



Expression of Interest

<p>Request for Expression of Interest Approved and Prequalified Contractors</p>	<p>The Hope Vale Aboriginal Shire Council is seeking Expressions of Interest from suitably qualified individuals and companies to be included on its Register of Approved and Pre-qualified Contractors.</p> <p>Documentation for this Expression of Interest is available for download from Council website, www.hopevale.qld.gov.au or can be collected in person from Hope Vale Council Office Reception at 3 Muni Street Hope Vale QLD 4895 (ph. 07 4083 8000).</p> <p>Tender queries will be addressed to tenderenquiries@hopevale.qld.gov.au</p>
<p>Reference Number:</p>	<p>EOIPQC 26-27</p>

<p>Closing Time:</p>	<p>12noon Thursday 30 April 2026</p>
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<p>Submission of Expression of Interest documentation:</p>	<p>The Expressions of Interest will be submitted by email to tenderbox@hopevale.qld.gov.au or alternatively dropped into the Tender Box at Hope Vale Council Office at 3 Muni Street Hope Vale QLD 4895.</p>
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SERVICES REQUIRED

The Hope Vale Aboriginal Shire Council seeks Expressions of Interest from individuals or entities able to provide the following service/s:

- **Building Services**
 - Carpenters/Builders
 - Electricians
 - Plumbers inc. roofing
 - Painters
 - Cabinet Fitting
 - Concreting
 - Tiling/Waterproofing
 - Floor Covering Layers
 - Cleaning
 - Welding/Fabricators
 - Refrigeration/Air Conditioning
 - Roof, gutter and downpipe cleaning
 - Fencing
 - Locksmith.

- **Open Space Services**
 - Landscaping
 - Roadside grass slashing
 - Lawn mowing
 - Brush cutting (whipper snipping), edging
 - Tree lopping
 - Bush clearing
 - Gutter (channel) cleaning, vegetation removal, clearing
 - Drain cleaning

- **General Services**
 - Traffic Management Plans
 - Traffic Guidance Schemes
 - Site Traffic Management installations
 - Traffic Signs
 - General Signage

- **Dry hire of machinery & equipment, craneage**

- **Wet hire of machinery & equipment, craneage**

- **Consultants**
 - Engineering – Civil, Structural, Hydraulic, Mechanical, Electrical, Energy, Lighting, Public Safety cameras
 - Drafting, Building, Landscape, Architectural Services
 - Development Planning
 - Strategic Planning, Town Planning
 - Project management
 - WHS Safety Consultants

- Geotechnical investigation/materials consultants
 - Landfill and waste management consultants
 - Water and waste management consultants
- **Asset Valuations/Asset management**
- **Surveying**
- **Material Supplies**
 - Gravel and quarry products
 - Landscaping and gardening supplies
 - Traffic Guidance Schemes
- **Animal Management Services**
 - Horse and stock management
 - Veterinary, medicines and associated services
 - Pest control and fumigation
 - General animal management services
- **General Hardware Supplies and Building Materials**
 - Plumbing and general hardware
 - Timber and roofing
 - Cladding
 - Building materials
 - Building systems
- **Corporate Services**
 - Stationery
 - Payroll services
 - Human Resources
 - Financial Services
 - Freight services
 - Paper recycling
 - Paper shredding
 - Document archiving and destruction
 - Labour hire

Note: If you are currently registered with Local Buy, please provide relevant reference numbers and area of approval

EXPRESSION OF INTEREST RESPONSE

(PLEASE COMPLETE THIS FORM AND THE FOLLOWING 5 PAGES)

Trading or Business Name:

Legal Name:

Australian Business Number (ABN):

Australian Company Number (ACN) (if app):

Are you registered for GST:

YES

NO

Telephone number:

Facsimile number:

Email Address:

Postal Address:

Registered Business Address (a post box will not be accepted):

Authorised signatory:

Name: _____ Position: _____

Signature: _____ Date: / /

1. MANDATORY CRITERIA

INSURANCE

Do you hold a minimum of **ten million dollars (\$10m)** of Public Liability insurance?

YES NO

If **“Yes”**, please attach a certificate of currency. Certificate Attached

If **“No”**, you will be required to increase your level of Public Liability insurance to the minimum level required (\$10m) and provide a certificate of currency prior to any work being provided to you.

Do you have employees? **YES** **NO**

If **“Yes”**, please attach a current Workcover certificate: Certificate Attached

If you hold any other insurances, please provide details (and attach the relevant certificates of currency):

PLANT AND EQUIPMENT

Do you own the equipment?

YES NO

If **“Yes”**, please attach proof of ownership: Proof Ownership Attached

Is the plant registered?

YES NO

If **“Yes”**, please attach proof of registration: Proof of Registration Attached

Is the plant insured?

YES NO

If **“Yes”**, please attach proof of insurance: Certificate of Currency Attached

Has the plant been inspected by a qualified mechanic?

YES NO

If **“Yes”**, please attach Plant Inspection Report : Plant Inspection Report Attached

REFERENCES

You must provide details of two referees (with contact numbers) for whom you have successfully performed the provision of similar Services as those to which this Expression of Interest Response relates. HVASC may contact these referees.

Referee 1	Referee 2
Contact Name:	Contact Name:
Company:	Company:
Position:	Position:
Contact Number:	Contact Number:
Details of work performed:	Details of work performed:

QUALITY ASSURANCE

Do you have any documented quality assurance or quality assurance systems?

YES NO

If "Yes", please provide evidence: Quality Assurance System Attached

SAFE WORK METHODS STATEMENT

Do you have Safe Work Methods Statements?

YES NO

If "Yes", please provide copies: Copies of SWMS Attached

2. QUALITATIVE CRITERIA

Please attach another page clearly linked back to the relevant question if additional space is required.

Previous Experience

Please give details of relevant Services provision similar to Council's requirements that you have successfully undertaken in the past 3 years. Previous evidence of having provided the relevant Services to an Aboriginal community will be well regarded.

Capacity and Understanding of the Requirements of the Specification

Please provide details of your capacity to provide the relevant Services and understanding of the requirements of the services (for example, number of available tradespeople, availability for work, understanding of Government funded projects, understanding of HVASC needs, etc).

Key Personnel

Please provide a list of key personnel and relevant licences, qualifications, memberships and industry experience they have.

Where there are any restrictions/ conditions on an individual's licence, directions to rectify, disciplinary proceedings, upheld complaints or the like, please set these out in the Additional Comments section.

Please attach copies of the documents referred to below.

Full Name	Licence, qualification, membership body (e.g. BSA)	Licence, qualification, membership type (e.g. building licence)	Licence, qualification, membership number	Industry experience	Additional comments

Understanding of Aboriginal people and communities.

Describe your or your organisation's ability to communicate, consult, work in and collaborate with Indigenous communities and organisations.

3. PRICING SCHEDULE

Value for Money

Please provide details of your pricing below. At a minimum, the following must be set out (with the GST component (if any) clearly indicated):

- a. the hourly rate and anything excluded from that hourly rate.
- b. where relevant, you should set out a rate which includes materials (such as paint) and a rate which doesn't.
- c. You must set out any pricing conditions that apply. Unless such pricing conditions are set out in response to this Expression of Interest, the following assumptions shall be deemed to apply:
 - The hourly rate is inclusive of all travel costs, accommodation, meals, taxes, call-out fees and all other sundry expenses.
 - The rates set out in the Pricing Schedule cover any weekend or public holiday work that is required.

Pricing Schedule

(If you have a different hourly rate for different personnel, please attach a separate sheet)

Category	Hourly Rate (exc GST)	Hourly Rate (inc GST)	Rate per unit measurement (if applicable) Please specify	Comments/ Additional Information
Building Services				
Carpenters/Builders				
Electricians				
Plumbers inc. roofing				
Painters				
Cabinet Fitting				
Concreting				
Tiling/Waterproofing				
Floor Covering Layers				
Cleaning				
Welding/Fabricators				
Refrigeration/Air Conditioning				
Roof, gutter and downpipe cleaning				
Fencing				
Locksmith				
Open Space Services				
Landscaping				
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Lawn mowing				
Brush cutting (whipper snipping), edging				
Tree lopping				
Bush Clearing				
Gutter (channel) cleaning, vegetation removal, clearing				
Drain Cleaning				
Dry hire of machinery and equipment, craneage				
Please complete supplementary sheet				
Wet hire of machinery and equipment, craneage				

Please complete supplementary sheet				
Consultants				
Engineering – Civil, Structural, Hydraulic, Mechanical, Electrical, Energy, Lighting Public Safety cameras				
Drafting / Architectural				
Development Planning				
Strategic Planning				
Project Management				
Work Health and Safety Consultants				
Geotechnical investigation/materials consultants				
Asset Valuations/Asset management				
Surveying				
Material Supplies				
Gravel and quarry products				
Landscaping and gardening supplies				
Traffic Guidance Schemes				
Animal Management Services				
Horse and stock management				
Veterinary, medicines and associated services				
Pest control and fumigation				
General animal management services				
General Hardware Supplies and Building Materials				
Plumbing and general hardware				
Timber and roofing				
Cladding				
Building materials				

Building systems, modular construction				
Corporate Services				
Stationery				
Payroll services				
Human Resources				
Financial Services				
Freight services				
Paper recycling				
Paper shredding				
Document archiving and destruction				
Labour hire				

