

Minutes

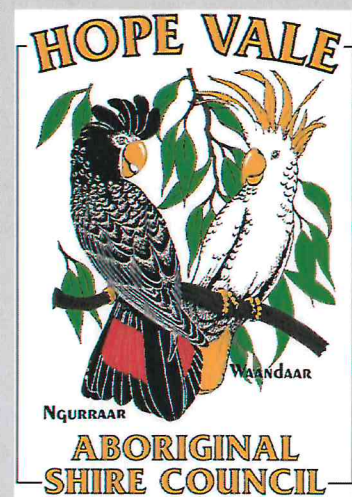
Special Council Meeting

Items to Discuss:

Confirmation of CEO appointment
Organisational Structure

Tuesday 4th November 2025

Council Chambers
Hopevale Office



1 MEETING OPENING

1.1 Declaration of Opening of Meeting

Mayor Gibson declared the meeting open at 9.04 am.

1.2 Acknowledgement of Traditional Owners

Mayor Gibson acknowledged the traditional owners of the lands on which the meeting was held and elders, past, present and emerging.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

2.1 Members Present: Cr Bruce Gibson – Mayor
Cr Barry Bowen – Deputy Mayor
Cr Sha-lane Gibson
Cr Eva Bounghi

2.2 Officer Present: Chief Executive Officer – Lew Rojahn

2.3 Apologies: Nil - Cr Rowan Hart did not attend in person or by TEAMS and no apology was received.

3 OBLIGATIONS OF COUNCILLORS

3.1 Declaration of Prescribed Conflict of Interest on any Item of business

Pursuant to Sections 150EG-150EM of the Local Government Act 2009,

Declaration of Declarable Conflict of Interest on any item of business

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no declarable conflicts of interest were declared on any item of business relating to this meeting.

3.2 Register of Interests and Related Party Disclosures

In accordance with Part 5A section 201B(2) of the Local Government Act 2009 and Part 5 section 291(2)(b) of the Local Government Regulation 2012 a councillor must, in the approved form, inform the Chief Executive Officer of the particulars required to be included in their register of interests under a regulation for a new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

Councillors were reminded of their obligation to keep their Register of Interests and Related Party Disclosures updated. Councillors were also reminded to complete the Register of Interests Annual Confirmation and the Related Persons Register of Interest Annual Confirmation

4 Confirmation of the Appointment of the CEO

Moved by Cr Sha-Lane Gibson

Seconded by Cr Eva Bounghi

Resolution

That the Mayors appointment of Llewellyn Rojahn from 1st September 2025 to 1st February 2026 as the Chief Executive officer of Hopevale Shire Council, be confirmed.

CARRIED 4/0

Councillors were reminded of the need for absolute confidentiality in relation to all matters discussed in the closed session.

5 CONFIDENTIAL SESSION

Moved by Cr Eva Bounghi

Seconded by Cr Barry Bowen

Resolution

That

(a) pursuant to section 274 of the *Local Government Regulation 2012* (LG Reg), it was resolved to close this part of the meeting to the public.

(b) pursuant to section 275(1)(a) and of the LG Reg, the matters to be discussed are.

(a) industrial matters affecting employees.

pursuant to section 275(2) of the LG Reg, an overview of what is to be discussed while the meeting is closed is.

a) Organisational Structure

CARRIED 4/0

Moved by Cr Sha – Lane Gibson

Seconded by Cr Barry Bowen

Resolution

That the meeting be re-opened to the public.

CARRIED 4/0

5

Moved by Cr Mayor Gibson

Seconded by Cr Barry Bowen

Resolution

That Council authorize the Chief Executive Officer, after consultation with the Mayor,

1. To temporarily appoint BDO to act as Finance Managers for an initial period of 2 months from Friday 7th November 2025.
2. To temporarily appoint a Director of Corporate Services to enable the recruitment of staff to critical positions and review the allocation of resources for the whole organisation.
3. To appoint new positions of Finance Manager, Grants Officer,
4. The HR role be repositioned to report to the CEO.

CARRIED

4/0

12 MEETING CLOSURE

There being no further business, the meeting closed at 10.28 am.



Cr Bruce Gibson
Mayor



Lexi Rojahn
Chief Executive Officer