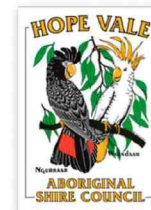


# Agenda Item Submission



## Submission

### Agenda Section

## Corporate Services Report

### Agenda Item Subject \*

## Payment of Xmas Bonus and Breakup Party for Staff at end of Year

### Council / Committee Name \*

Ordinary Meeting

### Requested Meeting Session \*

Wednesday 14th October 2026

### Date Requested \*

29-Sep-26

Date item was requested

### Item Reference Number

OM2026/10-003

### Classification \*

☐ Information ☒ Action ☐ Note ☐ Confidential

## Details

### Recommendation \*

That council receive and note the report and approve the payment of a \$150 per person Christmas bonus card to all staff employed longer than 6 months and that Council fund a staff breakup at a cost of \$9000 approximately.

### Background/Summary

Last year Council paid all staff a Xmas bonus of \$150. This was done via a credit card type of payment loaded with the money. Businesses were then nominated throughout Hopevale/Cooktown and Cairns. Alcohol; and Medicinals were not available as part of the scheme.

I am seeking Council's permission to again implement this bonus.

It has also been suggested that Council this year provide a more formal Xmas breakup party for staff by having entertainment and a catered meal at the hall in Hopevale. Generally, each section has provided a very small cost function in each of the staff areas. This Xmas breakup is seen as a combined staff and Councillors get-together to help with organisational team building to promote a oneness across the Organisation.

I believe staff have begun following policy and procedure and whilst we still have some minor issues to attend, staff in general have performed well and I believe Hopevale community is seeing the benefit of that.

### Budget and Resource Considerations

Bonus will Cost 90 Staff x \$150 \$13500

Xmas party 95 people x \$100 per head \$9500

Total cost \$23000

### Action Options

1. do nothing - no cost
2. provide bonus only - Cost \$13500
3. Provide Xmas Breakup only - Cost \$9000
4. Provide both bonus and Breakup - \$23000

## Appointments and Meetings

| Date | Description |
|------|-------------|
|      |             |

### Link to Operational Plan

5.5 Strategic Planning - Recognising Staff.

### Consultation

Tisha Gordon

Felicia McLean

Kaitlyn McLean

### Risk Assessment

☒ Low ☐ Medium ☐ High

### Attach Supporting Agenda Materials

doc00729220260929163518.pdf

362.52KB

### Reference Document

☐ Yes ☒ Not Applicable

### Report Prepared by \*

Lew Rojahn

### Submitter Email \*

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Report Authorised by

Decision

☒ Approve ☐ Reject

Signature



Full Name

Lew Rojahn

Date

01-Oct-26

Comments, Questions and Rejections Notes

A full history of this Submissions journey can be found in the Action History Tab contained in the pane on the right

|                  |                         |                                                                 |
|------------------|-------------------------|-----------------------------------------------------------------|
| Commentors Name* | Choose Type of Comment* | Enter your Comment, Question or Reason For Rejection Note here* |
|------------------|-------------------------|-----------------------------------------------------------------|

\*\*The Last Rejection comments will be shared with the original applicant when Rejection notifications are enabled

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