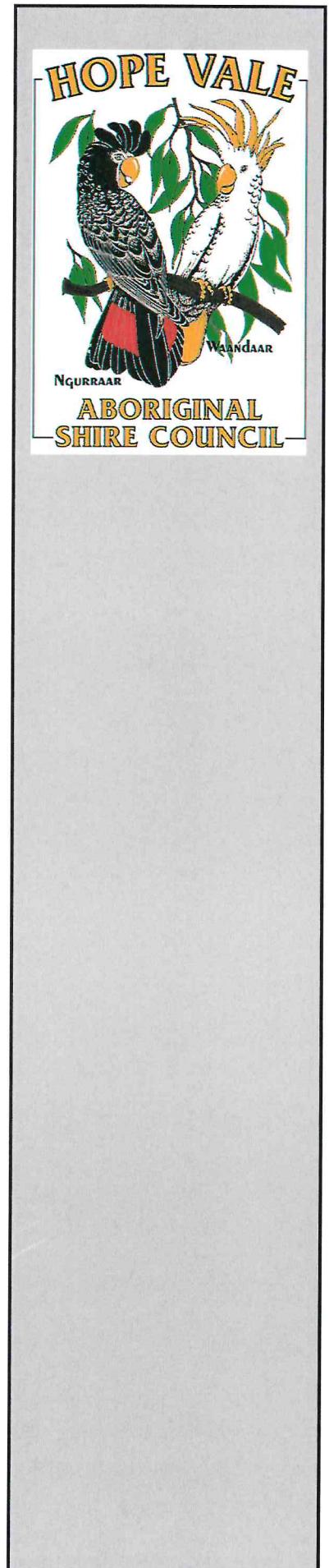


Minutes



Ordinary Council Meeting

Wednesday 21st January 2026

Boardroom – Hopevale Shire
Office

1 MEETING OPENING

1.1 Declaration of Opening of Meeting

Mayor Gibson declared the meeting open at 9.15am.

1.2 Acknowledgement of Traditional Owners

Mayor Gibson acknowledged the traditional owners of the lands on which the meeting was held and elders, past, present and emerging.

1.3 Observing a Minute's Silence

The meeting then observed a minute silence to acknowledge those residents of the Hope Vale region who have recently passed away as well as other residents of the region who have recently suffered illness or injury.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

2.1 Members Present: Cr Bruce Gibson – Mayor

Cr Barry Bowen – Deputy Mayor

Cr Sha-lane Gibson

Cr Rowan Hart

Cr Eva Bounghi

2.2 Officer Present: Chief Executive Officer – Lew Rojahn

Cr Bounghi left the room 9.17am – Returned 9.18am

2.3 Apologies: Nil

Mayor welcomed all Councillors back to the Council and wished everyone a Happy New Year.

3 OBLIGATIONS OF COUNCILLORS

3.1 Declaration of Prescribed Conflict of Interest on any Item of business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009,

Declaration of Declarable Conflict of Interest on any item of business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no declarable conflicts of interest were declared on any item of business relating to this meeting.

3.2 Register of Interests and Related Party Disclosures

In accordance with Part 5A section 201B(2) of the Local Government Act 2009 and Part 5 section 291(2)(b) of the Local Government Regulation 2012 a councillor must, in the approved form, inform the Chief Executive Officer of the particulars required to be included in their register of interests under a regulation for a new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

Councillors were reminded of their obligation to keep their Register of Interests and Related Party Disclosures updated. Councillors were also reminded to complete the Register of Interests Annual Confirmation and the Related Persons Register of Interest Annual Confirmation

4 CONFIRMATION OF MINUTES

4.1 Confirmation of the Minutes of Ordinary Meeting held on Monday 15th December 2025

Moved by Cr Bounghi

Seconded by Cr Bowen

Resolution

4.2 That the Minutes of the Ordinary Meeting held on Monday 15 December 2025 be accepted and confirmed as a true and correct record.

CARRIED 5 / 0

5 BUSINESS ARISING FROM MINUTES

5.1 Business arising from the Minutes of the Ordinary Meeting held on Monday 15th December 2025

No matters were raised from the Minutes

6 REPORTS

6.1 Mayors Report

The Mayor provided a verbal briefing on his Mayoral activities since the last meeting.

Moved by Cr Gibson

Seconded by Cr. Hart

Resolution

That Council receive and note the Mayor's verbal report.

- Disaster Management meetings
- Community Functions
- Liaising with Police.
- Housing and transition homes.

CARRIED 5/0

6.2 .1 Chief Executive Officers Report

The Chief Executive Officer's report for December 2025 was considered by Council.

Moved by Cr Bounghi

Seconded by Cr Gibson

Resolution

That Council

- (a) receive the Chief Executive Officer's Report dated December 2025, and
- (b) note the meetings attended by the Chief Executive Officer.

CARRIED 5/0

6.2.2 CHSP Access Through Lutheran Church Yard

Mayor declared an interest by being a member of the Church Board.

Moved by Cr. Hart

Seconded by Bowen

Resolution

1. That Council note the report and that no action be taken to have the Lutheran Church formalise its tenure and
2. That Council discuss the Island and Cape Community grant being used for a church upgrade.

CARRIED 5/0

6.2.3 Donation – Ms Ashleigh Oberleuter

Moved by Cr. Mayor Gibson

Seconded by Cr. Bowen

Resolution

That Council donate \$1000 per child towards the travel costs for Ms Oberleuter and that a donation policy be developed for Council's adoption.

CARRIED 5/0

Council adjourned for Morning tea at 10.15 am and resumed at 10.29 am

6.3 Finance Report

Presented by: Mr Ben Schierhuber – BDO

Mr. Nicolaj Kraemer - BDO

Moved by Cr. Bowen

Seconded by Cr. Bounghi

Resolution

That Council receive and note the report

CARRIED 5/0

Council adjourned for a short break 11.03am; Returned 11.11am

6.4 Social Services Department Report

6.4.1 The Social Services Department Report was considered by Council.

Moved by Cr. Bounghi

Seconded by Cr. Bowen

Resolution

That Council receive and note the Social Services Department Report for month of December 2025

CARRIED 5/0

6.4.2 Christmas Holiday Programme Participation.

Moved by Cr Gibson

Seconded by Cr Bowen

Resolution

That Council:-

1. Note the participation outcomes of the Christmas/school holidays activity programme:
and
2. Support continued delivery and refinement of Christmas/school holiday activities
based on participation trends and community demand

CARRIED 5/0

6.4.3 Nola's Place Policy and Procedures.

Moved by Cr Gibson

Seconded by Mayor Gibson

Resolution

That Council endorse the reviewed Policy and procedures for Nola's Place Child Care Centre

CARRIED 5/0

Council adjourned for lunch Break 11.50 am and resumed 11.58 am

6.5 Operations Director's Report

6.5.1 The Operations Director's Report for November was considered by Council.

Moved By Cr Hart

Seconded by Cr Bounghi

Resolution:

That Council Receive and note the Operation's Directors' report for December 2025

Carried 5/0

6.5.2 Capital Works Workshop Outcomes

Moved By Cr Gibson

Seconded by Cr Hart

Resolution:

That Council:

1. Note the outcomes of the Capital Works Housing Workshop held on 16th December 2025
2. Note the governance, planning, infrastructure, employment, and overcrowding actions identified during the Capital Works Housing Workshop.

Carried 5/0

6.5.3 Scheme 1 – Sites and Dwelling Typology

Moved By Cr Gibson

Seconded by Cr Hart

Resolution:

That Council:

1. Endorse 121 Link Road (Lot Plan 440SP281317) and 46A Poland street (Lot Plan 373SP281317) as the preferred sites for the two Scheme 1 housing projects; and
2. Confirm the preferred dwelling typology and room quantities for each site.

Carried 5/0

Cr Bowen left the room 12.26 pm – returned 12.32 pm

6.5.4 Digital Services Fitout.

Moved By; Cr Bounghi

Seconded by Cr Bowen

Resolution:

That Council:

- 1. Note the proposed Digital services Centre (DSC) scope as submitted under the funding agreement and;**
- 2. Provide direction on the preferred operational focus of the DSC fit-out, being as proposed under the funding agreement; or**
 - a) Confirm Council’s preferred operating model for the DSC, being Council-operated**
- 3. Note that council direction is required by 22 January 2026, to enable the scope of works to be finalized in order to further design development and project documentations to finalise fit out scoping and tenancy requirements.**

Carried 5/0

The Mayor left the meeting 12.38 pm – Returned 12.39 pm.

7 CONFIDENTIAL SESSION

Moved by Cr. Mayor Gibson

Seconded by Cr. Bowen

Resolution

THAT COUNCIL (AS TRUSTEE):

- (a) resolves, pursuant to section 84(1) of the *Local Government Act 2009*, to close the meeting to the public, on the basis that this part of the meeting is to discuss business for which public discussion would be likely to prejudice the interests of the trustee council;
- (b) the matter to be discussed at the closed session of the meeting is a debt recovery matter; an overview of what is to be discussed at the closed session of the meeting is legal advice obtained about the debt recovery matter, including legal advice obtained by the trustee council and legal proceedings that may be taken by the trustee council.

CARRIED

Re-Opening

Moved by Cr. Mayor Gibson

Seconded by Cr. Bounghi

Resolution

That the meeting be re-opened to the public.

CARRIED

7.01 Recovery of Debt

Moved by Cr. Mayor Gibson

Seconded by Cr. Hart

Resolution

COUNCIL (AS TRUSTEE) RESOLVES to:

1. commence proceedings against the former lessee of Office 5 on Lot 2190 on SP 293094 (**the Debtor**) for unpaid rent and other charges under the lease (**the Lease Debt**);
2. pursue recovery action against the Debtor in respect of the Judgment Debt ordered in Magistrates Court Proceeding M5/22 (Cairns) (**the Judgment Debt**);
3. delegate to the Chief Executive Officer the power to take all steps on behalf of Council to claim and enforce the recovery of the Lease Debt and the Judgment Debt against the Debtor, including but not limited to preparing, executing and filing on behalf of Council any necessary documents in a court of competent jurisdiction.

CARRIED 5/0

8 VISITORS AND PRESENTATIONS

Nil

9 CORRESPONDENCE

9.01 – Queensland Local Government Remuneration Commission Determination of Maximum Remuneration

9.02 – Minister for Education and the Arts – Hon John Paul Langbroek MP Response to Council's query about the quality of Education at the Hopevale Campus of CYAAA.

10 GENERAL BUSINESS

Mayor – email for a support letter to JUTE Theatre Company’s stage adaptation of *Three Dresses* by Hope Vale artist and author Wanda Gibson.

Purchase of Vehicles – Mayor advised he no longer required the tendered vehicles. Council agreed to pass the vehicles to the next highest tender

Cr Gibson requested action on horses – CEO advised that discussions have been held with Congress and quotes will be obtained to undertake a muster.

11 NEXT MEETING

The next Council Meeting will be held in Hopevale office on Wednesday 18th February 2026

12 MEETING CLOSURE

There being no further business, the meeting closed at 1.02 pm.



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Cr Bruce Gibson

Mayor



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Lew Rojahn

Chief Executive Officer