

CHIEF EXECUTIVE OFFICER

## COUNCIL REPORT

Meeting 24 May 2023



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### Item 1: Meetings Attended

- CEO attended (via Teleconference) a Northern Queensland Weather briefing presented by BOM on 27 March 2023.
- CEO met with Sonya Barber from the Cooktown CQUniversity on 27 March 2023 in Cooktown and undertook an inspection of the Cooktown Country University Centre.
- CEO and the Management Team attended a Operational Risk Management Committee on 28 March 2023 in Hope Vale.
- CEO attended a Queensland Local Government CEO Forum on 30 March 2023 in Brisbane.
- Mayor, Councillors and CEO attended a Council Meeting on 3 April 2023 in Hope Vale.
- (CEO Steve Linnane was on leave from 9 April 2023 until 14 May 2023)
- CEO met with Mel Ison, Senior Region Advisor, Department of State Development, Infrastructure, Local Government and Planning on 17 May 2023 in Hope Vale for discussions in relation to financial viability and asset management.
- Mayor and CEO attended LGAQ Briefing (via Teams) on the Uluru Statement from the Heart, Voice to Parliament and the upcoming Referendum on 18 May 2023.
- CEO and Local Thriving Communities Coordinator met with Kerry-Lee Bird, A/Regional Director, Far North Queensland Region, Aboriginal and Torres Strait Islander Partnerships on 18 May 2023 in Cooktown in relation to the reporting requirements on Local Thriving Communities programs.
- A number of other meetings were also held by the CEO in relation to various administration, organizational, staffing and tenure issues.

### Recommendation:

#### That Council

- (a) receive the Chief Executive Officer's Report, and
- (b) note the meetings attended by the Chief Executive Officer

## **Item 2: Appointment of Internal Auditors**

It is advised that Grant Thornton Audit Pty Ltd have been engaged to provide Internal Audit Services for Hope Vale Aboriginal Shire Council for 2023.

Services will include –

- Providing assistance with Council's year-end financial reporting,
- Delivery of Internal Audit services in accordance with the agreed Internal Audit plan,
- Attendance at Council or Management Meetings to present outcomes of Internal Audits, and
- Assistance with other matters as agreed in advance with Council

### **Recommendation:**

**That Council note the engagement of Grant Thornton Audit Pty Ltd to provide Internal Audit Services for Hope Vale Aboriginal Shire Council for 2023.**

## **Item 3: Interim Hope Vale Local Thriving Communities Advisory Committee**

The Interim Hope Vale Local Thriving Communities Advisory Committee met on Tuesday 26 April 2023. The Report on the meeting is attached for Council's consideration (Attachment A).

### **Recommendation:**

**That Council receive, note and endorse Interim Hope Vale Local Thriving Communities Advisory Committee Report on the meeting held on 26 April 2023.**

## **Item 4: 2024 Special Holiday Requests**

The Queensland Office of Industrial Relations has requested advice from Council on the proposed Public Holidays for 2024. Once advice has been received from Council, they will be prepared for Ministerial approval, gazettal and publishing on the website.

### **Recommendation:**

**That Council make application to the State Government to declare 19 July 2024 as a Special Holiday pursuant to the Holiday's Act 1983 to coincide with the Cairns Show public holiday.**

## **Item 5: Torres Cape Indigenous Council Alliance (TCICA) Inc - May 2023 Meeting**

The Torres Cape Indigenous Council Alliance (TCICA) Inc met in Cairns on 9 and 10 May 2023. The meeting was attended by the Mayor and Acting CEO. The attached Meeting Communiqué (Attachment B) on the meeting is attached for Council information.

The draft TCICA 2023-2026 Strategic Plan was presented to members for discussion, noting that it is a high-level document which will be underpinned by several more detailed operational plans

including a stakeholder management plan, an advocacy plan, and a communications plan. The strategic plan is crafted around four key themes: Improving Lives; Growing Regional Economies; Strong TCICA Members; and Sustainable Environments and Communities. The draft Strategic Plan has been circulated to the member Council representatives for further feedback.

#### **Recommendation**

##### **That Council note**

- (a) the Meeting Communiqué on the Torres Cape Indigenous Council Alliance (TCICA) Inc meeting held in Cairns on 9 and 10 May 2023, and**
- (b) The Mayor will continue to provide feedback on the draft TCICA 2023-2026 Strategic Plan.**

#### **Item 6: Resignation of Operations Manager**

It is with regret that Council is advised that Operations Manager Gene Brookes has advised of his resignation, effective as of 7 July 2023. He has been a valuable asset to the organisation over the past 7 years and will be missed. Given the current tight recruitment market for civil/building managers and the need for business continuity, arrangements have been put in place with Peak Services to recruit and engage an Interim Operations Manager.

#### **Recommendation:**

**That Council note the resignation of Operations Manager Gene Brookes and he be thanked for his services to Hope Vale.**

#### **Item 7 CEO Verbal Briefing**



**Steve Linnane**  
**Chief Executive Officer**  
**22 May 2023**