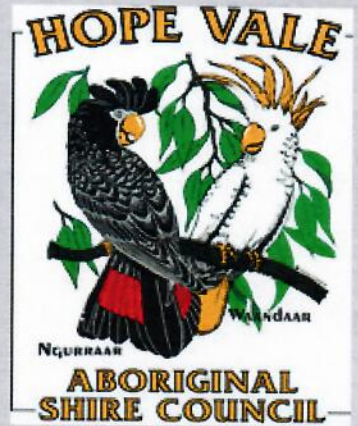


# Minutes



General Meeting

Wednesday August 19, 2020

Council Chambers, Hope Vale

## **1 DECLARATION OF OPENING/ RECORD OF ATTENDANCE**

The Mayor declared the meeting open at 9.40am.

The Mayor welcomed Councillors and acknowledged the traditional owners of this Bubuu on which the Meeting is being held and elders, past present and future.

The Council then acknowledged those members of the Hope Vale region who have recently passed away as well as other members of the region who have suffered illness or injury by observing a minutes silence.

- 2 Members Present:**
- Cr Jason Woibo -Mayor
  - Cr Barry Bowen
  - Cr Keithan Bowen
  - Cr Allison Michael

**Officers Present:** Chief Executive Officer- Mark Kelleher

**Apologies:** Cr Bruce Woibo -Deputy Mayor

## **3 OBLIGATIONS OF COUNCILLORS**

### **3.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 175C of the Local Government Act 2009, no declarations of material personal interests were made during this meeting.

### **3.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 175E of the Local Government Act 2009, no declarations of conflict of interests were made during this meeting.

### **3.3 REGISTERS OF INTEREST**

Councillors were reminded of their obligation to keep their Registers of Interests and Related Parties Disclosures updated.

#### **4 Confirmation of Minutes of General Meeting held on Wednesday 22 July 2020.**

Moved by Cr Keithan Bowen

Seconded by Cr Allison Michael

**Resolution:**

That the Minutes of the General Meeting held on Wednesday 22 July 2020, be accepted as a true and correct record.

**CARRIED**

#### **5 Business arising from Minutes of General Meeting held on Wednesday 22 July 2020.**

Nil

9.50 am- The Meeting was adjourned for morning tea.

10.00 am- The Meeting recommenced.

Representatives of Hope Vale Congress Aboriginal Corporation attended the Meeting, including, Chairperson, Willie Gordon, Directors' Ricki-Lee Woibo and Harold Bowen and CEO, Ivan Deemal.

The Mayor welcomed the delegation and acknowledged this was the first opportunity for both Council and Congress to meet formally since the 2020 local Government Elections. The Chairperson, Willy Gordon also thanked Council for the opportunity to meet and discuss, in general terms Congress plans and matters of mutual interest to both parties, at this first meeting.

It was agreed that both Council and Congress should meet regularly, and it was decided this could be on a quarterly basis and the next Meeting would be 18 November this year.

The Congress representatives left the meeting at 12 noon.

Council adjourned the Meeting for lunch.

The Meeting resumed at 12.55pm.

#### **6 REPORTS**

##### **6.1 Chief Executive Officer's Report**

The Chief Executive Officer's report dated 17 August was considered by Council.



**Item 1: Audit Committee**

Council's Audit Committee held its meeting on Friday 24 July 2020.  
Minutes of this meeting are attached to this report (Attachment A)

**Moved by Cr Barry Bowen****Seconded by Allison Michael****Resolution:**

**That Council receive and note the Minutes of the Audit Committee Meeting held on 24 July, 2020.**

**CARRIED****Item 2: 2020 Closing Report**

The Council's Auditors, BDO presented the 2020 Closing Report to Council dated 30 July, 2020. The Report is attached for Council's consideration. (Attachment B)

**Moved by Cr Barry Bowen****Seconded by Mayor Cr Jason Woibo****Resolution:**

**That Council receive and note the Auditors, BDO, 2020 Closing report to the Council dated 30 July, 2020.**

**CARRIED****Item 3: Financial Statements 2019-2020**

The Queensland Audit Office have provided the General Purpose Financial Statements 2019-2020 and the current Year Financial Sustainability Statement 2019-2020, dated 31 July 2020.

**Moved by Cr Barry Bowen****Seconded by Cr Keithean Bowen****Resolution:**

**That Council receive and note the General Purpose Financial Statements 2019-2020 and the Current Year Financial Sustainability Statement 2019-2020.**

**CARRIED**

**Item 4: 2019-2020 Annual Report**

Council is required to endorse an annual report within 1 month after the day the Auditor-General gives the Auditor-General's Audit Report about the local government's financial statements for the financial year to the local government. Accordingly, the attached 2019-2020 Annual report is submitted for Council consideration. (Attachment D)

**Moved by Cr Barry Bowen****Seconded by Cr Allison Michael****Resolution:****That Council adopt the 2019-2020 Annual Report.****CARRIED****Item 5: Employee Wage Increase**

Annually, Council considers adopting a wages increase for all award based employees. Previously the Council has done so to align increases with 1 September each year.

**Moved by Cr Keithean Bowen****Seconded by Cr Allison Michael****Resolution:****That Council endorse a 3% increase to all award based wage employees, with the increase coming into effect from 1 September, 2020.****CARRIED****Item 6: Indigenous Local Government CEO Forum**

Local Government Managers Australia (LGMA) has for many years held Indigenous Local Government CEO Forums. I am a long-term Member of LGMA and these forums and there are no registration fees for members. The next Forum is to be held in Cairns on Friday 4 September, 2020.

**Moved by Cr Keithean Bowen****Seconded by Cr Barry Bowen****Resolution:****That Council endorse the CEO attending the next scheduled LGMA Indigenous Local Government Chiefs forum to be held in Cairns on 4 September, 2020.****CARRIED**



## 6.2 Finance Director's Report

The Finance Director's Report to 14 August, 2020 was considered by Council

Moved Cr Barry Bowen

Seconded by Cr Keithean Bowen

Resolution:

That the Finance Director's Report to 14 August 2020 be received and noted.

**CARRIED**

## 6.3 Social Services Director's Report

The Director Social Service's Report to 31 July, 2020 was considered by Council.

Moved Cr Keithean Bowen

Seconded by Cr Barry Bowen

Resolution:

That the Social Services Director's Report to 31 July 2020 be received and noted and the Director to arrange a meeting at a suitable time of all agencies with responsibilities for youth services in the Community.

**CARRIED**

## 6.3 Human Resource Manager's Report

The Human Resource Manager's Report for the month of July, 2020 was considered by Council.

Moved by Cr Barry Bowen

Seconded by Mayor Cr Jason Woibo

Resolution:

That the Human Resource's Manager Report for the month of July, 2020 be received and noted.

**CARRIED**

## 6.4 Operations Manager's Report

The Operations Manager's Report dated 14 August, 2020 was considered by Council.

### Item 7.3. Works 4 Queensland 19/21

#### Pioneer Hall Stage 2 - 100% Complete

**Supermarket Upgrade** – Due to the Supermarket continuing to operate at a higher capacity as a result of COVID19. Requests have come from the Supermarket manager that the store not undergo construction works that could potentially disrupt business and delivery. Finally, the fact that ALPA has not presented council with a formal upgrade concept, Operations proposes that a variation request be made to Works 4 Queensland for funds to be redirected to the landscaping upgrade of Everlina Plaza. These works would include the plaza gardens, courtyard, street frontage and replacement of the older section of roofing above the supermarket. Please note these works must be completed by 30<sup>th</sup> June 2021, and landscaping works would be more appropriately in line with current Council Streetscaping projects, and completion would be more easily achievable.

**Demolition of 3A Flierl** – On further discussions with the Supermarket manager (current tenant at 3A), Operations proposes that the building not be demolished and a variation request be made to Works 4 Queensland for funds to be redirected as an additional sum to the above mentioned landscaping at Everlina Plaza.

**Open Space/Streetscaping** - Concepts from the master planning are now having detailed drawings completed ready for construction. Some elements underway. Major works to commence around the tree of knowledge and Muni Street centre median strip in late August/early September.

**Recommendation:** *Council endorse that the Operations Manager be able to make a variation to project scope inside the Supermarket Upgrade, and Demolition of 3A Flierl St.*

### ITEM 8. Blue Demountable

#### Item 8.1. Tender

The blue demountable building (old CDP office) next to the red shed, on the corner of Reuther and Flierl St is of a dilapidated state and becoming a maintenance and safety risk for Council. The building also occupies available land and potential green space. Operations proposes to put the building up for public tender, with the successful tendered be required to remove the building and all associated fixtures and foundations at their own cost, as a condition of the tender.

**Recommendation:** *Council endorse the removal of the asset and for the asset to go to public tender.*

Moved by Cr Keithan Bowen

Seconded by Cr Barry Bowen

#### Resolution:

That the Operations Manager's Report dated 14 August, 2020 be received and noted and Council endorse the recommendations relating to items 7.3 and 8.1 as recommended above.

CARRIED



## **7 VISITORS AND PRESENTATIONS**

Received earlier in the Meeting.

## **8 CORRESPONDENCE**

Nil

## **9 GENERAL BUSINESS**

Councillors agreed to accept an invitation from Cook Shire Council to meet on 1 September with Wujal Wujal Shire Council as it would be the first opportunity for the 3 Councils to formally meet since the election earlier this year.

## **10 CONFIDENTIAL SESSION**

Nil

## **11 NEXT MEETING**

It was agreed that the next Council Meeting will be held on Wednesday 23 September 2020, in Hope Vale.

There being no further business, the meeting closed at 1.40 pm.

  
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**Mayor Cr Jason Woibo**

  
.....  
**Mark Kelleher**  
**Chief Executive Officer**