on data in relation to the Aged Care Centre operations for the month of September 2023.

**CARRIED**

Moved by Cr Bruce Woibo

Seconded by Cr Barry Bowen

**Resolution**

That the meeting be re-opened to the public.

**CARRIED**

### 10.1 Aged Care Centre Operations

Moved by Mayor Jason Woibo

Seconded by Cr Keithean Bowen

**Resolution**

That the Confidential Social Services Director's Report for the month of September 2023 on data in relation to the Aged Care Centre operations be noted.

**CARRIED**

## 11 NEXT MEETING

The next Council Meeting will be held in Hope Vale on Wednesday 15 November 2023.

## 12 MEETING CLOSURE

There being no further business, the meeting closed at 2.35 pm.



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**Mayor Cr Jason Woibo**



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**Steve Linnane**  
**Chief Executive Officer**