Minutes

Ordinary Council Meeting

Wednesday 20th May 2026

Boardroom – Hopevale Shire Office

1 MEETING OPENING

1.1 Declaration of Opening of Meeting

Mayor Gibson declared the meeting open at 9.03 am.

1.2 Acknowledgement of Traditional Owners

Mayor Gibson acknowledged the traditional owners of the lands on which the meeting was held and elders, past, present and emerging.

1.3 Observing a Minute's Silence

The meeting then observed a minute silence to acknowledge those residents of the Hope Vale region who have recently passed away as well as other residents of the region who have recently suffered illness or injury.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

2.1 Members Present: Cr Bruce Gibson – Mayor

Cr Barry Bowen – Deputy Mayor

Cr Sha-lane Gibson

Cr Rowan Hart

Cr Eva Bounghi

2.2 Officer Present: Chief Executive Officer – Lew Rojahn

2.3 Apologies: Nil

Mayor welcomed all Councillors

3 OBLIGATIONS OF COUNCILLORS

3.1 Declaration of Prescribed Conflict of Interest on any Item of business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009,

Declaration of Declarable Conflict of Interest on any item of business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no declarable conflicts of interest were declared on any item of business relating to this meeting.

3.2 Register of Interests and Related Party Disclosures

In accordance with Part 5A section 201B(2) of the Local Government Act 2009 and Part 5 section 291(2)(b) of the Local Government Regulation 2012 a councillor must, in the approved form, inform the Chief Executive Officer of the particulars required to be included in their register of interests under a regulation for a new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

Councillors were reminded of their obligation to keep their Register of Interests and Related Party Disclosures updated. Councillors were also reminded to complete the Register of Interests Annual Confirmation and the Related Persons Register of Interest Annual Confirmation

Cr Hart declared interest in 6.2.4

Cr Bounghi declared interest in 6.2.4

4 CONFIRMATION OF MINUTES

4.1 Confirmation of the Minutes of Ordinary Meeting held on Wednesday 15th April 2026

Moved by Cr Bounghi	Seconded by Cr Hart
Resolution	
4.2 That the Minutes of the Ordinary Meeting held on Monday 15th April 2026 be accepted and confirmed as a true and correct record.	
	CARRIED 5 /0

5 BUSINESS ARISING FROM MINUTES

5.1 Business arising from the Minutes of the Ordinary Meeting held on Wednesday 15th April 2026

No Business arising from previous meeting.

3 REPORTS

6.1 Mayors Report

The Mayor provided a verbal briefing on his Mayoral activities since the last meeting.

Moved by Cr Bowen	**Seconded by Cr. Bounghi**

Resolution

That Council receive and note the Mayor's verbal report.

CARRIED 5/0

6.2 .1 Chief Executive Officer's Report

The Chief Executive Officer's report for April 2026 was considered by Council.

Moved by Cr Bounghi	**Seconded by Cr Gibson**

Resolution

That Council

(a) receive the Chief Executive Officer's Report dated March 2026, and

(b) note the meetings attended by the Chief Executive Officer.

CARRIED 5/0

6.2.2 Change of Venue – Council Ordinary meeting July 2026

Moved by Cr. Bowen **Seconded by Mayor Gibson**

Resolution

That Council approve the change of venue for Council's Ordinary Meeting scheduled for 15th July 2026 from Hopevale to the Council's Cairns office and that appropriate travel and accommodation expenses be approved.

CARRIED 5/0

6.2.3 3 Rivers Rugby League Competition.

Moved by Cr. Hart **Seconded by Cr. Gibson**

Resolution

That Council provide Mr Neville Bowen with a letter of support in principle to the QRL to promote the 3 Rivers Rugby League Competition

CARRIED 5/0

CR Bounghi and Cr Hart declared conflicts of interest for Item 6.2.4 and left the room 10.00am

Returned 10.11am

6.2.4 NQ Comets Sponsorships

Moved by **Cr Gibson** **Seconded by Cr. Bowen**

Resolution

That Council provide support to the NQ comets with a donation of $1000

CARRIED 3/0

6.2.4.1 Ad Hoc Resolution - Amendment to Donations policy

Moved by **Mayor Gibson** **Seconded by Cr. Bounghi**

Resolution

That Council Amend the Donations policy to add a team contribution as follows:-

"Council will provide for an annual Team donation up to $1000 per year to assist with expenses on application from the Team and the team must be based in Hopevale with more than 50% Hopevale residents as members"

And:

That Council's logo be represented in an appropriate way by the team.

CARRIED 5/0

6.2.5 Delegation of Authority – Confirmation of Aboriginal Descent

Moved by Cr. Bowen **Seconded by Cr. Hart**

Resolution

That Council delegate to the Mayor and CEO, the authority to provide confirmation of Aboriginal descent and apply the Council seal to the document

CARRIED 5/0

6.2.6 Southern Cape Cluster – Follow Up Request

Moved by Mayor Gibson **Seconded by Cr. Bowen**

Resolution

That Council advise Ms Bowen the following:

1. **That Council is prepared to provide 'in kind' support by way of the use of the MPC Oval and use of any other facilities subject to Council's hiring fees and charges.**
2. **Council supports a more local competition with teams that are comprised of local Hope Vale members but will only support one team that is representative of all of Hope Vale for the Southern Cape Competition similar to other communities.**

CARRIED 5/0

6.2.7 Mr C Bowen – Request for Assistance

Moved by Cr. Bounghi	**Seconded by Cr. Gibson**
Resolution	
That Council advise Mr Chastyn Bowen that it wont donate to him as he is not a resident of Hopevale but Council will donate $1000 to the Hopevale United team in accordance with Council Policy	
	CARRIED 5/0

6.2.8 Operational Plan – 3Rd Quarter review

Moved by Mayor Gibson	**Seconded by Cr. Bowen**
Resolution	
That Council receive and note the Operational Plan review for the 3rd Quarter 25/26	
	CARRIED 5/0

6.2.9 ALGA – National General Assembly 2026

Moved by Mayor Gibson **Seconded by** Cr. Gibson

Resolution

That Council approve attendance by Mayor and CEO at the Australian Local Government Assn's National General Assembly to be held in Canberra from 23rd June to 25th June 2026

CARRIED 5/0

6.2.10 CYI – Yarraman Youth Resilience Programme

Moved by Cr. Gibson **Seconded by** Mayor Gibson

Resolution

That Council advise CYI that it will not support the Yarraman Youth Resilience Programme as Council has not allocated funds in the budget

CARRIED 5/0

Council adjourned for a short break 11.15am

Resumed 11.33am

6.3 Finance Report

Presented by: Mr Micah Nikwane

6.3.1 Finance Report

Moved by Cr. Mayor Gibson	**Seconded by Cr. Bowen**
Resolution	
That Council receive and note the Finance report for April 2026.	
	CARRIED 5/0

Mayor left the room 11.56 am Returned 11.58 am

Cr Gibson left the room 12.10pm Returned 12.12pm

Council adjourned for Lunch 12.19pm returned 12.25pm (working Lunch)

6.4 Social Services Department Report

6.4.1 The Social Services Department Report was considered by Council.

Moved by Cr Gibson	**Seconded by Cr. Bowen**
Resolution	
That Council receive and note the Social Services Department Report for month of February 2026	
And note the meetings attended.	
	CARRIED 5/0

Cr Bounghi left the room 12.57pm Returned 12.59pm

6.4.2 Review of 2026 Community Events and Budget

Moved by Cr. Bounghi Seconded by Cr. Bowen

Resolution

That Council review and endorse the Council's yearly Community Events Calendar and Budget which will provide $126 000 towards the yearly Community Events Calendar and includes the Hope Vale Bull Ride contribution by Council of $100 000.

CARRIED 5/0

6.4.3 Hope Vale Bull Ride

Moved by Cr. Bounghi Seconded by Cr. Hart

Resolution

That Council review and endorse the Hope Vale Bull Ride 2026 Event Management plan and Budget

CARRIED 5/0

Cr Bowen left the room 1.10pm Returned 1.26pm

6.5 Operations Director's Report

6.5.1 The Operations Director's Report for April was considered by Council.

Moved By Mayor Gibson	**Seconded by Cr. Bounghi**
Resolution:	
That Council note and receive the Operations Director's report	
	Carried 5/0

6.5.2 May 2026 Vet Visit, Animal Treatments and Dog Census

Moved by Mayor Gibson	**Seconded by Cr. Gibson**
Resolution	
That Council receive and note the report on the May 2026 Vet Visit, Animal Treatments and Dog Census	
	CARRIED 5/0

Cr Bowen left the room at 1.50pm Returned 1.54pm

6..5.3 Adoption of Register of Approved and Pre Qualified Contractors

Moved by Cr. Bounghi Seconded by Cr. Bowen

Resolution

That Council adopt the proposed Register of Approved and Pre Qualified Contractors for use by Council for procurement of goods and services in accordance with the Procurement Policy and local Government Regulation 2012

CARRIED 5/0

Mayor declared Conflict of Interest but remained in the room – Report was accepted as presented.

6.6 Capital Works(Building) Managers report

6.6.1 Capital Works (Buildings) Managers Monthly Update Report - April 2026

Moved By Mayor Gibson Seconded by Cr Bowen

Resolution:

That Council

1. **receive and note the Capital Works Manager's update report for April 2026**
2. **Endorse Tendering of contract works for 121 Link Road and 25 Flierl Street infill houses**
3. **Endorse tendering of the Digital Services Centre contract works**

Carried 4/0

6.6.2 Secure Communities Partnership Programme 2025-2027

Moved by **Mayor Gibson** **Seconded by Cr. Bowen**

Resolution

That Council

1. **Endorse the appointment of Entag Communications Pty Ltd under the Local Buy Arrangement LB – 289 for the delivery of CCTV upgrades under the Secure Communities Partnerships programme 2025-2027 Round 1**
2. **Endorse the appointment of bay Electrical Contractors for the delivery of community lighting upgrades under the secure communities Partnerships Programme 2025-2027 Round 1 as an approved pre qualified supplier under council's Register of pre-qualified suppliers for Design and Trades Services.**

CARRIED 4/0

6.7 Corporate Services Report

6.7.1 Corporate Services Managers report.

Moved by **Cr Gibson** **Seconded by Cr. Bounghi**

Resolution

That Council note and receives the Corporate Services report for April 2026.

CARRIED 4/0

7 CONFIDENTIAL SESSION –

7.1.1 Recommendation for the award of Contract No. CN25.03 Alligator Creek Road and Footpath Concrete works

1.2.2 Upgrade of the Design for Everlina Bridge to 1% AEP Flood Immunity

Moved by Cr Bowen **Seconded by Cr Bounghi**

Resolution

That

(a) **pursuant to section 274 of the *Local Government Regulation 2012* (LG Reg), it was resolved to close this part of the meeting to the public;**

(b) **pursuant to section 275(1)(e) of the LG Reg, the matters to be discussed are**

   a. matters the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

(c) **pursuant to section 275(2) of the LG Reg, an overview of what is to be discussed while the meeting is closed is**

   a Recommendation for the award of Contract No. CN 25.03 Alligator Creek Road and Footpath Concrete works.

   b Upgrade of the Design for Everlina Bridge to 1% AEP Flood Immunity

CARRIED 5/0

Moved by Mayor Gibson **Seconded by Cr Bounghi**

Resolution

That the meeting be re-opened to the public.

CARRIED 4/0

7.1.1 Recommendation for the award of Contract No. CN 25.03 Alligator Creek Road and Footpath Concrete works.

Moved by Mayor Gibson **Seconded by Cr. Bowen**

Resolution

That Council

1. **Receives and notes the outcome of the tender evaluation process**
2. **Endorses Durack Civil Pty Ltd as the preferred tenderer for contract CN 25.03– Alligator Creek Road and Footpath Concrete Works**
3. **That the contract be accepted when a committed agreed amount of local content is included in the contract**
4. **Notes that currently available funding is insufficient to deliver the full tendered scope**
5. **Authorises the Chief executive officer to negotiate with the preferred tenderer to reduce the scope of Schedule A – Alligator Creek Road to align the contract value with available funding**
6. **That additional funding be committed to meet the completion cost of the footpath construction**
7. **Proceeds to contract award following successful completion of scope and commercial negotiations.**

Tied Vote 2/2

The Mayor exercised his casting vote and the resolution passed

Mayor Gibson Y
Cr Bounghi Y
Cr Bowen N
Cr Gibson N
Cr Hart had left the meeting and didn't vote

Cr Gibson left the room 2.18pm **Returned 2.20pm**

Cr Hart left the meeting for the day at 3.00pm

7.2.2 Upgrade of the Design for Everlina Bridge to 1% AEP Flood Immunity

Moved by Mayor Gibson **Seconded by Cr Bounghi**

Resolution

1. **That Council approves the upgrade of the design for Everlina Bridge to 1% AEP Flood Immunity:-**

And

2. **Acknowledges that the impact of the design upgrade on the 2027-28 budget will be an estimated out of pocket contribution of $1.6 million.**

CARRIED 4/0

Cr Bounghi left the room at 3.12 pm Returned 3.14pm

Cr Gibson left the room at 3.17pm Returned 3.20pm

2. VISITORS AND PRESENTATIONS

Nil

9 CORRESPONDENCE

9.01 –

10 GENERAL BUSINESS

11 NEXT MEETING

The next Council Meeting will be held in Hopevale office on Wednesday 17th June 2026

12 MEETING CLOSURE

There being no further business, the meeting closed at 4.21pm

…………………………………………	……………………………………
Cr Bruce Gibson	**Lew Rojahn**
Mayor	**Chief Executive Officer**