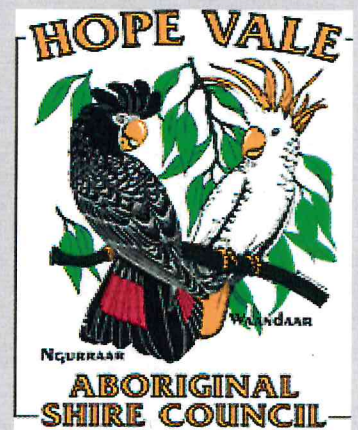


Minutes

General Meeting

Wednesday July 22, 2020

Board Room Cairns Office



1 DECLARATION OF OPENING/ RECORD OF ATTENDANCE

The Mayor declared the meeting open at 9.40am.

The Mayor welcomed Councillors and acknowledged the traditional owners of the land on which the Meeting is being held and elders, past present and future.

The Council then acknowledged those members of the Hope Vale region who have recently passed away as well as other members of the region who have suffered illness or injury by observing a minutes silence.

Members Present: Cr Jason Woibo -Mayor
Cr Barry Bowen
Cr Keithan Bowen
Cr Allison Michael
Cr Bruce Woibo -Deputy Mayor

Officers Present: Chief Executive Officer- Mark Kelleher

Apologies: Nil

2 OBLIGATIONS OF COUNCILLORS

2.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Section 175C of the Local Government Act 2009, no declarations of material personal interests were made during this meeting.

2.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Section 175E of the Local Government Act 2009, no declarations of conflict of interests were made during this meeting.

2.3 REGISTERS OF INTEREST

Councillors were reminded of their obligation to keep their Registers of Interests and Related Parties Disclosures updated.

3 Confirmation of Minutes of General Meeting held on Wednesday 24 June 2020.

Moved by Cr Barry Bowen

Seconded by Cr Keithan Bowen

Resolution:

That the Minutes of the General Meeting held on Wednesday 24 June 2020, be accepted as a true and correct record.

CARRIED

4 Business arising from Minutes of General Meeting held on Wednesday 20 May 2020.

It was agreed the CEO advise Councillors of the lease costs for the Cairns Office and it was further agreed to ensure the Cairns office was available to assist community members, visiting Cairns, if they required any administrative assistance with hospital or medical visits or similar need.

5 REPORTS

5.1 Chief Executive Officer's Report

The Chief Executive Officer's report dated 19 July was considered by Council.

Item 1: Local Government Association of Queensland Annual Conference 19-21 October, 2020

The LGAQ annual conference is being held on the Gold Coast this year from 19-21 October, 2020.

This is another opportunity for Councillors' professional development and liaising directly with colleagues and meeting representatives from various agencies and goods and service providers to the local government sector.

My experience in the past has been for at least 2 Councillors (always the Mayor) and the CEO to attend this conference. The Council, of course has a choice in deciding who attends and Councillors not attending this year are usually considered for future conferences.

Moved by Cr Barry Bowen**Seconded by Mayor Jason Woibo****Resolution:**

That Council resolves to be represented at the LGAQ Annual Conference on the Gold Coast from 19-21 October, 2020 and the Mayor, Councillors and CEO attend.

CARRIED**Item 2: Change in Council's Scheduled Meeting Day in October this year**

Given the Council will be represented at this year's LGAQ Conference from 19-21 October, the scheduled Meeting day on 21 October, conflicts with the conference. It is recommended the Meeting be brought forward 1 week to 14 October to avoid the clash and provide the opportunity for all Councillors to be in attendance.

Moved by Cr Keithan Bowen**Seconded by Cr Bruce Woibo****Resolution:**

That Council change its scheduled Meeting day for the October General Meeting from 21 October to 14 October 2020 to avoid a clash of commitments with the LGAQ Annual Conference and this change be advertised accordingly.

CARRIED

10.30 am- The Meeting was adjourned for morning tea.

10.50am- The Meeting recommenced.

Item 3: The Final Quarterly Performance Review of the 2019-20 Operational Report

The 4th Quarterly review of the 2019-20 Operational Plan to 30 June, 2020 is attached. (Attachment 1)

All program areas are included in the report and significant achievements have been made within the past 12 months notwithstanding a change in Director Social Services, Chief Executive Officer, followed by the Local Government Election and the advent of the global COVID 19 pandemic which has effected everyone's daily lives across the world.

I would like to congratulate all staff and the senior executive team for their commitment to ensuring Hope Vale Aboriginal Shire Council continues to achieve its goals through utilising available resources efficiently and effectively for the benefit of the whole community.

Moved by Cr Barry Bowen**Seconded by Cr Keithan Bowen****Resolution:**

That Council acknowledge and endorse the 2019-20 Operational Plan outcomes to 30 June, 2020.

CARRIED

Item 4: Special Holidays 2021

The *Holiday's Act 1983* provides for the granting and observance of special holidays which includes show days. Each year local governments are requested by the State Minister for Industrial Relations to nominate special and show holidays for the following year. The Council has historically chosen the same day for this 'Special Holiday' as the Cairns 'Show Day'. This year it was Friday 17 July and next year it will be Friday 16 July 2021.

Moved by Cr Bruce Woibo**Seconded by Cr Barry Bowen****Resolution:**

That Council resolves to request the Minister for Industrial Relations to grant Friday 16 July, 2021 as a 'Special/Show Holiday' for the Hope Vale Aboriginal Shire Council.

CARRIED**Moved by Cr Barry Bowen****Seconded by Cr Allison Michael****Resolution:**

That Council resolves to request the Minister for Industrial Relations to grant Monday 17 May 2021 as a 'Special Holiday' in recognition of the historic 'Hope Vale Evacuation Day' which occurred on 17 May 1942 when Hope Vale residents were evacuated to Worrabinda.

CARRIED**5.2 Social Services Director's Report**

The Director Social Service's Report to 30 June, 2020 was considered by Council.

Moved Cr Allison Michael**Seconded by Cr Barry Bowen****Resolution:**

That the Social Services Director's Report to 30 June 2020 be received and noted.

CARRIED**5.3 Human Resource Manager's Report**

The Human Resource Manager's Report for the month of June, 2020 was considered by Council.

Moved by Cr Allison Michael**Seconded by Cr Keithean Bowen****Resolution:**

That the Human Resource's Manager Report for the month of June, 2020 be received and noted.

CARRIED

5.4 Operations Manager's Report

The Operations Manager's Report dated 16 July, 2020 was considered by Council.

Item 7.3. Works 4 Queensland 19/21

Pioneer Hall Stage 2 - 100% Complete

Supermarket Upgrade - Island and Cape will finalise a revamp design and present to council prior to commencing works.

Demolition of 3A Flierl - To be quoted. Asbestos testing completed.

Open Space/Streetscaping - Concepts from the master planning are now having detailed drawings completed ready for construction. Some elements underway. Major works to commence around the tree of knowledge and Muni Street centre median strip in late August.

Operations has received recommendation from Jacobs Engineering in the streetscaping planning process to change the speed limit inside the Hope Vale CBD area to 40km per hour. This would limit vehicles traveling at high speeds through high pedestrian traffic areas and mitigate the necessity to install road calming signage at crossings, speed bumps, etc. The Hope Vale Police have been consulted and have endorsed the potential change. *See image below for intended 40km zone highlighted in red.*



Recommendation: Council endorse the Operations Manager to undertake the Speed Limit Review and complete any changes in conjunction with Qld Transport Main Roads' approved process.

Item 7.11. Local Roads and Community Infrastructure Program

Value: \$63,728.00

To be completed by: 30th June 2021

Operations proposes to install solar street lighting at each of the roundabouts on Keller Street.

Recommendation: Council endorse the use of funding for installation of Solar lighting on Keller Street.

ITEM 8. Heavy Vehicle Safety & Productivity Program Round 7 (HVSPP)**Item 8.1. Heavy Vehicle Bypass Proposal**

Operations has submitted a proposal for the federally funded HVSPP program to seal the Heavy Vehicle Bypass. This would see the construction of a bitumen sealed pavement from the end of banana Farm Rd, along Airport Rd and down to the Heavy Vehicle Bypass Causeway (Everlina Causeway). The project if approved would result in Hope Vale having a completely sealed Heavy Vehicle Bypass.

One of the funding requirements for the HVSPP program is that the project is co-funded 50/50 by Council. Operations has proposed inside the HVSPP application that Stage 1 of the LGGSP Banana Farm Seal, funded by the state government would will towards council's co-contribution, with Council having to input an additional \$50,000.00. Should this 50/50 proposal utilising secured state funding be denied, council will need to determine as to whether it approves co-funding the project. This would cost \$500,000.00, this sum has not been included in the 2020/21 budget.

Recommendation: If required Council endorse the 50/50 co-funding contribution of \$500,000.00 toward the HVSPP Heavy Vehicle Bypass Proposal.

Moved by Cr Barry Bowen

Seconded by Cr Keithean Bowen

Resolution:

That the Operations Manager's Report dated 16 July, 2020 be received and noted and Council endorse the recommendations relating to items 7.3, 7.11 and 8.1 as recommended above.

CARRIED

12.30pm - The Meeting was adjourned for lunch.

1pm- The Meeting recommenced.

5.5 Adoption Operational Plan 2020-2021

2020/2021 Operational Plan

Following on from the Council meeting held on 24 June 2020, the Operational Plan for 2020/2021 has now been finalised and is attached to this report (Attachment A)

Moved by Cr Barry Bowen

Seconded by Cr Allison Michael

Resolution:

That Council adopts the Operational Plan 2020/2021.

CARRIED

5.6 Adoption of Budget 2020-2021

Adoption of 2020/2021 Annual Budget

Following on from the Council Meeting held on 24 June 2020, the attached budget documents (Attachment B) are now submitted for adoption –

- Statement of Financial Position
- Statement of Cash Flow
- Statement of Comprehensive Income (Statement of Income and Expenditure and the Long Term Financial Forecast)
- Statement of Changes in Equity
- 2020/2021 Revenue Statement
- 2020/2021 Revenue Policy
- Key Financial Sustainability Metrics (The Relevant Measures of financial Sustainability)
- Statement of Changes in Rates and Utility Charges
- Statement of the Estimated Financial Position



Resolution 1 - ADOPTION OF BUDGET

Moved by Cr Barry Bowen

Seconded by Mayor Jason Woibo

Resolution:

Pursuant to s104 (5)(a)(iv) of the Local Government Act 2009 and s168, s169, s170, s171, s172 and s193 of the Local Government Regulation 2012, Council's Budget for the 2020/2021 financial year, incorporating:

- i. The statements of financial position;
- ii. The statements of cash flow;
- iii. The statements of income and expenditure;
- iv. The statements of changes in equity;
- v. The long-term financial forecast;
- vi. The revenue statement;
- vii. The revenue policy (adopted by Council resolution on 22 July 2020);
- viii. The relevant measures of financial sustainability; and
- ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget,

is attached to the Chief Executive Officer's Report, as tabled, be adopted.

CARRIED

Resolution 2 - WATER UTILITY CHARGES

Moved by Cr Barry Bowen

Seconded by Cr Allison Michael

Resolution:

(a) Pursuant to s94 of the Local Government Act 2009 and s116 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

For premises connected to the Hope Vale Water Scheme, a charge for each classification being in accordance with Table 1.

Table 1: Water Charging Schedule

No.	Category	Charge
1	Residential	\$674.32 per dwelling
2	Vacant Land	Nil
3	Industrial	\$674.32 per industrial property plus \$1.48 per kilolitre
4	School and hospital	\$6743.17

(b) The above levied water utility charges be applied as further detailed in the 2020-2021 Revenue Statement.

CARRIED

Resolution 3 - CLEANSING UTILITY CHARGES

Moved Cr Barry Bowen

Seconded Cr Keithean Bowen

Resolution:

(a) Pursuant to s94 of the Local Government Act 2009 and s116 of the Local Government Regulation 2012, Council make and levy cleansing utility charges, for the supply of waste management services by the Council, as follows:

For improved properties, a charge for each classification being in accordance with Table 2.

Table 2: Cleansing Charging Schedule

No.	Category	Charge
1	Improved properties other than schools and hospitals/clinics	\$542.76
2	Schools and hospitals/clinics	\$5427.53

(b) The above levied cleansing utility charges be applied as further detailed in the 2020-2021 Revenue Statement

Resolution 4 - SEWERAGE UTILITY CHARGES

Moved Cr Barry Bowen

Seconded Cr Keithean Bowen

Resolution:

(a) Pursuant to s94 of the Local Government Act 2009 and s116 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

For premises connected to the Hope Vale Sewerage Scheme, a charge for each classification being in accordance with Table 3.

Table 3: Sewerage Charging Schedule

No.	Category	Charge
1	Residential	\$674.32 per dwelling
2	Vacant Land	Nil
3	Industrial	\$674.32 per pedestal
4	School and hospital	\$6743.17

(b) The above levied sewerage utility charges be applied as further detailed in the 2020-2021 Revenue Statement.

Resolution 5 – INTEREST

Moved Cr Barry Bowen

Seconded Cr Allison Michael

Resolution:

Pursuant to s133 of the Local Government Regulation 2012, compound interest on daily rests at the rate of 8.53% per annum may be charged on all overdue charges.

CARRIED

Resolution 6 - LEVYING AND ADJUSTING RATES AND CHARGES

Moved Cr Barry Bowen

Seconded Cr Keithan Bowen

Resolution:

- (a) Pursuant to s107 of the Local Government Regulation 2012, Council's utility charges be levied for the year 1 July 2020 to 30 June 2021 - in July 2020.
- (b) Pursuant to s118 of the Local Government Regulation 2012, that Council's utility charges, be payable within 60 days of the date of the issue of the rate notice.

CARRIED

Resolution 7 – PAYING RATES AND CHARGES

Moved Cr Barry Bowen

Seconded Cr Keithan Bowen

Resolution:

Pursuant to s129 of the Local Government Regulation 2012, that council's utility charges may be payable by either weekly, fortnightly, monthly or yearly instalments within the levied financial year.

CARRIED

Resolution 8 - STATEMENT OF ESTIMATED FINANCIAL POSITION**Moved Cr Barry Bowen****Seconded Cr Keithean Bowen****Resolution:**

Pursuant to s205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

CARRIED**Item 3: 2020-2021 Schedule of Fees and Charges**

The schedule of fees and charges has been reviewed and has been attached for Councils consideration (Attachment C).

Moved Cr Barry Bowen**Seconded Cr Mayor Jason Woibo****Resolution:**

That Council adopt the schedule of Fees and Charges 2020-2021 (Attachment C)

CARRIED**6 VISITORS AND PRESENTATIONS**

Nil

7 CORRESPONDENCE

Nil

8 GENERAL BUSINESS

Councillors were reminded Federal Member, Mr Warren Entsch will be visiting Council at 3pm on Monday 27 July

9 CONFIDENTIAL SESSION

Nil

10 NEXT MEETING

It was agreed that the next Council Meeting will be held on Wednesday 19 August 2020, in Hope Vale.

There being no further business, the meeting closed at 1.40 pm.

A handwritten signature in black ink, appearing to be 'J. Woibo'.

Mayor Cr Jason Woibo

A handwritten signature in black ink, appearing to be 'Mark Kelleher'.

Mark Kelleher
Chief Executive Officer