

Minutes



Ordinary Council Meeting

Wednesday 19th August 2026

AG-2026-00161

Boardroom - Hopevale Shire Office

1. MEETING OPENING

1.1 Declaration of Opening of Meeting

Mayor Gibson declared the meeting open at 9:12am

1.2 Acknowledgement of Traditional Owners

Mayor Gibson acknowledged the traditional owners of the lands on which the meeting was held and elders, past, present and emerging.

1.3 Observing a minutes silence

The meeting then observed a minute silence to acknowledge those residents of the Hope Vale region who have recently passed away as well as other residents of the region who have recently suffered illness or injury.

2. RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

2.1 Members Present

Barry Bowen
Bruce Gibson
Eva Bounghi
Rowan Hart
Sha-lane Gibson

2.2 Officer Present

Chief Executive Officer - Lew Rojahn - Directors and Managers as required for Departmental reports.

2.3 Apologies

Nil

3. OBLIGATIONS OF COUNCILLORS

3.1 Declaration of Prescribed Conflict of Interest on any Item of Business

Councillors Must declare a Material Personal Interest or a Conflict Of Interest for any items listed in this Agenda. (Local Government Act: Sections 150ED/150 EE/150 EF)

3.2 Declaration of Declarable Conflict of Interest on any Item of Business

In accordance with Sections 150EG and 150EH of the Local Government Act 2009 a councillor must, in the approved form, inform the Chief Executive Officer of the particulars required to be included in their register of interests under a regulation for a new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

3.3 Register of Interests and Related Party Disclosures

Mayor welcomed all Councillors Cr Gibson advised she would be late arriving at the meeting.

4. CONFIRMATION OF MINUTES

4.1 Confirmation of the Minutes for the Ordinary Meeting held on Wednesday 15th July 2026

Moved by Eva Bounghi **Seconded by** Barry Bowen

Resolution

That the Minutes of the Ordinary Meeting held on Wednesday 15th July 2026 be accepted and confirmed as a true and correct record subject to the following amendment. "That item 6.2.2 be amended to read "That Council nominate the 16th July 2027 as the preferred public holiday for the Hopevale Aboriginal Shire Council area and that 17th May 2027 be nominated as a Bank Holiday for Pioneer Day."

Carried 5/0

Amendments

Cr Barry Bowen - Deputy Mayor (Arrived 9.18am) Cr Sha-lane Gibson (Arrived 9.40am)

5. BUSINESS ARISING FROM MINUTES

5.1 Business arising from the Minutes of the Ordinary Meeting held on Wednesday 15th July 2026

Moved by

Seconded by

Resolution

N/a

Defer 0/0

Amendments

6. REPORTS

6.1.1 Mayor's Report

Moved by

Eva Bounghi

Seconded by

Barry Bowen

Resolution

The Mayor provided a verbal briefing with a power point presentation on his Mayoral activities since the last meeting. Subjects noted: • Arrangements with Apunipima • Accord • NIAA – Closing the gap • Catche – Mini grants • Womens/ men's Shelter operation • Cemetery Software.

Carried 5/0

Amendments

Cr Bowen declared a conflict of interest because of his employment with TCHHS. The Mayor discussed the Apunipima building and its relationship with TCHHS. Cr Bowen left the room for the period of the Mayors report.

6.2.1 CEO Operational Report

Moved by

Bruce Gibson

Seconded by

Barry Bowen

Resolution

(a) receive the Chief Executive Officer's Report for July 2026, and (b) note the meetings attended by the Chief Executive Officer.

Carried 5/0

Amendments

6.2.2 Request for Assistance - St John's Lutheran Church**Moved by** Sha-lane Gibson**Seconded by** Eva Bounghi**Resolution**

That Council receive and note the report and provide the following assistance to St John's Lutheran Church:- •Provide a letter of support for the church when required to access funds from WCCCA •Provide access to Council's social media to distribute notices etc. •Provide a \$2000 donation to support the church activities. •That Mayor and CEO Continue conversations to resolve other matters

Carried 5/0**Amendments**

Ms Rachelle McIvor attended as a member of the public and asked for permission to ask a question. She raised her personal issues which were subject to legal proceedings and Mayor instructed that the matter not be discussed. – No further discussion occurred.

6.2.3 2026-27 Maintenance and upgrade works - Qbuild.**Moved by** Rowan Hart**Seconded by** Barry Bowen**Resolution**

That Council receive and note the information

Carried 5/0**Amendments**

Council adjourned for morning tea 10.29am Recommenced: 10.38am

6.2.4 Linton Enoch - Healthy Living Murals project - Hopevale Engagement and meeting**Moved by** Sha-lane Gibson**Seconded by** Eva Bounghi**Resolution**

Resolution That Council receive and note the report and the matter be delegated to the Mayor and CEO to meet with Mr. Enoch, establish the extent of the project and report back to Council.

Carried 5/0**Amendments**

6.3.1 Finance Report**Moved by** Barry Bowen**Seconded by** Sha-lane Gibson**Resolution**

That Council 1. Receive and note the Finance report for July 2026.

Carried 5/0**Amendments**

Mr. Micah Nikwane (Attended 10.44am – Left 11.05 am)

6.3.2 Annual Impairment Assessment and Recommendation for write off as per Council Resolution**Moved by** Bruce Gibson**Seconded by** Barry Bowen**Resolution**

That Council authorises the writing off of debt in accordance with the schedule and in discussion with Cr Gibson as advisor and that a provision be made for outstanding debt.

Carried 5/0**Amendments****6.4.1 Director - Social Services Report.****Moved by** Barry Bowen**Seconded by** Eva Bounghi**Resolution**

That Council receive and note the Social Services Department Report for month of July 2026

Carried 5/0**Amendments**

6.5.1 Monthly Operations Report**Moved by** Eva Bounghi**Seconded by** Rowan Hart**Resolution**

That Council note and receive the Operations Director's report

Carried 5/0**Amendments****Cr Bounghi left the meeting 11.44 am****6.5.2 Information Report HVASC WHS Action Plan****Moved by** Bruce Gibson**Seconded by** Sha-lane Gibson**Resolution**

That council receive and note the Report on HVASC WHS Action Plan

Carried 4/0**Amendments****6.5.3 Hope Vale July 2026 Veterinary Visit Report****Moved by** Bruce Gibson**Seconded by** Barry Bowen**Resolution**

That council receive and note the Hope Vale July 2026 Veterinary Visit Report

Carried 4/0**Amendments****6.5.4 Site-Based Management Plan for the Hope Vale Sewage Treatment Plant****Moved by** Bruce Gibson**Seconded by** Barry Bowen**Resolution**

That Council adopts the Site-Based Management Plan for the Hope Vale Sewage Treatment Plant as a working policy document for the operation and management of the Hope Vale Sewage Treatment Plant and sewage operations.

Carried 4/0**Amendments**

6.5.5 HVASC DRFA Monthly Report August 2026**Moved by** Bruce Gibson **Seconded by** Barry Bowen**Resolution**

That Council receive and note the HVASC DRFA Monthly Report August 2026

Carried 4/0**Amendments**

**Cr Rowan Hart – left the meeting 12.31pm Council adjourned for lunch - 12.38pm
– Resumed 1.00pm**

6.6.1 General Capital Works Update**Moved by** Barry Bowen **Seconded by** Bruce Gibson**Resolution**

That Council receive and note the Capital Works Manager's update report for July 2026

Carried 3/0**Amendments****6.6.2 Proposed Plan Scheme Amendment Report****Moved by** Bruce Gibson **Seconded by** Sha-lane Gibson**Resolution**

That Council (a) Receive and note the report titled Hope Vale Planning Scheme Amendment Review Report. (b) Propose to amend the Planning Scheme under section 18 of the Planning Act 2016. (c) Delegate authority to the Chief Executive Officer to prepare and progress the proposed amendments to the Planning Scheme under the Planning Act 2016 and Minister's Guidelines and Rules

Carried 3/0**Amendments**

6.6.3 Everlina Plaza Switchboard Upgrade - Council Direction**Moved by** Bruce Gibson**Seconded by** Sha-lane Gibson**Resolution**

That Council (a) proceed by accepting PEAK ARE Quote No. 19886 and approve or identify sufficient additional funding for the confirmed shortfall and remaining costs; or

Carried 3/0**Amendments**

Cr Bowen left the meeting 1.51pm– Returned 1.52pm

6.6.4 ICCED Grant Funding Opportunities**Moved by** Barry Bowen**Seconded by** Bruce Gibson**Resolution**

That Council (a) Note the indicative cost estimates prepared in response to Council's request for the proposed toilet block, pool exclusion fence, splash park shade sail replacement and bus shelters under the ICCED Grant. (b) Endorse progression of two bus shelters, the pool exclusion fence and the splash park shade sail replacement at a combined indicative cost of \$85,000 to \$95,000

Carried 3/0**Amendments****6.6.5 25 Flierl Street and 121 Link Road Tender Award and Endorsement****Moved by** Bruce Gibson**Seconded by** Sha-lane Gibson**Resolution**

That council receive and endorse Gilmour Constructions as preferred tenderer for the construction works of the two self-contained units at 25 Flierl Street and 121 Link Road

Carried 3/0**Amendments**

6.6.6 Digital Services Centre Award**Moved by** Bruce Gibson**Seconded by** Sha-lane Gibson**Resolution**

That Council receive and note the July 2026 Council Discussion Day briefing and subsequent Digital Services Centre tender evaluation, and endorse HCCM Contractors as preferred tenderer for the building construction package for \$1,972,473.80, in accordance with its submitted proposal and price schedule

Carried 3/0**Amendments****6.6.7 Port of Cape Flattery Land Use Plan - Statement of Proposal - August 2026****Moved by** Bruce Gibson**Seconded by** Barry Bowen**Resolution**

That Council a) receive and note the report regarding the Port of Cape Flattery Land Use Plan Statement of Proposal. b) endorse the submission to Ports North generally supporting preparation of the updated Land Use Plan, subject to the matters identified in this report and the submission at Attachment 1 and advise that a copy should be referred to Congress.

Carried 3/0**Amendments****6.6.8 Closing the Gap Priorities Funding - Update****Moved by** Barry Bowen**Seconded by** Sha-lane Gibson**Resolution**

That Council (a) Notes the current status of the Closing the Gap Priorities Fund Kindy Upgrade project; (b) Notes that QBuild administration and delivery costs are required to be accommodated within the existing \$950,000 project allocation and were not included within Council's original project planning

Carried 3/0**Amendments**

6.7.1 Corporate Services Report - August 2026**Moved by** Sha-lane Gibson**Seconded by** Barry Bowen**Resolution**

That Council note and receives the Corporate Services report for July 2026.

Carried 3/0**Amendments****7. CONFIDENTIAL SESSION****7.1 Confidential Session****Moved by****Seconded by****Resolution**

That (a) pursuant to section of the Local Government Regulation 2012 (LG Reg), it was resolved to close this part of the meeting to the public; (b) pursuant to section of the LG Reg, the matters to be discussed are : - (c) pursuant to section of the LG Reg, an overview of what is to be discussed while the meeting is closed is

Carried 0/0**8. VISITS, VISITORS AND PRESENTATIONS****8.1 Visits, Visitors and Presentations**

NIL

9. CORRESPONDENCE**9.1 Correspondence**

NIL

10. GENERAL BUSINESS

10.1 General Business

**Moved by
Resolution**

Seconded by

**Carried 0/0
Amendments**

11. NEXT MEETING

Wednesday 16th September 2026

12. MEETING CLOSURE

There being no further business, the meeting closed at 2:47pm.

Cr Bruce Gibson
Mayor

Lew Rojahn
Chief Executive Officer