

Operational Plan - Quarterly Report July 2026 to September 2026

Item No.	Source	Strategy/Asset Class	Activities	Performance Measure (Action Required)	By Whom	Timing	Status	Comments
1-2.4	Operational Plan	Our Community	Investigate possible options for vacant land at Millers Block for future sustainable economic opportunities	Report to Council	CEO	30-06-27	Underway	Being reviewed in Town plan Application to Minister to exempt process for sale.
1-2.5	Operational Plan	Our Community	Ensure on-going promotion of land for sale in Hope Valley Estate and support Indigenous Business Australia to assist prospective land purchasers	Number of private houses constructed in Hope Valley Estate	CEO	Ongoing	Underway	Being reviewed in Town plan Application to Minister to exempt process for sale.
1-3.1	Operational Plan	Our Community	Advocate for equitable education that matches the standard of other regional schools and lifts literacy and numeracy outcomes	Make representations to the Department of Education	CEO	30-06-27	Underway	Discussions with DOE - Review has been commenced.
1-4.9	Operational Plan	Our Community	Undertake review of Hope Vale Local Disaster Management Plan	Plan reviewed	CEO	31-10-26	Compliant	Complete
2-5.2	Operational Plan	Our Culture, Our Country	Develop and endorse a Precinct Plan over Hope Vale's existing industrial area with a view to providing additional residential land.	Precinct Plan endorsed	CEO	30-06-27	Not started	Part of Town Plan Review
3-3.5	Operational Plan	Our Economy	Encourage private enterprise and government development to maximise employment opportunities and development in the Shire	External opportunities capitalised	CEO	Ongoing	Underway	
3-3.6	Operational Plan	Our Economy	Continue discussions with the sand mining companies and the relevant Government Agencies in relation to the silica sand mining projects currently being proposed within the Hope Vale Aboriginal Shire Council area	The communities' interests are represented	CEO	Ongoing	Ongoing	
3-4.1	Operational Plan	Our Economy	Facilitate the preparation of a scoping study for the Shire Tourism Development and Promotion Plan	Scoping study endorsed	CEO	31-03-27	Not started	
3-5.3	Operational Plan	Our Economy	Attend meetings with Cook Shire Council, Wujal Wujal Aboriginal Shire Council, and other Regional bodies to identify collaborative partnerships	Number of meetings attended	CEO	Ongoing	Underway	Discussions with CEO
4-1.3	Operational Plan	Our Services & Infrastructure	Advocate for the second high-voltage (HV) power connection to ensure energy security and enable growth.	Advocate to State Government and energy distributor provider	CEO	31-12-27	Underway	Ergon advised capacity is available.
4-2.1	Operational Plan	Our Services & Infrastructure	Advocate for and deliver upgrades to key access routes and regional freight links.	Advocacy undertaken	CEO	Ongoing	Underway	Working on connection of the heavy vehicle bypass to the new Everlina Bridge
4-2.3	Operational Plan	Our Services & Infrastructure	Finalise and implement street numbering and rural addresses	Street numbering implemented	CEO	31-12-27	Completed	

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4-3.2	Operational Plan	Our Services & Infrastructure	Finalise negotiation in relation to increasing proposed lease area for expansion of landfill	Lease finalised	CEO	30-04-27	Underway	Discussions with Congress and DETSI
4-5.9	Operational Plan	Our Services & Infrastructure	Identify and facilitate the actions required to increase the size of the Hopevale cemetery	Report to Council	CEO	30-06-27	Underway	Discussions with Congress
5-1.4	Operational Plan	Our Governance	Conduct monthly Ordinary Council Meeting	Legislative compliance	CEO	Monthly	Compliant	
5-1.10	Operational Plan	Our Governance	Enhance Council's communication and decision making through appropriate public relations and community consultation processes	Level of feedback from the community	CEO	Monthly or as required	Underway	Use of Social Media
5-2.1	Operational Plan	Our Governance	Undertake a review of the Organisational Structure to ensure the ongoing efficient and effective delivery	Review completed	CEO	30/011/2027	Ongoing	
5-2.2	Operational Plan	Our Governance	Undertake a review of the Human Resources faction	Review undertaken	CEO	30-11-27	Underway	Seeking HR officer employment
5-4.2	Operational Plan	Our Governance	Advocate for local delivery of services and ensure accountability from external providers.	Ongoing advocacy	CEO	Ongoing	Underway	
5-4.4	Operational Plan	Our Governance	Maintain membership and attendance at LGAQ, ILF, FNQROC, TCICA and LGMA forums, deputations and meetings	Positive feedback to Council Meetings attended	CEO	Ongoing	Compliant	
5-5.6	Operational Plan	Our Governance	Assessment of Development Applications when received	Applications finalised	CEO	Ongoing	Compliant	
5-6.3	Operational Plan	Our Governance	Identification and attendance of training and self development for councillors and senior staff	Number of training workshops attended	CEO	Ongoing	Compliant	
5-6.4	Operational Plan	Our Governance	Undertake quarterly WHS Risk Audits and Compliance Reports over Council's operational areas	Departmental Reporting	CEO	Ongoing	Compliant	
5-6.6	Operational Plan	Our Governance	Ongoing development of an Enterprise Risk Management System through an effective Risk Management Committee	Quarterly risk management meetings held	CEO	Ongoing	Compliant	
MP10	Major Projects	Operational	SandS Dashboard consultancy	\$16,400	CEO	30-06-27	Not started	
MP11	Major Projects	Operational	SandS Dashboard ongoing membership	\$10,800	CEO	30-06-27	Not started	
SP15	Statutory Requirements	Statutory Requirements	Write Corporate Plan every 5 years. S104 LGA, ss165-166 LGR.	Corporate Plan completed.	CEO	30-06-27	Compliant	
SP17	Statutory Requirements	Statutory Requirements	Prepare Annual Operational Plan. S104 LGA, ss174-175 LGR	2026-27 Operational Plan prepared.	CEO	01-06-27	Compliant	
SP32	Statutory Requirements	Statutory Requirements	Prepare a report on the result of an annual review of the implementation of the annual Operational Plan. S104(7) LGA	Report prepared.	CEO	31-08-26	Compliant	

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Item No.	Source	Strategy/Asset Class	Activities	Performance Measure (Action Required)	By Whom	Timing	Status	Comments
S Reg 1	Statutory Requirements	Statutory Registers	Review Local Law Register s31 LGA s14 LGR	Maintain Register.	CEO	Ongoing	Compliant	
S Reg 5	Statutory Requirements	Statutory Registers	Registers of interests ss201A,B,C LGA, s290 LGR.	Compliance	CEO	Quarterly	Compliant	
S Reg 6	Statutory Requirements	Statutory Registers	Update Delegations register s260 LGA09 s305 LGR12	Annual review completed.	CEO	31-03-27	Underway	
S Reg 7	Statutory Requirements	Statutory Registers	Councillor conduct register s150DXs150DZ LGA	Compliance	CEO	Ongoing	Underway	
S Rec 1	Statutory Requirements	Statutory Records	Update Record of unsuitable meeting conduct orders s150I LGA s186 LGR	Maintain record on monthly basis.	CEO	Within 10 calendar days of the meeting	Not started	
S Rec 2	Statutory Requirements	Statutory Records	Record of the taking of declaration of office s169(3)(4) LGA s254 LGR	Records created.	CEO	Within 30 days of being appointed or elected	Compliant	
S Rec 3	Statutory Requirements	Statutory Records	Records about conflicts of interest at meetings s150FA LGA.	Meeting Minutes must include - • Councillor name • Particulars of the conflict of interest and how it relates to the councillor • Whether the councillor leaves the meeting and when (before or after vote) • If the councillor decides to stay, how each councillor voted and the reasons for the final decision of all councillors • If the councillor participated in deciding the matter or was present under an approval from the Minister	CEO	Monthly	Compliant	
S Rec 4	Statutory Requirements	Statutory Records	Record of directions given by the Mayor to the CEO s170 LGA . The CEO must keep a record of each direction given to them by the mayor, and it must be made available to the local government	Record of directions maintained.	CEO	Ongoing	Not started	
S Rec 5	Statutory Requirements	Statutory Records	Land record s154 LGR	Land record reconciled annually.	CEO	30-06-27	Underway	
S Rec 7	Statutory Requirements	Statutory Records	Record of administrative action complaints s306 LGR	Record maintained and updated.	CEO	Ongoing	Not started	
S Req 3	Statutory Requirements	Statutory Requirements	Adopt an organisational structure (by resolution) allowing council to meet its responsibilities, noting that the CEO is responsible for appointing employees. s196 LGA	Organisational structure adopted.	CEO	Ongoing	Compliant	

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Item No.	Source	Strategy/Asset Class	Activities	Performance Measure (Action Required)	By Whom	Timing	Status	Comments
S Req 4	Statutory Requirements	Statutory Requirements	Presentation of a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months. S174(3) LGR	Report presented to Council.	CEO	Quarterly	Underway	
SWP2	Statutory Requirements	Statutory Website Publications	Local law register s31 LGA s14 LGR (Link to DLGR&M website)	Published on web site. Available at office.	CEO	30-06-27	Compliant	
SWP3	Statutory Requirements	Statutory Website Publications	Publish Councillor Conduct Register s150DX-150DZ LGA	Published on web site. Available at office.	CEO	30-06-27	Not started	
SWP6	Statutory Requirements	Statutory Website Publications	Register of interests of councillors s295 LGR	Published on web site. Available at office. (Refer conditions)	CEO	Ongoing	Compliant	
SWP8	Statutory Requirements	Statutory Website Publications	Council minutes s272 LGR. (Draft minutes within 5 business days after the meeting (unless confirmed sooner). Confirmed minutes within 1 business day after being confirmed.)	Minutes published within timeframes. Published on web site. Available at office.	CEO	Monthly	Compliant	
SWP10	Statutory Requirements	Statutory Website Publications	Provide Public Notice of the days and times of all ordinary and committee meetings S254B LGR	Public notice published in local newspaper and on website.	CEO	31-12-26	Compliant	
SWP11	Statutory Requirements	Statutory Website Publications	Meeting agendas s254D LGR. Agendas – by 5.00pm on the next business day after the notice of meeting is made available to councillors or committee members. Reports and documents – as soon as practicable before the meeting.	Agendas and reports available on website and at office within timeframes.	CEO	Ongoing	Compliant	

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MP1	Major Projects	Capital	Aged Care - New furniture	\$70,000	SSD	30-06-27	Not started	
MP2	Major Projects	Operational	Clean-up of overgrown trees encroaching on roads to the beach	\$150,000	OPS	30-06-27	Underway	
MP3	Major Projects	Capital	Construct speed bumps in key areas - construction in some areas, with the remainder to be split into later years	\$60,000	OPS	30-06-27	Underway	
MP4	Major Projects	Capital	New rubbish truck	\$500,000	OPS	30-06-27	Not started	
MP5	Major Projects	Capital	New dog pound and treatment centre	\$750,000	OPS	30-06-27	Not started	
MP6	Major Projects	Capital	Solar lighting in designated areas	\$350,000	OPS	30-06-27	Completed	
MP7	Major Projects	Capital	Footpaths on designated streets	\$500,000	OPS	30-06-27	Not started	
MP8	Major Projects	Capital	New workshops industrial estate and solar farm - feasibility study	\$200,000	OPS	30-06-27	Not started	
MP9	Major Projects	Operational	Designate men's and youth cooldown facility building	\$Nil	OPS	30-06-27	Underway	Dept Of Housing Funding and NIAA funding
MP10	Major Projects	Operational	SandS Dashboard consultancy	\$16,400	CEO	30-06-27	Not started	
MP11	Major Projects	Operational	SandS Dashboard ongoing membership	\$10,800	CEO	30-06-27	Not started	
MP12	Major Projects	Operational	WH&S - Consulting Costs	\$100,000	WHS	30-06-27	Underway	
MP13	Major Projects	Operational	WH&S - PP&E	\$20,000	WHS	30-06-27	Underway	
MP14	Major Projects	Operational	WH&S - Materials	\$20,000	WHS	30-06-27	Underway	
MP15	Major Projects	Operational	Swimming Pool - Adminstration Expense	\$10,000	SSD	30-06-27	Underway	
MP16	Major Projects	Operational	Swimming Pool - Repairs & Maintenance	\$30,000	OPS	30-06-27	Underway	
MP17	Major Projects	Operational	Swimming Pool - Operational Expenses	\$25,000	SSD	30-06-27	Underway	
MP18	Major Projects	Operational	Events - Expenses	\$75,000	SSD	30-06-27	Underway	
MP19	Major Projects	Operational	Rodeo - Expenses	\$63,000	SSD	30-06-27	Completed	
MP20	Major Projects	Operational	Events - Administration Expenses	\$10,000	SSD	30-06-27	Underway	
MP21	Major Projects	Operational	Youth & Social Support - Equipment & Resources	\$50,000	SSD	30-06-27	Underway	
MP22	Major Projects	Operational	Youth & Social Support - Operational Expenses	\$31,500	SSD	30-06-27	Underway	
MP23	Major Projects	Operational	Youth & Social Support - MV Expenses	\$10,000	SSD	30-06-27	Underway	
MP24	Major Projects	Operational	Pioneer Hall & meeting room replacement furniture	\$80,000	OPS	30-06-27	Underway	
MP25	Major Projects	Capital	Street markings for zebra crossings	\$30,000	OPS	30-06-27	Not started	
MP26	Major Projects	Capital	Artworks/murals for Council buildings - start with one painting	\$30,000	SSD	30-06-27	Underway	Discussions with Upinipima
MP27	Major Projects	Capital	Investigate ability to construct two boat ramps at the beach	\$Nil	OPS	30-06-27	Not started	

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Item No.	Source	Strategy/Asset Class	Activities	Performance Measure (Action Required)	By Whom	Timing	Status	Comments
MP28	Major Projects	Capital	Rearrangement of fencing for community splash park access	\$40,000	OPS	30-06-27	Underway	
MP29	Major Projects	Capital	Investigate ability to construct walking areas between yards giving paths to the streets	\$Nil	OPS	30-06-27	Not started	