



HOPE VALE ABORIGINAL SHIRE COUNCIL

MEETING REPORT

ITEM NO: 6.2.1 **GENERAL MEETING:**
SUBJECT: **CHIEF EXECUTIVE OFFICER'S REPORT FOR MARCH 2026**
CLASSIFICATION: **INFORMATION**

RECOMMENDATION

That Council

- (a) receive the Chief Executive Officer's Report and
- (b) Note the meetings attended.

BUDGET & RESOURCE CONSIDERATIONS

N/a

BACKGROUND / DISCUSSION

Council has a number of compliance issues to deal with and some matters that have been triggered as a result of the transition.

- In relation to Compliance, Council needs to undertake the following actions:
 - 6 Month Budget review - Commenced
 - Acquittal reports across all grants - Continuing

In relation to the transitional matters, the following matters need to be continued or completed:-

- BDO will continue working on budget development and uploading the costing into Civica
- BDO is continuing to work on budget development and uploading the costing into Civica
- Civica have advised that they will no longer maintain our Practical Financial software over the next two years, by which time, the Practical software will be shut down and our current system redundant. This will force us into having to purchase a new in house financial system. Civica is providing an information seminar on 27/28th May and Micah and I will be attending to see if their replacement system is compatible. It would be much simpler to transition the existing software into an in house replacement rather than going to another system entirely. However,

we will do our due diligence and speak with other councils that are using it, such as Mt Isa and Banana Shire.

- In discussion with the Mayor, we have identified a Cemetery Management Software that will cost \$9500 per year licence and will map the cemetery, insert identifiers, provide public access via the website manage the burial information, provide information on the person interred etc. The Company will attend the site on 13th and 14th April to carry out the survey of the existing cemetery and sites.
- The new Organisational Structure has nearly been finalised with additional works required in the operational area.
- The Mayor and I attended the Civic Leaders Summit in Brisbane in March which proved to be very informative about the upcoming local government issues, especially the changes to the Act. I am arranging two sessions with the Department and Peak services to meet with Council and advise of the changes.
- The staff who will be using the new Meeting software met with the Supplier via TEAMS and it looks like it will be ready for application at the May Meeting allowing for implementation and training.
- Council is close to finalizing out the 23 improvement notices we received from Work Health and Safety compliance. However, we have also worked in other areas to complement the work we have done and increased our signage, defined additional works and looked at further WorkSafe clothing

Item 2: Appointments and Meetings

19 LDMG Meeting for Narelle
24-27 Civic leaders Summit
30 Louise Robertson and Siobhan Hessing - QRA
31 TEAMS – Julian Bodenmann – sal of land Millers Estate
Danielle Sturton – Programme updates for Dept of housing
Chris Coutts and Tony Hewitt – Sport and Racing grants follow ups.
Probation Interview

April 2026

7 Corporate services meeting – TEAMS
8 Simone Jackson – Housing

LINK TO OPERATIONAL PLAN

5.3 – Local Leadership and Governance

CONSULTATION (Internal/External)

N/a

RISK ASSESSMENT

Low

ATTACHMENTS:

N/a

REFERENCE DOCUMENT:

N/a

<p>Report Prepared by:</p> <p>Lew Rojahn CEO</p> <p>Date: 8/01/2026</p>	<p>Report Authorised by:</p> <p>Lew Rojahn CHIEF EXECUTIVE OFFICER</p>
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