

HOPE VALE ABORIGINAL SHIRE COUNCIL

MEETING REPORT

ITEM NO: **GENERAL MEETING:**
SUBJECT: **DIRECTOR OPERATIONS REPORT**
CLASSIFICATION: **INFORMATION**

Executive Summary – Operations Report | December 2025

This report provides an overview of the key operational activities, infrastructure updates, and service delivery matters across Council for the month of October 2025. It informs Council on status of Essential Services, Environmental Management, Open Spaces, Cleaning Services, Work Health and Safety, Building and Construction, Civil Construction and other matters.

Key Highlights:

- **Water Operations:** Routine water testing was undertaken in accordance with Council's Drinking Water Quality Management Plan. The test results were compliant with the Australian Drinking Water Guidelines and the *Water Supply (Safety and Reliability) Act 2008 Qld*. Water consumption trend is showing an increase in demand.
- **Sewage Operations:** The sewage treatment plant met operational requirements in the Permit issued under the *Environmental Protection Act 1914 Qld*. There have been no operational issues with the sewage reticulation system.
- **Environmental Health:** Implementation of the 2024–2029 Environmental Health Plan is in progress. The Animal Management Worker and the Trainee Environmental Health Worker are delivering the activities in the Plan under the leadership of the Operations Director. Council is receiving support and guidance from Aboriginal and Torres Strait Islander Environmental Health Program Staff.
- **Building, Construction and Civil Works:** A review has been undertaken for building and construction, civil construction projects. Civil construction projects have been paused and will resume after the wet season in 2026. During that time the civil construction delivery will be reviewed for implementation during the next construction season.
- **Open Spaces & Waste:** Bin are currently being collected weekly. An assessment of twice-a-week waste collection is under way. A recommendation will be included at the January Council Meeting.
- **Cleaning Services:** Tenders for the contracting out the cleaning for the MPC building, the Meeting Room and the Pioneer Hall are yet to be issued to the market. HR is handling the recruitment to fill two vacancies.

- **Mechanical Workshop:** The CEO is negotiating the lease for the Mechanical Workshop.

Detailed Report | November 2025

Item 1: Essential Services

Item 1.1 – Water Treatment Plant

Daily testing for pH, free chlorine and turbidity at all test points are compliant with Australian Drinking Water Guidelines.

August Test Results (Averages):

Parameter	Average	Acceptable Range
pH (Post Reservoir)	7.1	6.5 to 8.5
Turbidity (NTU)	1.5 NTU	0 to 5 NTU
Free Chlorine	1.1 mg/L	0.2 to 5.0 mg/L

Microbiological test results for Coliforms and E. coli were within acceptable thresholds.

Water Connections:

Total of 356 (1 tap per main connection for new plug in properties). The total number remains unchanged.

Water Consumption:

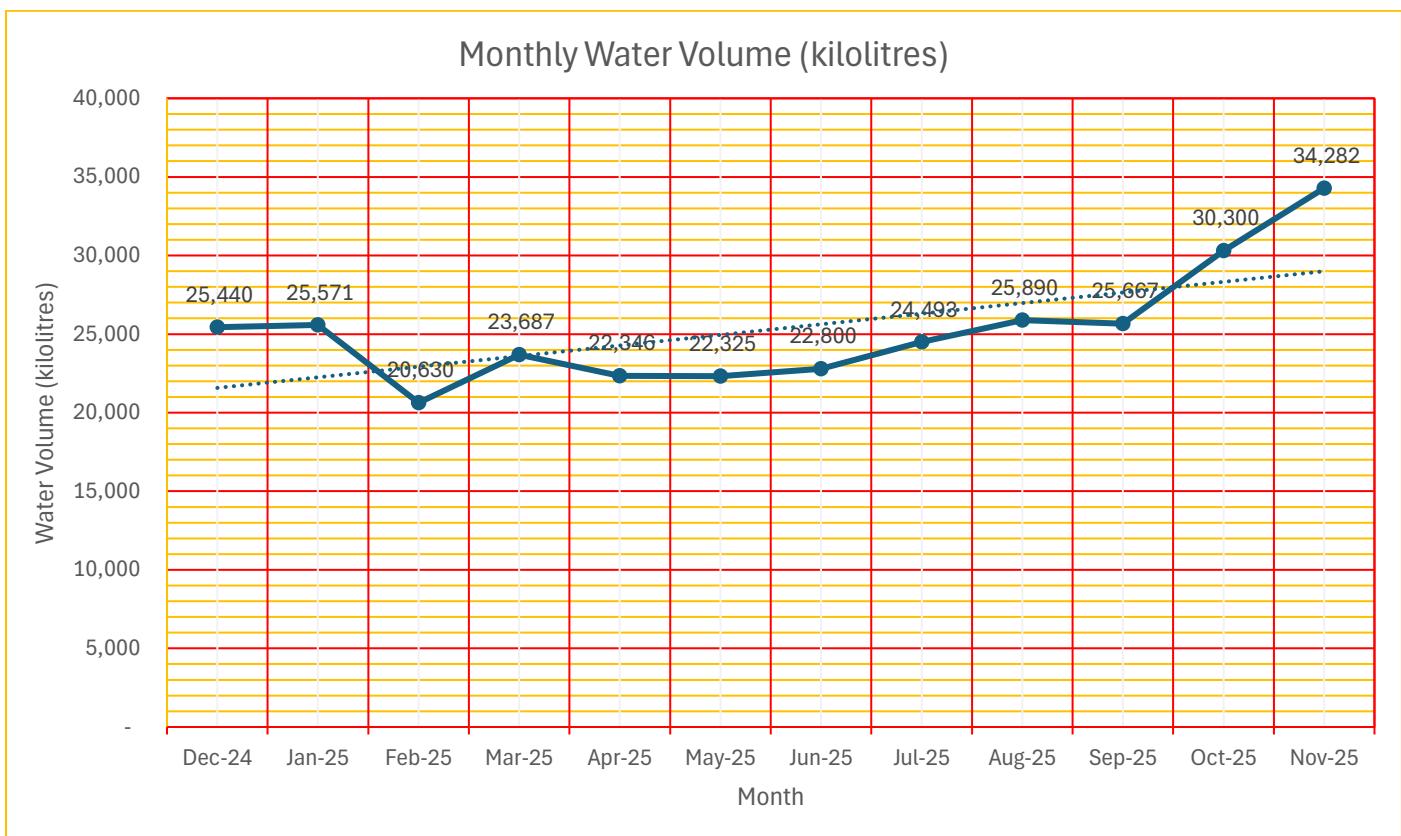
Water consumption is based on the inflow meter at the reservoirs. Total monthly volumes are reported below:

- Water Volume October 2025: 34,282 kilolitres
- Water Volume October 2025: 30,300 kilolitres
- Water Volume September 2025: 25,667 kilolitres
- Water Volume August 2025: 25,890 kilolitres
- Water Volume July 2025: 24,493 kilolitres
- Water Volume June 2025: 22,800 kilolitres
- Water Volume May 2025: 22,325 kilolitres
- Water Volume April 2025: 22,346 kilolitres
- Water Volume March 2025: 23,687 kilolitres
- Water Volume February 2025: 20,630 kilolitres
- Water Volume January 2025: 25,571 kilolitres
- Water Volume December 2024: 25,440 Kilolitres

Daily water usage figures are reported below:

- Daily Water Usage November 2025: 1,142 kilolitres
- Daily Water Usage October 2025: 977 kilolitres
- Daily Water Usage September 2025: 856 kilolitres
- Daily Water Usage August 2025: 835 kilolitres

- Daily Water Usage July 2025: 771 kilolitres
- Daily Water Usage June 2025: 760 kilolitres
- Daily Water Usage May 2025: 720 kilolitres
- Daily Water Usage April 2025: 744 kilolitres
- Daily Water Usage March 2025: 764 kilolitres
- Daily Water Usage February 2025: 736 kilolitres
- Daily Water Usage January 2024: 824 kilolitres
- Daily Water Usage December 2024: 820 kilolitres



Comment:

Water usage during November increased to 30,300 kilolitres, up from 30,300 kilolitres in September. The average daily consumption for October 2025 was 1,142 kilolitres, up from 977 kilolitres in September 2025. Council continues to monitor seasonal fluctuations in consumption, overall, the trend shows an increase in demand.

Item 1.2 – Sewage Treatment Plant

The curtain in the primary pond requires either repairs or replacement. A proposal will be included in the 2026/2 Council Budget.

Fencing around the sewage treatment and sludge ponds require renewal. The inflow and outflow meters for the sewage ponds need to be repaired or replaced. A proposal will be included in the 2026/2 Council Budget.

The quality of effluent is being monitored, and the quarterly testing results are compliant with reporting requirements under the operation license.

Item 1.3 – Rainfall

The total rainfall for July was 11mm (recorded at the Water Treatment plant).

Item 1.4 – Incident Reporting/Water Leaks/Sewer Blocks

- Water main leaks: 4
- Minor water leaks (main to meter): 0, long term trend of 4-5 leaks per month.
- Leaks to Council services: nil
- Sewer Blockages: nil
- Complaints relating to water quality: nil

Turbidity levels will need to be reduced below 1.0 NTU. Subject to further investigations, this may be achieved by upgrade of reticulation mains and/or the water treatment plant.

Item 2 – Environmental Management

Hope Vale Environmental Health Management Plan 2024–2029

The revised Hope Vale Environmental Health Management Plan streamlined to what can be realistically and deliverable by Council with the limited resources available under the Aboriginal and Torres Strait Islander Environmental Health Program was adopted at the last Council Meeting. Its implementation is now underway.

Wandering Horse Management

Has been put on hold by Council.

Item 3: Open Spaces

The Open Spaces team continues to deliver critical township maintenance and presentation services. Once-a-week bin collection cycle, Wednesdays: Millars Estate and farms; Thursday: the rest of the community. An assessment is being carried out for return to 2 collections per week.

Item 4: Cleaning Services

Tenders for the contracting out the cleaning for the MPC building, the Meeting Room and the Pioneer Hall are yet to be issued to the market. HR is handling the recruitment to fill two vacancies.

Item 5: Workplace Health & Safety (WH&S)

Request for WHS advisor were run through Local Buy Vendor Panel. Selection of provider is now underway.

Item 6: Building & Construction

A report will be included in the Director Operations Report once the current review is completed.

Item 7: Civil Construction

report will be included in the Director Operations Report once the current review is completed.

Report Prepared by: Onisimo Mukodi DIRECTOR OPERATIONS Date: 11 December 2025	Report Authorised by: Lew Rojahn CHIEF EXECUTIVE OFFICER
--	--