Minutes

UNCONFIRMED

Ordinary Council Meeting

Wednesday 16th September 2026

AG-2026-00184

Boardroom - Hopevale Shire Office

1. MEETING OPENING

1.1 Declaration of Opening of Meeting

Mayor Gibson declared the meeting open at 9.13am

1.2 Acknowledgement of Traditional Owners

Mayor Gibson acknowledged the traditional owners of the lands on which the meeting was held and elders, past, present and emerging.

1.3 Observing a minutes silence

The meeting then observed a minute silence to acknowledge those residents of the Hope Vale region who have recently passed away as well as other residents of the region who have recently suffered illness or injury.

2. RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

2.1 Members Present

Bruce Gibson
Eva Bounghi
Rowan Hart
Sha-lane Gibson

2.2 Officer Present

CEO - Lew Rojahn / EA - Patricia Gordon / Capital Works manager - Kieran Eustice

2.3 Apologies

3. OBLIGATIONS OF COUNCILLORS

3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009,

3.2 Declaration of Declarable Conflict of Interest on any Item of Business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no declarable conflicts of interest were declared on any item of business relating to this meeting.

3.3 Register of Interests and Related Party Disclosures

In accordance with Part 5A section 201B(2) of the Local Government Act 2009 and Part 5 section 291(2)(b) of the Local Government Regulation 2012 a councillor must, in the approved form, inform the Chief Executive Officer of the particulars required to be included in their register of interests under a regulation for a new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

Cr Hart attended by TEAMS

4. CONFIRMATION OF MINUTES

4.1	**Confirmation of the Minutes for the Ordinary Meeting held on Wednesday 19th August 2026**
Moved by	Sha-lane Gibson **Seconded by** Eva Bounghi
Resolution	
That the minutes of the Meeting held 19th August 2026 be confirmed	
Carried	4/0
Amendments	

5. BUSINESS ARISING FROM MINUTES

NIL

6. REPORTS

6.1.1 Mayor's Report

Moved by Sha-lane Gibson **Seconded by** Barry Bowen

Resolution

That the Mayor's verbal report be received

Carried 5/0

Amendments

Council broke for Morning Tea - 10.13am Resumed 10.19 am

6.2.1 Chief Executive Officer's Operational Report

Moved by Eva Bounghi **Seconded by** Bruce Gibson

Resolution

That council receive and note the CEO's monthly report

Carried 5/0

Amendments

6.2.2 130th LGAQ Conference - Cairns

Moved by Eva Bounghi **Seconded by** Sha-lane Gibson

Resolution

That council grant permission for Councillors to attend the 130th LGAQ Conference to be held in Cairns from 19th to 21st October 2026.

Carried 5/0

Amendments

6.2.3 Restoration of Old Police Building.

Moved by Barry Bowen **Seconded by** Sha-lane Gibson

Resolution

That council receive and note the report and that Ms Deemal-Hall be advised that Council plans to develop the land in question for community housing and is not prepared at this time to consider any conflicting uses of the existing buildings due to the deterioration and dilapidated state of the building.

Carried 5/0

Amendments

6.3.1 Finance Report August 2026

Moved by Sha-lane Gibson **Seconded by** Barry Bowen

Resolution

That council receive and note the financial report for August 2026 and that Council take note that June 2026 financial statements are being finalised and that this report is preliminary and may be materially impacted by year end adjustments

Carried 5/0

Amendments

6.3.2 Councillor Remuneration

Moved by Bruce Gibson **Seconded by** Barry Bowen

Resolution

That council receive and note the Local Government Remuneration Commission Annual Report 2024 and note the determination of the Mayor, Deputy Mayor and Councillors' remuneration for A2 Councils and Elected Councillors chose to maintain a monthly payment with the validation of attendance at Council meetings.

Carried 5/0

Amendments

6.3.3 Annual Assessment of Impairment of Debtors 30 June 2026

Moved by Eva Bounghi **Seconded by** Rowan Hart

Resolution

That council receive and note the annual assessment of impairment of debtors and note the following. - -

1- That the provision for doubtful debts as at 30 June 2026 is raised to $667,327.94 based on amounts outstanding which are over 90 days as per our assessment.
2- That Council write off the debt as recoverability is doubtful.
3- That the specific debt recommended for write off is $40,384.77 as per the schedule.

Carried 5/0

Amendments

6.4.1 Director - Social Services Report and action for approval

Moved by Eva Bounghi **Seconded by** Sha-lane Gibson

Resolution

That council receive and note the report and action for approvals and

1- That Council authorise the Director to advertise externally for additional positions required at Aged Care and
2- That Council authorise the director to seek contract support for the cleaning of homes under CHSP
3- That Council support the development of an Early Family Hub as proposed by Cape York Solutions to deliver more focussed programmes.
4- That Council support the Mental Health Week Awareness “Walk towards Healing” for the mental Health Week in October and place the event on Councils annual events calendar

Carried 5/0

Amendments

6.5.1 Operations Report – August 2026

Moved by Barry Bowen **Seconded by** Eva Bounghi

Resolution

That council receive and note the Operations Report for August 2026

Carried 5/0

Amendments

6.5.2 Adoption of Hope Vale Local Disaster Management Plan 2026-2027

Moved by Bruce Gibson **Seconded by** Barry Bowen

Resolution

That council endorses the Hope Vale Local Disaster Management Plan 2026-2027.

Carried 5/0

Amendments

6.5.3 Establishment of Mobile Concrete Batchingf plant in Hopevale.

Moved by Bruce Gibson **Seconded by** Barry Bowen

Resolution

That council agrees to enter a lease arrangement with the Company CHC to establish a mobile concrete batching plant on land controlled by Council for a period of one year subject to the lease being conditional on the employment of local labour and training a local person in the business of concrete production.

Carried 3/2 **Against** Hart and Gibson **For** Mayor /Bowen/ Bounghi

Amendments

6.6.1 Capital Works Monthly Update

Moved by Bruce Gibson **Seconded by** Eva Bounghi

Resolution

That council Receive and notes the September 2026 Capital Works update and

1- Endorses the progression of concept designs and preliminary construction costings for:-

a) the proposed 8 unit independent living development

b) The proposed duplex development at 4 North Street

c) the potential demolition and redevelopment of the high set dwelling at 36 Muni Street

2 - Notes that Council will need to initially fund the design and cost planning work with eligible costs to be incorporated into future submissions to the Department of Housing

Carried 5/0

Amendments

6.7.1 Corporate Services Report

Moved by Rowan Hart **Seconded by** Sha-lane Gibson

Resolution

That the report be received and noted

Carried 5/0

Amendments

7. CONFIDENTIAL SESSION

8. VISITS, VISITORS AND PRESENTATIONS

No Visitors attended.

9. CORRESPONDENCE

No Correspondence was submitted

10. GENERAL BUSINESS

No General Business.

11. NEXT MEETING

Wednesday 14th October 2026

12. MEETING CLOSURE

There being no further business, the meeting closed at 3.34 pm

Cr Bruce Gibson Mayor	Lew Rojahn Chief Executive Officer