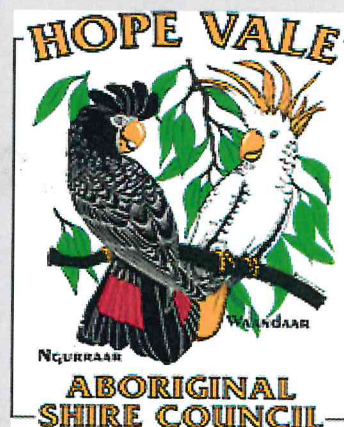


Minutes

General Meeting

Wednesday 24 May 2023

Council Offices, Hope Vale



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1 DECLARATION OF OPENING

The Mayor Woibo declared the meeting open at 9.10 am.

Mayor Woibo acknowledged the traditional owners of the land on which the meeting was being held and elders, past, present, and emerging.

The Mayor also acknowledged those members of the Hope Vale region who have recently passed away as well as other members of the region who have recently suffered illness or injury.

Paster Mark Winter was also welcomed to the meeting and led the meeting in a prayer.

2 Members Present:

Cr Jason Woibo – Mayor

Cr Bruce Woibo – Deputy Mayor (Via teleconference)

Cr Barry Bowen

Cr Allison Michael

Cr Keithean Bowen (Arrived later in the meeting)

Officers Present:

Chief Executive Officer - Steve Linnane

Operations Manager - Gene Brookes (Item 6.4)

3 OBLIGATIONS OF COUNCILLORS

3.1 Declaration Of Prescribed Conflict Of Interest On Any Item Of Business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009, no Prescribed Conflict of Interest were made relating to this meeting.

3.2 Declarable Conflict Of Interest On Any Item Of Business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no Declarable Conflicts of Interest were made relating to this meeting.

3.3 Registers Of Interest

Councillors were reminded of their obligation to keep their Registers of Interests and Related Parties Disclosures updated.

(At this stage, Cr Keithean Bowen arrived at the meeting)

4 Confirmation of Minutes of General Meeting held on Monday 3 April 2023

Moved by Mayor Jason Woibo

Seconded by Cr Allison Michael

Resolution

That the Minutes of the General Meeting held on Monday 3 April 2023, be accepted as a true and correct record, subject to the following amendments –

- (a) in the Officers Present section, the Public Health Officer be amended to Gary Bowen, and
- (b) the mover of the motion in Item 10.1 to note the Confidential Social Services Director's Report, be amended to Cr Allison Michael.

CARRIED

5 Business arising from Minutes of General Meeting held on Wednesday 3 April 2023

Nil

At this stage, Mayor Woibo provided the meeting with an update of various meetings and issues that have been dealt with since the last meeting.

6 OFFICER'S REPORTS

6.1 Chief Executive Officer's Report

The Chief Executive Officer's Report dated 22 May 2023, was considered by Council.

Moved by Cr Barry Bowen

Seconded by Cr Allison Michael

Resolution

That Council

- (a) receive the Chief Executive Officer's Report dated 22 May 2023, and
- (b) note the meetings attended by the Chief Executive Officer

CARRIED

6.1.1 Appointment of Internal Auditors

It was reported that Grant Thornton Audit Pty Ltd have been engaged to provide Internal Audit Services for Hope Vale Aboriginal Shire Council for a 12 month period for the 2023/24 period.

Moved by Mayor Jason Woibo

Seconded by Cr Allison Michael

Resolution

That Council note the engagement of Grant Thornton Audit Pty Ltd to provide Internal Audit Services for Hope Vale Aboriginal Shire Council for 2023/24 period.

CARRIED

6.1.2 Interim Hope Vale Local Thriving Communities Advisory Committee

The Interim Hope Vale Local Thriving Communities Advisory Committee met on Tuesday 26 April 2023. The Report on the meeting was attached for Council's consideration (Attachment A to the Chief Executive Officer's Report).

Moved by Cr Barry Bowen

Seconded by Cr Keithean Bowen

Resolution

That Council

- (a) receive, note, and endorse the Interim Hope Vale Local Thriving Communities Advisory Committee Report on the meeting held on 26 April 2023,
- (b) the Chief Executive Officer write to Hope Vale Congress enquiring on the status of an application for a Hope Vale Land and Sea Ranger Service, and
- (c) resolved that it is satisfied that Tarampa Music Pty is the only supplier reasonable available to it for the provision of a Troy Cassar-Daley performance in Hope Vale on Tuesday 6 June 2023

CARRIED

6.1.3 2024 Special Holiday Requests

The Queensland Office of Industrial Relations has requested advice from Council on the proposed Public Holidays for 2024. Once advice has been received from Council, they will be prepared for Ministerial approval, gazettal and publishing on the website.



Moved by Cr Barry Bowen**Seconded by Cr Keithan Bowen****Resolution**

That Council make application to the State Government to declare 19 July 2024 as a Special Holiday pursuant to the Holiday's Act 1983 to coincide with the Cairns Show public holiday.

CARRIED**6.1.4 Torres Cape Indigenous Council Alliance (TCICA) Inc - May 2023 Meeting**

The Torres Cape Indigenous Council Alliance (TCICA) Inc met in Cairns on 9 and 10 May 2023. The meeting was attended by the Mayor and Acting CEO. The Meeting Communiqué (Attachment B of the Chief Executive Officer's report) on the meeting was attached for Council information.

The draft TCICA 2023-2026 Strategic Plan was presented to members for discussion, noting that it is a high-level document which will be underpinned by several more detailed operational plans including a stakeholder management plan, an advocacy plan, and a communications plan. The strategic plan is crafted around four key themes: Improving Lives; Growing Regional Economies; Strong TCICA Members; and Sustainable Environments and Communities. The draft Strategic Plan has been circulated to the member Council representatives for further feedback.

Moved by Mayor Jason Woibo**Seconded by Cr Allison Michael****Resolution****That Council note**

- (a) the Meeting Communiqué on the Torres Cape Indigenous Council Alliance (TCICA) Inc meeting held in Cairns on 9 and 10 May 2023, and**
- (b) the Mayor will continue to provide feedback on the draft TCICA 2023-2026 Strategic Plan.**

CARRIED**6.1.5 Resignation of Operations Manager**

It is with regret that Council is advised that Operations Manager Gene Brookes has advised of his resignation, effective as of 7 July 2023. He has been a valuable asset to the organisation over the past 7 years and will be missed. Given the current tight recruitment market for civil/building managers and the need for business continuity, arrangements have been put in place with Peak Services to recruit and engage an Interim Operations Manager.

Moved by Mayor Jason Woibo

Seconded by Cr Barry Bowen

Resolution

That Council note the resignation of Operations Manager Gene Brookes and he be thanked for his services to Hope Vale.

CARRIED

6.2 Finance and Corporate Services Director's Report

The Finance and Corporate Services Director's Report dated 22 May 2023 was considered by Council.

Moved Cr Allison Michael

Seconded by Keithean Bowen

Resolution

That Council

(a) receive and note the Finance and Corporate Services Director's Report dated 22 May 2023,

(b) note and endorse the successful grant applications:

Commonwealth Home Support Program (CHSP)

State Emergency Services (SES) Support Grant

Local Roads and Community Infrastructure (LRCI) Phase 4

Aboriginal and Torres Strait Islander Transport Infrastructure Development Scheme

Roads To Recovery (R2R)

Queensland Sport & Recreation Minor Infrastructure Program Round 1

Gambling Community Benefit Fund Round 116

Queensland Health and Community Services Workforce Grant

(c) note and endorse the following program funding submissions:

Disaster Recovery Funding Arrangement (DRFA) Northern and Central Queensland Monsoon and Flooding December 2022 – March 2023 (V11)

Digital Inclusion for First Nations Communities - Regional Connectivity Program Rd 3

Department of Environment and Science - Hope Vale Council Waste Initiatives

(d) note and endorse the following grant funding submission and that Council endorse a co-contribution of \$150,000 for:

Disaster Ready Fund (DRF) 2023-2024 (Submission 1)

(e) note and endorse the following grant funding submission and that Council endorse a co-contribution of \$150,000 for:

Disaster Ready Fund (DRF) 2023-2024 (Submission 2)

(f) note and endorse the following grant funding submission and that Council endorse a 20% co-contribution as per the funding requirements, plus an additional co-contribution for an amount exceeding the maximum grant allowable:

Bridges Renewal Program Annual (BRP)



(g) note and endorse the following grant funding submission and that Council endorse a 30% co-contribution as per the funding requirements:

Growing Regions Program (Round 1) Everlina Plaza Redevelopment (Submission 1)

(h) note and endorse the following grant funding submission and that Council endorse a 30% co-contribution as per the funding requirements:

Growing Regions Program (Round 1) Ext of Hope Vale Business Precinct (Submission 2)

(i) note and endorse the following corporate and finance related policies, procedures, processes and plans attached to the report -

CG 1 Administrative Actions Complaints Policy

CG 1.1 Administrative Actions Complaints Management Process

CG 2 Advertising Spending Policy

CG 3 Business Continuity Plan

CG 4 Cash Management Policy

CG 5 Communications and Media Policy

CG 6 Community Engagement Policy

CG 7 Community Grants Policy

CG 8 Contracting Procedure

CG 9 Acceptable Requests Guidelines Policy

CG 10 Guidelines for the Provision of Councillor Administrative Support

CG 11 Investigation Policy

CG 12 Council Model Meeting Procedures

CG 13 Councillor Remuneration Policy

CG 14 Standing Orders for Council Meeting Policy

CG 15 Debt Policy

CG 16 Entertainment and Hospitality Policy

CG 17 Expense Reimbursement and Provision of Facility Policy

CG 18 Fraud and Corruption Policy

CG 18.1 Fraud and Corruption Prevention Framework

CG 19 Human Rights Policy and Complaints Management Process

CG 20 Investment Policy

CG 21 Procurement Policy

CG 22 Public Interest Disclosure Policy

CG 22.1 Public Interest Disclosure Procedure

CG 25 Risk Management Policy

CG 25.1 Risk Management Framework Guidelines

CG 26 Chief Executive Officer Corruption Allegation Policy

(j) receive and note the 2023 Interim Report for the financial year ending 30 June 2023 dated 20 April 2023 from the Queensland Audit Office.

CARRIED

6.3 Social Services Director's Report

The Social Services Director's Report dated 18 May 2023 was considered by Council.



Moved by Cr Allison Michael

Seconded by Mayor Jason Woibo

Resolution

That Council

(a) receive and note the Social Services Director's Report dated 18 May 2023,
(b) a \$4000 allocation be provided in the 2023/24 Budget to support the NAIDOC 2023 event,
(c) is satisfied that the service to be supplied by Abacus Fitness for the audit and repair at the MPC gymnasium are of such a specialised nature that would be impractical or disadvantageous to the Council to invite tenders or quotations.

CARRIED

Councillors Keithan Bowen and Barry Bowen were not present when the above motion was put.

6.4 Operations Manager's Report

The Operations Manager's Report dated 18 May 2023 was considered by Council.

Moved by Cr Keithan Bowen

Seconded by Cr Barry Bowen

Resolution

That Council

(a) receive and note the Operation Manager's Report dated 18 May 2023,
(b) the Chief Executive Officer undertake discussions with the Hope Vale Congress in relation to the maintenance of access's to blockholders and the implications with refuse collection,
(c) authorize the Mayor to set the date for the opening of the MPC field.

CARRIED

At this stage, Deputy Mayor Cr Bruce Woibo left the meeting.

Councillor Michael left the meeting during some of the discussions on this item

7 VISITORS AND PRESENTATIONS

Nil

8 CORRESPONDENCE

8.1: Letter from the Commissioner for Fair Trading dated 11 May 2023, advising that the Office of Fair Trading will be approaching Council's Chief Executive Officer to discuss opportunities for improved consumer protection for first nation communities.



It was agreed that the letter from the Commissioner for Fair Trading dated 11 May 2023 be received and noted

8.2: Letter from Hon Steven Miles MP Minister for State Development, Infrastructure, Local Government and Planning dated 18 May 2023 advising the Department of State Development, Infrastructure, Local Government and Planning (the department) has commenced a project that is focused on reviewing and identifying opportunities to improve how Indigenous local governments:

- 1) deliver, own, operate and maintain critical infrastructure (water and wastewater)
- 2) manage their corporate services functions (including finance, asset management, procurement, governance, and human resources).

Price Waterhouse Coopers (PwC) Indigenous Consulting (PIC) has been engaged to undertake the research, consultation, and development of options for this project, in conjunction with the department

It was agreed that the letter from Hon Steven Miles MP Minister for State Development, Infrastructure, Local Government and Planning dated 18 May 2023, be received and noted

9 GENERAL BUSINESS

9.1 School Leadership Group

Moved by Mayor Jason Woibo

Seconded by Cr Allison Michael

Resolution

That the Hope Vale School Leadership Group be invited to attend a future Council Meeting.

CARRIED

9.2 Research Project – Objects collected by Hermann Klaatsh 1904 – 1907

Mayor Woibo tabled a Memorandum of Understanding in relation to a proposed research project relating to objects collected by Hermann Klaatsh at the Cape Bedford mission between 1904 and 1907

It was agreed that Memorandum of Understanding in relation to a proposed research project relating to objects collected by Hermann Klaatsh at the Cape Bedford mission between 1904 and 1907, be received, noted and supported, in principle.





10 CONFIDENTIAL SESSION

10.1 Aged Care Centre Operations

Moved by Cr Barry Bowen

Seconded by Cr Keithean Bowen

Resolution

That the meeting be closed to the public pursuant to sections 254J (3) (f) of the Local Government Regulation 2012 to consider the Confidential Report by the Director Social Services on data in relation to the Aged Care Centre operations for the month of May 2023.

CARRIED

Moved by Cr Barry Bowen

Seconded by Cr Keithean Bowen

Resolution

That the meeting be re-opened to the public.

CARRIED

Moved by Cr Allison Michael

Seconded by Cr Keithean Bowen

Resolution

That the Confidential Social Services Director's Report for the month of May 2023 on data in relation to the Aged Care Centre operations be noted.

CARRIED

11 NEXT MEETING

The next Council Meeting will be held in Hope Vale on Wednesday 21 June 2023.

12 MEETING CLOSURE

There being no further business, the meeting closed at 4.20 pm.

Mayor Cr Jason Woibo

Steve Linnare
Chief Executive Officer