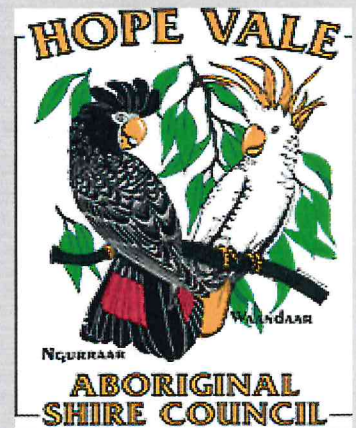


Minutes



General Meeting

Wednesday August 18, 2021

Council Chambers, Hope Vale

1 DECLARATION OF OPENING

The Mayor declared the meeting open at 9.40 am.

Mayor Woibo acknowledged the traditional owners of the land on which the meeting is being held and elders, past present and future.

The Mayor acknowledged those members of the Hope Vale region who have recently passed away as well as other members of the region who have suffered illness or injury by observing a minute's silence.

The Mayor welcomed Pastor Mark Winter to the meeting. Pastor mentioned to Council that Muni Day will be held on Sunday 19 September. Pastor Winter led the Meeting with a prayer. The Mayor thanked the Pastor and the Pastor left the Meeting.

2 MEMBERS PRESENT:

Cr Jason Woibo -Mayor

Cr Bruce Woibo -Deputy Mayor

Cr Barry Bowen

Cr Keithan Bowen

Cr Allison Michael

Officers Present:

Acting Chief Executive Officer – Shannon Gibbs
(teleconference from Cairns Office)

Interim Executive Manager - Ross Higgins

3 OBLIGATIONS OF COUNCILLORS

3.1 DECLARATION OF PRESCRIBED CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Sections 150EG-150EM of the Local Government Act 2009, no declarations of prescribed conflicts of interest were made relating this meeting.

3.2 DECLARABLE CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Sections 150EN-150ET of the Local Government Act 2009, no declarable conflict of interests were made relating this meeting.

3.3 REGISTERS OF INTEREST

Councillors were reminded of their obligation to keep their Registers of Interests and Related Parties Disclosures updated.

4 Confirmation of Minutes of General Meeting held on Wednesday 28 July 2021.

Moved by Cr Keithan Bowen

Seconded by Cr Barry Bowen

Resolution 01/18082012

That the Minutes of the General Meeting held on Wednesday 28 July 2021, be accepted as a true and correct record.

CARRIED

5 Business arising from Minutes of General Meeting held on Wednesday 28 July 2021.

Cr Keithan Bowen advised that there was still no feedback or outcomes from the Interagency meetings. The Acting CEO will follow-up.

6 REPORTS

Mayor

Appointment of Acting Chief Executive Officer

Mayor raised the matter of an on-going Acting Chief Executive Officer considering the recent resignation of Chief Executive Officer, Mark Kelleher. The Mayor asked Ross Higgins to leave the meeting.

Ross Higgins left the meeting at 10.15 am

Moved by Cr Allison Michael

Seconded by Mayor Jason Woibo

Resolution 02/18082021

That in accordance with Section 195 of the Local Government Act 2009, Council resolves to approve the appointment of Mr Ross Higgins as the Acting Chief Executive Officer until the appointment of a new Chief Executive Officer,

Vote 4/1 - Cr Bruce Woibo voted against

CARRIED

Ross Higgins returned to the meeting at 10.30 am

Hopevale Police, Snr Sergeant Armit Singh, Constable Alice Jackson and Constable David joined the meeting at 10.40am

Council wanted to recognise Constable Alice, who is leaving Hope Vale, for her contribution to the community during her 2 years of service at Hope Vale. A presentation was made to her on behalf of Council and the community.

Police Officers left the meeting at 11.05 am

The Meeting adjourned for a break at 11.05 am and reconvened at 11.20 am

6.1 Acting CEO Report

The Acting CEO Report was considered by Council

Government Champion Visits

- Councillors suggested to try and plan the Government Champion visit around the September or October Council meetings

Establishment of a PCYC

- This matter was being handled by the previous CEO and Council requested for the Acting CEO to follow up on where this matter was at and report back to Council

Housing Inspections

- The inspections have been put on hold due to COVID travel restrictions. Acting CEO to ascertain when these might now start or look at the possibility that Department of Housing and Public Works could train someone locally to undertake the inspections. This would save the Department travelling and provide employment for a local person/s.

2020/2021 General Purpose Financial Statements

Moved by Cr Allison Michael

Seconded by Cr Barry Bowen

Resolution 03/18082021

That Council note the 2020/2021 General Purpose Financial Statements incorporating the current and long-term financial sustainability statements.

CARRIED

2020/2021 Community Financial Report**Moved by Cr Barry Bowen****Seconded by Cr Keithan Bowen****Resolution 04/18082021****That Council note the 2020/2021 Community Financial Report****CARRIED*****2020/2021 Annual Report***

Deputy Mayor Woibo requested clarification on the method of calculation for the councillor expenses. Director of Finance agreed to provide this information to the Deputy Mayor.

Deputy Mayor Woibo requested that the information included in the Aged Care Hostel section of the report be reviewed to ensure accuracy with current situation. Acting CEO agreed to review this matter.

Moved by Cr Allison Michael**Seconded by Mayor Jason Woibo****Resolution 05/18082021****That the 2020/2021 Annual Report be adopted and the issues raised by the Deputy Mayor be addressed.****CARRIED*****Audit Committee Unconfirmed Meeting Minutes July 2021*****Moved by Mayor Jason Woibo****Seconded by Cr Barry Bowen****Resolution 06/18082021****That Council note the Audit Committee Unconfirmed Meeting Minutes July 2021.****CARRIED*****Closing Report 2020/2021 of the Audit Committee***

Moved by Cr Allison Michael**Seconded by Cr Barry Bowen****Resolution 07/18082021****That Council note the Closing Report 2020/2021 of the Audit Committee.****CARRIED*****2020/2021 Queensland Audit Office Final Management Report*****Moved by Cr Barry Bowen****Seconded by Cr Bruce Woibo****Resolution 08/18082021****That Council note the 2020/2021 Queensland Audit Office Final Management Report****CARRIED**

The Meeting adjourned for lunch at 12.25pm and reconvened at 1.15pm

6.2 Finance and Corporate Services Director's Report

The Finance Director's Report dated 12 August 2021 was considered by Council.

Moved by Cr Barry Bowen**Seconded by Cr Allison Michael****Resolution 09/18082021****That Council note the Finance Director's Report dated 25 July 2021.****CARRIED****6.3 Social Services Director's Report**

The Director Social Service's Report to 31 July 2021 was considered by Council.

Council noted the report however requested that the format and information be reviewed. The Acting CEO to discuss with Team managers pending the commencement of the new Director of Social Services

6.4 Human Resource Manager's Report

The Human Resource Manager's Report for the month of July 2021 was considered by Council.

Moved by Cr Barry Bowen**Seconded by Cr Keithan Bowen****Resolution 10/18082021****That Council note the Human Resource's Manager Report for the month of July 2021.****CARRIED**

Operations Manager Gene Brookes entered meeting at 2.30pm

6.5 Operations Manager's Report

The Operations Manager's Report dated 11 August 2021 was considered by Council.

Local Laws/Authorised Officers

Action needs to be reviewed at identifying workers who can undertake appropriate training to become Authorised Officers to be able to take action on offences against the By Laws and other Government legislation.

Disposal of Council Assets

The following assets are proposed to be put up for public tender:

- Blue Building next to the red shed
- Steel/timber structure next to the radio station in the park
- Ex-Council Admin Generator
- Ex-Aged Care Generator
- Ex-Aged Care Managers Prado (VIN JTEBH3FJ50K010624)
- Ex-HACC Toyota Troop Carrier (VIN JTERV71J000002321)
- Ex-Civil Hino Body Tipper (VIN JHDFS1ELKXXX12056)

The following assets are to be disposed of for scrap metal collection due to being in an inoperable state:

- Ford Ranger (VIN MNAUM1F50CW128072)
- Ford BT 50 (VIN MM0UNY0E300684083)
- Toyota Hilux 2WD (VIN MR031UNE705001179)
- Ex-Rubbish HINO Truck (VIN JHFUV10H900001607)
- Ford Ranger (VIN MNALSEE90BW925330)

Mayor Woibo raised the matter around the retaining of one of the superseded generators to be kept as a spare in case of emergencies.

Moved by Cr Barry Bowen**Seconded by Cr Bruce Woibo****Resolution 11/18082021**

That Council endorse the disposal of assets as listed by way of public tender and scrap metal collection.

CARRIED***Hope Vale Weekly Freight Contractor*****Moved by Cr Keithean Bowen****Seconded by Cr Allison Michael****Resolution 12/18082021**

That Council resolves that it is satisfied that the services to be supplied by Hard Road Freight are of such a specialized nature that it would be impractical or disadvantageous to the Council to invite tenders or quotations.

CARRIED**Moved by Cr Barry Bowen****Seconded by Cr Allison Michael****Resolution 13/18082021**

That Council note the Operations Manager's Report dated 11 August 2021.

CARRIED

Operations Manager Gene Brookes left the meeting at 3.25pm

7 VISITORS AND PRESENTATIONS

Nil

8 CORRESPONDENCE

Letter from the Torres and Cape Hospital and Health Service, Hope Vale dated 28 July 2021 advising of a forthcoming event National Women's Health Week to be celebrated over the month of September. The Health Centre staff are seeking donations to assist with the running of the event.

Moved by Cr Allison Michael**Seconded by Cr Bruce Woibo****Resolution 14/18082021**

That Council approves a donation of \$500.00 towards the National Women's Health Week celebrations in Hope Vale.

CARRIED

Email dated 16 August 2021 from Lillian Bowen and Amanda Fyfe seeking support from Council towards the celebration of the 70th wedding anniversary of Ella and Frank Woibo.

Lillian and Amanda are seeking support with the donation of the use of Pioneer Hall and in-kind support to help with paying of food costs.

Moved by Cr Barry Bowen**Seconded by Cr Keithean Bowen****Resolution 15/18082021**

As all councillors have a conflict of interest in this matter, a quorum is not present to allow a decision to be made.

Council delegates this matter to the Acting Chief Executive Officer to make the decision and inform the relevant parties accordingly.

CARRIED

9 GENERAL BUSINESS

The Finance Director raised the future of the Aged Care Hostel. There are increasing demands on the Hostel relating to Low Care and High Care, the expectations of Government as well as the expectations of Council and the community.

It is proposed that a workshop be held to identify future needs for the Aged Care Hostel in Hope Vale and how the facility can be improved to meet those needs. This would provide a position for Council to move forward to be able to provide a better service.

10 CONFIDENTIAL SESSION

Nil



11 NEXT MEETING

The next Council Meeting will be held on Wednesday 15 September 2021.

12 MEETING CLOSURE

There being no further business, the meeting closed at 3.55pm.

A handwritten signature in black ink, appearing to be 'J. Woibo'.

.....
Mayor Cr Jason Woibo

A handwritten signature in blue ink, appearing to be 'Ross Higgins'.

.....
Ross Higgins
Acting Chief Executive Officer